

INFORMATION AND INSTRUCTION FOR BIDDERS FOR E-TENDERING FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE AND FORMING PART OF RFS

Executive Engineer (E), Electrical Division no.-13 on behalf of Delhi Development Authority invites online Tariff based competitive bids from eligible contractors for Design, supply, erection, testing, commissioning and operation and maintenance (O & M) for 25 years of Net meter connected ground mounted solar Carport Power plant of 2.2 MWp at DDA Baansera Park opposite ISBT Sarai Kale Khan, New Delhi under RESCO mode of appropriate class in **two-bid system** fulfilling the eligibility criteria for the following work up to 3.00P.M. as per tender notice.

BID INFORMATION SHEET

Name of Work	: Design, supply, erection, testing, commissioning and operation and maintenance (O & M) for 25 years of Net meter connected ground mounted solar Carport Power plant of 2.2 MWp at DDA Baansera Park opposite ISBT Sarai Kale Khan, New Delhi under RESCO mode through Tariff based competitive bidding.
RFS No. & Date	: 01/EE/ELD-13/DDA/2025-26 (Re-Invited)
Type of Bidding system	: Two bid system
Type of RFS/Tender	: E-Tender
Completion/Contract Period	: 06 Months.
e-Tender fee	: N.A.
Earnest Money Deposit (EMD)	: Rs. 17,19,520/-
RFS publish date	: 04.02.2026
Bid submission start date & time, scanning & uploading of RTGS/NEFT against EMD, proof of payment for processing fee & other documents.	: 04.02.2026
Bid submission end date & time, scanning & uploading of RTGS/NEFT against EMD, proof of payment for processing fee & other documents.	: 23.02.2026 Upto 3:00 PM
Pre-bid venue/date and time	: O/o CE(Hort.), 16 th Floor, Vikas Minar, Delhi on 17.02.2026 at 4:00 P.M.
Technical Bid opening date & time	: 24.02.2026 At 3:30 PM (Technical)
Price Bid opening time	: Price bid to be opened after verification of documents submitted by agencies.
Contact details	: Executive Engineer(E), Electrical division-13, DDA, Near Hassanpur Bus depot. Contact No.- 8802278844

Instructions to bidder for Online Bid Submission for e-Tendering

(To be posted on website and forming part of RFS)

1. Instructions to the bidders to submit the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>.
2. Possession of valid digital signature certificate (DSC) and enrolment/registration of the contractors/bidders on the e-procurement/e-tender portal is a prerequisite for e-tendering.
3. Bidder should do the enrolment in the e-procurement site using the "Online bidder enrolment" option available on the home page. Portal enrolment is generally free of charge. During enrolment/registration the bidders should provide the correct/true information including valid e-mail id. All the correspondence shall be made directly with the contractors/bidders through email id provided.
4. Bidder need to login to the site through their user ID/Password chosen during enrolment/registration.
5. Digital signature certificate (Class II or class III certificates with signing key usage) issued by SIFY/TCS/n-code/e-Mudra or any certifying Authority recognized by CCA India on e-token/smart card, should be registered.
6. The DSC that is registered only should be used by the bidder and should ensure safety of the same.
7. Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested.
8. After downloading/getting the tender documents/schedules, the bidder should go through them carefully and then submit the documents as asked. Otherwise, bid will be rejected.
9. Bidder registered in the Contractor's Registration Board (CRB) of DDA are required to pay the e-tendering annual charges as under:-

S. No	Class of Contractor	Amount to be paid p.a.
1	Class-I	Rs. 20,000 + 18% GST
2	Class-II	Rs. 16,000 + 18% GST
3	Class-III	Rs. 14,000 + 18% GST
4	Class-IV	Rs. 10,000 + 18% GST
5	Class-V	Rs. 6,000 + 18% GST
6	Other Contractors not registered /enlisted in DDA	Rs. 20,000 + 18% GST

Requisite e-tendering fee as applicable payable to the CRB, DDA shall be in form of Pay order/Bank demand draft payable in Delhi in the name of "PAO, Engineering Wing, DDA, Vikas Minar, New Delhi". A letter on firm's letter head enclosing the demand/pay order and addressed to "The Secretary CRB, 1st Floor, Vikas Minar, DDA, New Delhi shall be submitted to contractor's Registration Board. 1st Floor, Vikas Minar, I.P. estate New Delhi-110001 in duplicate and acknowledge stamped copy of the letter shall be uploaded in the tender as a proof of registration with the CRB, DDA. The e-tendering fee may also be deposited through RTGS/NEFT in the account of "PAO(EW)DDA" having Account No.- 1075843312 with Central BANK of India, Vikas Minar, New Delhi (IFSC: CBIN0281467) and submit the hard copy of the same to this office with proper proof of

fee deposition (Unique transaction reference of RTGS/NEFT and copy of GST registration) so that the same can be verified from PAO(EW)DDA.

In case any contractor fails to make payment by the stipulated date, the concerned contractor will not be eligible for tendering.

Proof of registration (if applicable) and the proof of payment and its scanned copy are to be uploaded.

10. If there are any clarifications, this may be obtained online through the tender site, or through the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
11. Bidder then should logs-into the site through the secured log in by giving the user id/password chosen during enrolment/registration and then by giving the password of the e-token/smartcard to access DSC.
12. Bidder should select the tender which he/she is interested in by using the search option & then moves it to the 'my tenders' folder.
13. From my tender folder, bidder will select the tender to view all the details indicated.
14. It will be construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked: otherwise, the bid will be rejected.
15. Bidder, in advance should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/jpg/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Bidders bid documents may be scanned with 100 dpi with black and white option. It is advisable that each document to be uploaded through online for the tenders and should be less than 2 MB. If any document is more than 2 MB, it can be reduced through 'RAR' and the same can be uploaded if permitted however of the file size less than 1 MB transaction uploading time will be very fast.
16. If there are any clarifications, this may be obtained through the site or through contracts or during the pre-bid meeting if any. Bidder should take into account the corrigendum published before submitting the bids online if any.
17. The Bidders can update well in advance, the documents such as certificates, annual report details etc. under My space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.
18. Bidder should submit the tender fee/EMD as specified in the tender. The original should be posted/couriered/given in person to the tender or as indicated in the tender. Scanned copy of the submission should be uploaded as part of the offer.
19. While submitting the bids online, the bidder should read the terms & conditions and accept the same to proceed further to submit the bid packets.
20. The bidder has to select the payment option as offline to pay the EMD as applicable and entered details of instrument.
21. The bidder has to upload digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.
22. The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.

23. The bidders are requested to submit the bids through online e-tendering system to the tender inviting Authority (TIA) well before the bid submission end date & time (as per server system clock). The TIA will not held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
24. After the bid submission (i.e. after clicking "Freezing Bid submission" in the portal), the acknowledge No., given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender will also act as an entry pass to participate in the bid opening date.
25. The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submissions, bid opening etc. in the e-tender system. The bidders should follow this time during bid submission.
26. All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.
27. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers' public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
28. The confidentiality of the bids is maintained since the secured socket layer 128-bit encryption technology is used. Data storage encryption of sensitive fields is done.
29. The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
30. For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. Parallel for any further queries, the bidders are asked to contact over phone: 1800-3070-2232 or send a mail over to – cppp-nic@nic.in.

DELHI DEVELOPMENT AUTHORITY
PRESS NOTICE
(E - TENDER NOTICE)

Executive Engineer (E), Electrical Division No.-13 on behalf of Delhi Development Authority invites online **Tariff based competitive** bids from eligible contractors for Design, supply, erection, testing, commissioning and operation and maintenance (O & M) for 25 years of Net meter connected ground mounted solar Carport Power plant of 2.2 MWp at DDA Baansera Park opposite ISBT Sarai Kale Khan, New Delhi under RESCO mode of appropriate class in **two-bid system** fulfilling the eligibility criteria for the following work up to 3.00P.M. as per tender notice.

RFS. No.	Name of work	Earnest Money Deposit (EMD)	Time allowed
01/EE/ELD-13/DDA/2025-26 (Re-Invited)	Design, supply, erection, testing, commissioning and operation and maintenance (O & M) for 25 years of Net meter connected ground mounted solar Carport Power plant of 2.2 MWp at DDA Baansera Park opposite ISBT Sarai Kale Khan, New Delhi under RESCO mode through Tariff based competitive bidding.	Rs. 17,19,520/-	06 Months

1. General Eligibility Criteria :

- (a) The Bidder should be a body incorporated in India under the Companies Act, 1956 or 2013 including any amendment thereto, Government owned Enterprises engaged in the business of Power / Infrastructure. A copy of certificate of incorporation shall be furnished along with the bid in support of above.
- (b) Indian Solar Cell and module manufacturers who qualify clause 1(a) above are also eligible to participate in this tender.

1.1 Technical Eligibility Criteria:

The bidder(s) will be qualified if they have successfully commissioned Grid connected Solar PV Plants during last 07 Years ending last day of the month previous to the month of tender submission as given below:-

- a) At least one " Similar work" for minimum of total 1800 KWp Capacity of Grid connected Solar PV Plant
- b) Two " Similar work" each for minimum of total 1400 KWp Capacity of Grid connected Solar PV Plant
- c) Three " Similar work" each for minimum of total 1000 KWp Capacity of Grid connected Solar PV Plant

Definition of Similar Work.

“SITC of Grid connected Solar PV Plant and/or SITC of Solar PV Carport Plant”

Completed/Commissioned work shall mean the works which have been completed in all respect. All amounts rounded off to a nearest convenient full figure.

The value of works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7 % per annum, calculated from the date of completion to previous day of last date of submission of bid.

NOTE:- In case of works executed for the Private clients, cost of such works shall be supported by TDS certificates along with VAT/GST and Service Tax returns. Self certification of experience shall not be considered.

1.2 Financial Eligibility Criteria:

A. SOLVENCY

Solvency of an amount equal to Rs. 2,60,00,000.00. (Scanned copy of original Solvency to be uploaded).

B. TURNOVER

Average annual financial turnover should be at least Rs. 4,30,00,000.00 during the immediate last 3 consecutive financial years. Financial statement duly signed by registered chartered accountant shall be submitted as a proof along with UDIN number.

C. PROFIT / LOSS

Should not have incurred any loss (Profit after tax should be positive) in more than two years during the immediate last five consecutive financial years ending 31st march 2024 (of the previous financial year).

2. Pre Bid conference shall be held with the Office of CE(Hort.), Vikas Minar, DDA, New Delhi **on 17/02/2026 at 4:00 PM.** to clear the doubt of intending tenderers, if any. The details of meeting can be obtained on request from Executive Engineer (ELD-13), email eeeld13dda@gmail.com

2.1 The bid will be received up to 3:00 P.M. on 23.02.2026 and will be opened on 24.02.2026 at 3:30 PM in presence of intending tenderers at 3.30 P.M on same venue.

3. For terms and conditions, eligibility criteria, the manner in which Earnest Money etc. are to be deposited through NEFT/RTGS mode and other information/instructions, please visit DDA's website www.dda.org.in or <https://eprocure.gov.in/eprocure/app>. For any assistance on e-tendering, please contact concerned EE or N.I.C. on email cppp-nic@nic.in or 24x7 helpline 1800-3070-2232.
4. **Important terms & conditions for bidders. The Bidders are required to go through the same before participating in the tender.**
 - a. The unique transaction reference of RTGS/NEFT against EMD etc. shall be deposited online at specified location for Electronic Time and Attendance Recording System for tender.

- b. The Tenderer technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end.
- c. The tenderer should **furnish Rs.17,19,520/-** as Earnest money in the form of RTGS/NEFT. The Earnest Money will be returned to unsuccessful bidder. Earnest Money of successful bidder will be returned only after receiving the performance guarantee, however no interest shall be payable on the earnest money in both the cases.
- d. The bidder will use one UTR for one work only. In case it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.
- e. No hard copy of any document will be required to be submitted by the tenderers till the opening of the tenders. Hard Copies of relevant documents will be required from the lowest tenderer only.

5. (i) Earnest Money shall be deposited through RTGS/NEFT in the account of **Senior A.O. CAU (Horticulture), DDA having account No. 01201110000010 with HDFC Bank, Laxmi Nagar Branch (IFSC code -HDFC0000120)**. The unique transaction reference of RTGS/NEFT shall have to be scanned & uploaded by the bidder in the e-tendering system.

(ii) A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lacs. Whichever is less, shall have to be deposited in shape of prescribed above, and balance may be deposited in shape of Bank Guarantee of any scheduled bank having validity for six months or more from the last date of receipt of bids which is also to be scanned and uploaded by the intending bidders but the bid can only be submitted after uploading the mandatory scanned documents such as receipt for deposition of EMD and other documents as specified.

The physical EMD of the scanned copy of EMD uploaded shall be deposited by the lowest bidder within a week after opening of financial bid failing which the bid shall be rejected and enlistment of the agency shall be withdrawn by the enlisting authority/the agency shall be debarred from tendering in DDA.

The Tender shall be submitted online in two part viz, Technical and financial bid: -

The tenders are required to uploaded within the period of tender submission following scanned documents in technical bid.

- i) Scanned copy of proof of unique transaction reference No. of RTGS/NEFT of Earnest Money.
- ii) Scanned copy of payment of e-tendering fee paid in CRB of DDA.
- iii) Certificate of Registration for/under GST Act and acknowledgment of up-to-date filed return, if required/ IGST / UTGST / SGST under GST Act 2017 & Tax Clearance certificate.
- iv) An undertaking on a minimum of Rs 50/- non-judicial stamp paper that bidder has not been blacklisted from tendering process by any Govt. organization, PSU etc. (As per prescribed format)
- v) Letter of transmittal on letterhead of bidder (As per format prescribed)
- vi) Tender acceptance letter (To be given on Company's Letter Head)
- vii) Valid Electrical Contractor license.
- viii) Copy of certificate of incorporation under the Companies Act, 1956 or 2013 as per Para 1(a)

- ix) Certificates of Work Experience as per Para 1.1
- x) Integrity Pact (If required).
- xi) Certificate of financial turnover from CA including profit/ loss statement as required.
- xii) Bank Solvency Certificate not older than 6 months. **OR** Net worth certificate (on the format prescribed in form B-1).
- xiii) Affidavit as per provisions of clause 1.2 of form 7 (RFS)
- xiv) ESIC and EPF registration copy. (Note: An undertaking on Rs.50/- non-judicial stamp paper in case not applicable as per prescribed format & L1 tenderer will submit original copy in Division Office.).
- xv) A mandatory undertaking on a minimum of Rs 50/- non-judicial stamp paper shall be filled by all the vendors given as under:
"It is certified that I/We shall be bound with all labour laws including minimum wages & transfer all the wages through RTGS, EPF, ESI etc." If I/We fail or found not complying with the above during any stage of execution of work necessary legal action including terminations of contract, forfeiture of P.G etc. may be taken" (RFS reference No. & date clearly mentioned on it).
- xvi) Corrigendum(s) to the tender uploaded before last date of submission of bid (extended if any).

✓ 4/2/26
**EXECUTIVE ENGINEER (E)
ELECTRICAL DIVISION-13/DDA**

No. 01/EE/ELD-13/DDA/2025-26 (RFS) (Re-Invited) / 72

Dated: 04/02/26

Copy to:

1. SE(HCC-3)/DDA.
2. FO to Director (Hort.) South East Zone/DDA
3. The EE(E)/QAC/DDA
4. Sr. AO (CAU)/Horticulture/DDA
5. EE/ELD-1,2,3,4,5,6,7,8,9,10,11,12/DDA
6. DD(Hort.)-1,2,3,4,5,6,7,8,9,10 & Dwarka/DDA
7. All AE's/Electrical Division-13/DDA
8. AE(P)/ELD-13/DDA
9. The Electrical Engineers Contractor Association, 2362/1, Maharaja Complex, Main Road, Patel Nagar, New Delhi
10. CPWD Contractor Association (Regd.), IP Estate, New Delhi
11. DDA Contractor Association (Regd.), Vikas Kuteer, New Delhi
12. Notice Board, Electrical Division-13/DDA
13. Dy. Director (System), DDA, Vikas Sadan, New Delhi
14. AAO/ELD-13/DDA
15. Head Clerk/ELD-13/DDA
16. M/s eprocure.gov.in/eprocure/app or www.dda.gov.in CGO Complex, Lodhi Road, New Delhi. For any assistance on e-tendering please contact concerned office or NIC on e-mail: cппп-nic@nic.in or 24x7 helpline number 1800-233-7315
17. Email: ddatender@dda.org.in

**EXECUTIVE ENGINEER (E)
ELECTRICAL DIVISION-13/DDA**

Shahbaaz A/
04/02/26