

**DELHI DEVELOPMENT AUTHORITY
(LIBRARY)
C-2 3rd FLOOR VIKAS SADAN INA,
NEW DELHI-110023**

Tender Notice

FOR DISPOSAL OF RADDI (OLD NEWSPAPERS, MAGAZINES/WASTE PAPERS ETC)

1. Quotations are invited by Library, Delhi Development Authority under single bid system from reputed, experienced service providers for lifting of old Newspapers, Magazines/Wastepapers etc., from Vikas Sadan Library (Main) and Vikas Minar Library (Technical). Performa for Technical and Financial Bids are at Annexure-I and II. The contract will be for one-time clearance for eligible bidder.
2. The tender document can be downloaded from the DDA website www.dda.gov.in from 08/12/2023.
3. The interested bidders may submit the quotations in a sealed envelope at Library, Block C-2, 3rd floor Vikas Sadan, INA, New Delhi-110023 before 5 PM, 29.12.2023.
4. No quotations will be accepted after expiry of stipulated date and time for the purpose under any circumstances.
5. The bids will be opened by the committee on 03.01.2024 (11 AM) in the chamber of Director(PR), B-17, Vikas Sadan, INA, New Delhi-110023.
6. The cost of waste materials, at the accepted rates will have to be deposited in advance (on the spot) in form of Demand Draft after weighing and before physically removing the same. The successful bidder will be bound for immediate removal of old Newspapers, Magazines/Waste papers etc., within office hours after weighing.
7. The Committee after evaluation of the Bid will give its specific recommendation (s) regarding the highest responsive bid, which is to be selected along with a comparative statement duly signed by members of the Committee.
8. The competent authority reserves the right to cancel the tender amend/withdraw any of terms and conditions contained in the tender Document, without assigning any reason.

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Library In-Charge

Annexure-I

PERFORMA FOR TECHNICAL BID

Sl. No	Item Head	
1	Name of Bidder	
2	Address and Contact Details of the Bidder	
3	PAN of the Bidder	

Signature of Authorized Person

Name :

Seal

Annexure-II

PERFORMA FOR FINANCIAL BID

Rate quoted for Lifting of old Newspapers, Magazines/wastepapers etc. from Library DDA Vikas Sadan and Vikas Minar, New Delhi.

Sl No	Service Provided for:	Rate Quoted by the Firm/ Bidder (Rs/Kg)
1	Rate quoted for lifting of old Newspapers Waste Papers etc. from Library DDA Vikas Sadan and Vikas Minar.	
2.	Rate quoted for lifting of Magazines from Library DDA Vikas Sadan and Vikas Minar.	
❖ Bidders with the highest responsive bid in total of Sr. No 1 & 2 will be selected for award of contract.		
Note: Overwriting or cutting on rates quoted will be not be accepted and liable for cancellation of tender.		

Signature of authorized person.

Date:

Name:

Place:

Seal:

DECLARATION

1. I,son / daughter / wife of Shri mentioned above, is competent to sign this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;
3. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we/ am/are well aware of the facts that furnishing of any false information/fabricated document would lead to rejection of my/our tender at any stage besides liabilities towards prosecution under appropriate law and forfeiture of EMD and performance guarantee.

Signature of authorized person

Full Name:

Date:

Place: