

**OFFICE OF THE EXECUTIVE ENGINEER
NARELA PROJECT DIVISION NO. 1, DDA
MUNIM JI KA BAGH, NARELA, DELHI-40**

PRESS NOTICE

Annexure-III

Online Percentage rate tender is invited through e-tendering mode from specialized agencies/firms/contractors having the valid license of **PSARA** (Private Security Agencies Regulation Act, 2005), Dealing with similar nature of work by the Executive Engineer/NPD-1 with the condition mentioned below for the following work: -

NIT No.	03/EE/NPD-1/DDA/2023-24 04/SE (P&HQ)/Narela/DDA/2023-24
Name of Work & Location Sub Head:	Maintenance of completed scheme under Narela Zone. Providing round the clock security guards for watch & ward of DDA vacant flats in housing pockets 6 & 7 and Armed security guards for all housing pockets under jurisdiction of NPD-1/DDA.
Estimated Cost put to tender	Rs. 2,85,04,292/-
Earnest Money	Rs. 5,70,086 /-
Period of Completion of work	365 days
Last Date & time of online submission of bid, copy of receipt of deposition of EMD & other documents as specified in the bid document.	Up to 3.00 PM on dated 18.07.2023
Date & time of opening of document related to eligibility at 03.00 PM /technical bid (Envelope A)	At 03.30 PM on dated 19.07.2023
Date & time of Opening of Financial bid (Envelope B)	To be notified later

* To be filed by EE/NPD-1

Eligibility: -

- 1) The tenders are invited from the specialized agencies/firms/contractors dealing with similar nature of work provided they satisfy the following criteria: -

The firms/agencies/contractors who have successfully completed similar nature of works during lasts five years ending previous day of last date of submission of application. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of applications of tenders.

a). Three completed similar nature of works, each of value not less than 40% of the estimated cost put to tender.

or

b) Two completed works of similar nature, each of value not less than 60% of the estimated cost put to tender.

or

c) One completed work of similar nature of value not less than 80% of the estimated cost put to tender.

d) Similar work means "Providing security personnel/Services." The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB of DDA.

Note: In case of works executed for the private clients, cost of such works shall be supported by TDS certificates along with GST and service Tax Returns.

Turnover: -

The agency should have annual turnover of more than 50% of the estimate cost during the immediate last three consecutive financial years duly certified by the chartered accountant :

Profit /loss: -

The agency should not have incurred any loss in more than two years during the last five financial years ending 31st. March, 2023 certified by the Chartered Accountant.

Net worth Certificate: -

Net worth certificates of minimum 15% of the estimated cost put to tender issued by certified Chartered Accountants.

2) The tender document consisting, the schedule of quantities to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen from website Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app> or DDA's website www.dda.org.in. For any assistance on e-tendering please contact National Informatics Centre on 18002337315

2.1.1. Bidder registered in Contractor's Registration Board (CRB) of DDA are required to pay the e-tendering annual charges as under to 'CRB/DDA, at 1'Floor, Vikas Minar, ITO, New Delhi-110002 through DD/RTGS/NEFT in the account of "PAO Engineering, DDA, Vikas Minar, New Delhi" having A/C No. 1075843312 with bank CBI, Vikas Minar DDA office Building (IFSC Code CBINO281467).

a) The intending bidder must read the terms and conditions of PWD-7 carefully. He should only submit his bid if he considers himself eligible and he is in Possession of all the documents required.

b) The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen from website Central Public Procure Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app> free of cost. For any assistance, please contact M/s National Informatics Centre on telephone No. 1800- 3070-2232 or send mail to cphp-nic@nic.in / support-eproc@nic.in.

c. The bid will be received up to 3:00 P.M. On 18.07.2023 and documents related to eligibility criteria will be opened on 19.07.2023 in presence of intending tenderers at 3.30 P.M on same venue.

(b) Tenderer must ensure giving complete information on form's appended with tender documents

along with their signatures wherever required on forms, before submission of tender. In case, any deficiency noticed after opening of tender then no opportunity will be provided to tenderer to make good the same and the firm/contractor shall be considered ineligible. If any information furnished by the tenderer is found incorrect at a later stage, he shall be liable to be debarred from further tendering and taking works in DDA. The shall be liable to be debarred from further tendering and taking works in DDA. The Department reserves reserves the right to verify the contents/particulars furnished by the tenderer independently including carried out inspection of works completed by them.

The department reserves the right to reject any application/tender without assigning any reason.

- d. Those contract Not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website.
- e. The intending bidder must have valid class-III digital signature to submit the bid.
- f. (i) Earnest Money through RTGS/NEFT in the account of Sr.AO CAU NARELA PROJECT ZONE DDA having account No. **110094995363 with Canara Bank, Wazirpur Main Branch,18 community Centre,Deep Market,Ashok Vihar Phase-1,Delhi 110052 (IFSC Code CNRB0000387)**.. The unique transaction reference of RTGS/ NEFT shall have to be uploaded by the tenderer in the e- tendering system by the prescribed date. The Executive Engineer, NPD-1 will get earnest money' verified from CAU based on the unique transaction reference number against each RTGS/NEFT payment before the tenders are opened.

(ii)A part of earnest money (E.M.) is also acceptable in the form of bank guarantee. Earnest money up to Rs. 20.00 lakh will have to be deposited through RTGS/NEFT mode. If the amount of E.M is more than 20.00 lakh then the balance amount of earnest money, can be deposited in shape of Bank Guarantee also.

(iii)The UTR of RTGS / NEFT against EMD & proof of e-registration fee paid and bank guarantee shall be uploaded to the website with in the period of tender submission.

(iv)Earnest money and e-registration fee paid to be deposited through separate transactions.

(v)The bidder will use one UTR for one work only. In case it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.

(vi)Agencies / Firms registered with National Small Industries Corporation (NSIC) under Public Procurement Policy for Micro Small & Medium Enterprises (MSMEs) will be given exemption from EMD deposit. This exemption will be extended in the cases of goods produced and services provided by MSMEs. However, to avail such exemptions, a valid certificate of registration will be given / uploaded on E-tender Portal by agencies / firms.
- g. Online tender documents submitted by intending bidders shall be opened only for those bidders, whose receipt for Earnest Money deposited, proof of e-registration fee paid and other documents will be found in order.
- h. The eligibility documents shall be opened first on due date and time as mentioned above. The time and date of opening of financial bid of contractors found eligible shall be communicated to them at a later date.

- i. The Financial bid of tenderers who satisfied eligibility criteria shall then be opened on a specific time and date which will be intimated separately.
- j. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many tenders are received satisfying the laid down criterion.

Important terms & conditions for bidders.

The Bidders are required to go through the same before participating in the tender.

1. The enlistment of the contractors should be valid on the last date of submission of tenders. In case only the last date of submission of tender is extended, the enlistment of contractor should be valid on the original date of submission of tenders.
2. Those contractors not registered on the website mentioned above, are required to get registered beforehand. The intending bidder must have valid class-III digital signature to submit the bid. Contractors who fulfil the following requirements shall be eligible to apply:

Copy of certificate of work experience as required, bank solvency certificate and other documents as specified in tender documents shall be scanned and uploaded to the e-tendering website within the period of tender submission.

Online tender documents submitted by intending bidders shall be opened only of those bidders, who earnest money deposit and other documents scanned & uploaded are found in order.

“The bidder will use one UTR for one work only. In case it is found that he has used one UTR number for different tenders, the entire tender submitted by him will be rejected and he will be debarred from further tendering in DDA in future.”

The Tender shall be submitted online in two parts, viz, technical and Price bid:-

Technical Bid

The tenders are required to furnish following documents in technical bid.

- i. Scanned Copy of receipt for Earnest Money through RTGS/NEFT in the account of Sr.AO CAU NARELA PROJECT ZONE DDA having account No. 110094995363 with Canara Bank, Wazirpur Main Branch,18 community Centre, Deep Market, Ashok Vihar Phase-1,Delhi 110052 (IFSC Code CNRB0000387).
- ii. Scan copy of Tender Acceptance letter on the Letter Head of Bidder.
- iii. Scan copy of registration certificate with appropriate authority i.e. PSARA
- iv. Scan copy of PAN No.
- v. Scan copy of proof of the requisite fee deposited with CRB.
- vi. Scan copy of certificate of registration with EPFO & ESIC.
- vii. Scan copy of registration of GSTIN.
- viii. Scan copy of turnover certificate for last three financial year duly certified by Chartered Accountant.
- ix. Scanned copy of experience certificate of similar works completed during the last seven years in Government Department or Public Sector undertakings on the last date of submission of tender.
- x. Net worth certificate issued by Chartered Accountant in form B-1 of CPWD Manual/SOP.
- xi. Undertaking for minimum wages “that he will make payments to their personnel engaged as per minimum rates of wages as notified by labour deptt. of Govt. of NCT of Delhi”.
- xii. Scanned copy of profit /loss account of the agency during the last five years ending on 31.03.2023 certified by Chartered Accountant.

xiii. Affidavit as per clause 1.2.2 at pages no 15.

1. Note: Scan Copy (i) to (xiii) shall be valid.

Any Tender found lacking with respect to the necessary information such as Earnest Money with the bid and PSARA certificate will not be considered and summarily rejected.

Price Bid:

i. Schedule of Price bid in the form of BOQ.xls.

- Note: 1. The rate quoted by bidder shall not be less than the sum of minimum wages (1) as notified by labour department of Govt. of NCT of Delhi at the time of submission of tender, One percent water charges (2) on (1) and applicable GST on both (1) & (2). In case, quoted rates of bidder found less than the sum as mentioned above, the financial bid of the bidder will be rejected out rightly.
2. The bidder will evaluate minimum wages by considering security guards under skilled category. The duty period for the skilled categories will remain uniformly 8 hours for full 365 days of the time period put to tender.
3. The quoted rate by the all bidders will be considered up to two decimal points.
4. The bidder shall provide Ex-servicemen armed security guards to safeguard.

NA 4/7/23
Executive Engineer
NPD-1/DDA

No. F54(1599)A/EE/NPD-1/DDA/2023-24/287
Copy to:-

Dated:- 4/7/23

- (1.) C.E. (Narela)/DDA
- (2.) S.E./Narela Civil Circle-1,2 & 3/DDA
- (3.) Sr. AO/CAU(Narela)/DDA
- (4.) F.O. to C.E. (Narela)/DDA
- (5.) All EE/Narela Zone/DDA
- (6.) All AEs, AE(P), AAO, ASO/NPD-1/DDA
- (7.) Director (System)/DDA, Vikas Sadan, New Delhi for information. The same has also been intimated through E-mail, ddatender@dda.org.in
- (8.) Notice Board, NPD-1/DDA

Executive Engineer
NPD-1/DDA