

# INVITATION FOR REQUEST FOR PROPOSAL

- 1) The Delhi Development Authority (the "Authority") is actively pursuing a license-fee-based model for the operation and management of newly developed sports complexes, therefore, decided to carry out the bidding process for selection of a private entity as the bidder to whom the Project may be awarded. The term of Agreement would be 15 (fifteen) years, which may be extended by another 05 (five) years basis mutual agreement between the authority and the concessionaire. The brief details are as follows:

<b>Request for Proposal (RFP)</b>	01/RFP/DSC-8/DDA/2025-26
<b>Name of the Project</b>	Operation, maintenance, and management of the Sports Complex Sector 8 Dwarka
<b>Tender Fees (Non- refundable)</b>	<b>INR 20,000/- (INR Twenty Thousand only) along with applicable GST of INR 3,600/- (INR Three thousand six hundred only).</b> Tender Fee shall be deposited in the below mentioned account: Account name - CAU SPORTS DDA Account Number - 1611994900 Bank Name - Kotak Mahindra Bank IFSC Code - KKBK0000184 The scanned copy of proof of payment of tender fee may also be included as mandatory document forming part of technical bid.
<b>EMD / Bid Security</b>	<b>INR 15 Lakhs (INR Fifteen Lakhs Only)</b> EMD/Bid Security shall be deposited in the below mentioned account: Account name - CAU SPORTS DDA (EMD Account) Account Number-1614159849 Bank Name - Kotak Mahindra Bank IFSC Code - KKBK0000184
<b>Performance Security</b>	To be furnished to the Authority after the tender process in the form of Bank Guarantees as per Appendix-B9; <b>INR 5.87 crore (INR Five Crore Eighty-Seven Lakhs Only)</b>
<b>Bid Parameter</b>	1. The Bidder, who will quote the highest Annual License Fee (ALF) shall be declared the successful bidder subject to meeting all other conditions mentioned in the RFP. 2. Annual License fee quoted by the successful bidder to be escalated by 5% every year. 3. Refer to clause no. 7 for more information

- 2) The entire RFP comprising of the disclaimer set forth hereinabove, schedule of bidding process, project summary comprising of background, scope of the work, tenure, minimum eligibility, technical and financial experience, instructions to bidders, bid formats and award of the Project.
- 3) The entire RFP may additionally include any Corrigenda or Addenda issued by the Authority, for whatsoever reasons, at any time prior to the deadline for submission of bid documents by the Bidder. Any Corrigenda or addendum issued shall be part of the RFP Documents and shall be available on the website [www.dda.gov.in](http://www.dda.gov.in) or <https://eprocure.gov.in/eprocure/app>.
- 4) The Bidder is expected to examine all instructions, forms, terms, and specifications in the RFP Document. Failure to furnish all information or documentation required by the RFP Document may result in the rejection of the bid.
- 5) The proposals in the prescribed format should be submitted online. The hard copy of technical bids only, has to be submitted at **The Director Sports office at DDA** on or before the Proposal Due Date.

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6) For further details contact:

Director Sports  
Administrative Wing (Sports),  
Delhi Development Authority,  
Vikas Sadan INA  
New Delhi 110023.

For all queries, please write to: [dirtsports@dda.org.in](mailto:dirtsports@dda.org.in)

## SCHEDULE OF BIDDING PROCESS

The Authority shall endeavor to adhere to the following schedule:

S. No.	Activity / Event	Details
1	Publication of RFP	08 <sup>th</sup> October 2025
2	Start of Downloading the RFP Documents	08 <sup>th</sup> October 2025
3	Last date and time for receipt of written queries for clarifications (by email)	18 <sup>th</sup> October 2025 upto 3:00 PM
4	Pre-Bid conference (Both Physical Meeting/ Virtual Meeting)	24 <sup>th</sup> October 2025
5	Last date and time for Bid submission (Online submission of all documents and Hard Copies of technical bid documents only)	06 <sup>th</sup> November 2025
6	Bid Validity period	120 Days
7	Technical Bid opening	07 <sup>th</sup> November 2025 at 3:00 PM
8	Technical Presentation	Shall be notified later
9	Financial Bid opening date and time	Shall be notified later
10	Issuance of Letter of Acceptance (LOA)	Shall be notified later
11	Signing of Agreement	To be finalized with Selected Bidder

The date and time of aforesaid activities / events will be specified on the e-tender website and detailed tender notice. The Authority shall communicate to the Bidders, any changes in the dates vide issuance of a Corrigendum.

  
RE/ DSC-8