

EMPANELMENT OF SURVEY AGENCY FOR SURVEY AND Management Information System (MIS) ENTRY OF JJ BASTIS/CLUSTERS ON EXISTING DDA AND CENTRAL GOVERNMENT LANDS IN GNCT OF DELHI FOR THE IN-SITU REHABILITATION

Introduction

DDA intends to create a comprehensive database of JJ dwellers and JJ clusters for rehabilitation. The intended database will comply with the requirement of Pradhan Mantri Awas Yojna (Urban) and will be collected as per the existing rules, acts and guidelines and needs to be verifiable in the field.

In order to achieve the aforesaid objective, as a first step, DDA wishes to empanel reputed agencies, who will carry out the survey and collect the details in standard forms.

Objectives of Survey

To assess number of people and households in approximately 173 JJ Clusters with documents on their status and eligibility for resettlement/in-situ development program.

Stakeholder analysis to understand people's perception of their problems, aspirations and provide inputs that would be useful to consider and development plans including social housing.

To assess the affordability of the people for housing and housing finance.

To develop suitable housing and related indicators, that would be useful for monitoring, evaluation and planning.

To provide survey data in electronic form for populating GIS that could be taken care of by DDA for its various program.

Scope of Survey and Methodology (please refer Annexure-I for detailed scope of work)

The survey will be on house to house basis and the data will be collected in the prescribed format. The survey will cover every household in about 173 JJ clusters as per the list attached, there may be more households required to be surveyed since the clusters may have expanded over time. After data entry of the survey and compilation of the information it should be presented before the community for ratification to ensure that no households are left out in the survey process and the data collected is accurate.

The JJ clusters are located across the city and fall under the jurisdiction of Divisions into which Delhi is divided for purposes of administration. It is estimated that the total population may be about 4.00 lakh. If during the survey, necessity to conduct survey for some additional JJ clusters beyond 173 clusters arises, the same would be also included.

Demand Survey & MIS entry in prescribed format.

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Expected output

The agency must capture the data in electronic format through android based mobile app based on which the all the survey form will be generated and signed so as to use the data for following purposes:

Identify location of the households with appropriate documentation.

A comprehensive household database

Time Frame

The work will have to be completed within 180 days of giving work order/award letter. Various activities viz pre-survey preparation, survey schedule, training manual, training, survey logistics, actual survey, data entry, programming & process, analysis and report drafting, presentation and production of final report etc. will have to be completed by the agencies within the given time frame as indicated above.

Minimum Qualification

The Agency is required to produce documentary evidence of experience/ Projects will only be considered if they have been completed and completion certificate from the client is enclosed. All documents must be verified as true and countersigned by authorized signatory.

Must have an average annual turnover of at least 5 lacs per year in the last 3 consecutive financial years, ending March, 2024.

Must have carried out at least 2 projects in last 5 financial years involving field survey and data collecting of more than 40000 households in total.

Must have carried out at least 1 project for government or PSU or a govt undertaking in any of the last 5 financial years involving field survey and data collection.

Must be profitable for 2 financial years during last 3 years.

Declaration on letter head of the Agency, that the Agency has not been black listed by any of the government/ government departments any where in India in last 2 financial years.

Note: In case of works executed for the private clients, cost of such works shall be supported by TDS certificates along with VAT/GST & Service Tax Return and also self certification of experience shall not be considered.

The Agency, shall submit a written power of attorney/authority letter authorizing the signatories for empanelment.

If the Agency is a proprietorship firm then, the Agency shall submit a copy of PAN card No. under the Income Tax Act.

Agency must submit copies of all documents required along duly self- attested by authorized representative of the Agency.

Agency shall submit a Bank Guarantee of Rs.200,000/- in the prescribed format (to be provided by the department)

Agency is required to confirm and declare that no agent, middleman or any other item or work related to the award and performance of this work order. Agency will have to further confirm and declare that no agency commission or any payment, which may be construed as an agency commission, has been or will be paid and that the cost of survey per household will not include any such amount. If DDA subsequently finds to the contrary, the DDA reserves the right to declare the Agency as non-complaint and declare any contract if already awarded to the bidder to be null and void.**(Enclose declaration)**

Canvassing or offer of an advantage or any other inducement by any person with a view to influencing acceptance of offer will be an offense under Laws of India. Such action will result in the rejection of bid in addition to other punitive measures.

Audit

Empanelled Agency shall comply with the DDA's internal audit (including Information Security (IS) Audit) requirement as well as third- party external auditors for conducting periodical audit. The Agency should carry out patch management activities, including Operating System (OS) hardening for the infrastructure deployed as well as changes required in hardware and software for disclosure of Vulnerability Assessment and Penetration Testing (VA/PT) & audit reports without any extra cost to DDA.

The Agency shall at all times whenever required furnish all information, records, data stored in whatsoever form to internal, external, DDA appointed and statutory inspecting auditors and extend full cooperation in carrying out of such inspection. The Agency will also undertake to co- operate with the CAG to carry out its supervisory functions and objectives and will furnish all records and other information as CAG may call for to carry our inspection and/or other functions.

The Agency is required to facilitate the same at no additional cost and shall provide uninterrupted access to the documents required by the auditors. Further the Agency has to ensure rectification of all the irregularities thus pointed out by the auditor within a given time frame.

The Agency must ensure compliance of Information Security (IS) according to policy of the DDA and mitigate the risk, if any, within the stipulated time without any additional cost to DDA.

In line of above, the Agency shall ensure that all regulatory, statutory, local Administration requirements are adhered to subsequently while undertaking deliverable and services over the period of contract without any additional cost to DDA.

Compliance with security best practices may be monitored by periodic computer/information security audit performed by or on behalf of the DDA. The periodicity of these audits will be decided at the discretion of the DDA: These audit plan to include, but are not limited to, a review of: access and authorization procedures, physical security controls, input/output controls, Database controls, backup and recovery procedures, network security controls and program change controls.

To the extent that the DDA deems it necessary to carry out a program of inspection and audit to safeguard against threats and hazards to the confidentiality, integrity, and availability of data, the Agency shall afford the DDA's representative access to the Agency's facilities, installations, technical resources, operations, documentation, records, databases and personnel. The Agency must provide the DDA access to various monitoring and performance measurement system (both manual and automated). The DDA has the right to get the monitoring and performance measurement systems (both manual and automated) audited without prior approval / notice to the Agency.

Project Duration and Extension of Service thereafter

The contract will initially be for the project period, including O&M, for the period mentioned in the empanelment letter and extension shall be granted after the performance review on expiry of the empanelment period. However, the assignment may be terminated any time at the discretion of DDA without assigning any reason thereof if the services are not found satisfactory or service/services are not required by DDA after certain period.

Reports

Empanelled Agency shall maintain Records and database of Applicants and submit quarterly return in the Format prescribed by DDA, in digitalized database form.

The Agency will ensure that all works envisaged under the assignment are carried out in discussion with and to the satisfaction of DDA and will submit reports during the contract period, as may be required by the DDA from time to time.

Annexure-I

SCOPE OF WORK

The scope of work for the agency would involve the following:-

Collection of household data for JJ Bastis assigned to the agency, as per Delhi slum and Jhuggi Jhopadi Rehabilitation & Relocation policy 2015 (as available at DDA site)

Agency shall make wider publicity of such survey as per direction of DDA. The agency must capture the data. In electronic format through an android based mobile app based on which the survey form will be generated and signed. The agency shall conduct door to door beneficiary demand survey and collect data of households of JJ Bastis as prescribed in the Data Collection form (Format 4 of PMAY guidelines- Annexure XIV and/ or as per the requirement of DDA with family photo.

The agency shall also identify new slums if any as per guidelines of PMAY and conduct demand survey of these slums

The agency will provide field supervision, quality control of the conduct of the survey and daily field checks of data completion and consistency will be provided to a standard to be agreed with DDA.

Provide daily update through Android based app (DDA will provide only the app. Equipments including data charges required for running the app shall be arranged by the Agency) or email/telephone/SMS as per the directions of Nodal Officer in DDA of household data collected in survey format and information of data fed in the electronic system/MIS of PMAY portal.

Agency shall provide rough sketch plans of JJ Bastis showing the demarcation of jhuggi clusters/bastis and their respective areas.

The survey of JJ Clusters shall be supervised and the data will be finalized for eligibility by In-situ Rehabilitation branch, Housing DDA in addition to Engineer-in-charge, DDA.

The deliverables are:-

Compilation of demand survey of the Bastis in electronic form.

Complete survey forms based on electronic data for all JJ Jhopadis in allotted JJ Bastis to be uploaded on DDA server.

Agency shall provide rough sketch plans of JJ Bastis showing the demarcation of jhuggi clusters/bastis and their respective areas.

Notes:- Specifications of android devices (equipments) will be :- Minimum android version 5.1(Lollipop), GPS capability, 4G network, Rear camera 10MP minimum (Magnetic sensor-optional)

JJ Clusters yet to be surveyed				
S.No	Code	Location	HHs as per DUSIB	Land Area in Sqm
1	206	Indira Basti near Thana Timar Pur	239	12100
2	213	JJC Mukherji Nagar Dairy Munshi Ram Kingsway Camp	526	12055
3	214	Sethi Camp Indira Vikas Colony Opposite Sant Nirankari Senior Secondary School Nirankari	865	17082
4	229	Jhuggies Lal Bagh Azadpur Behind A.T. Mill.	475	4715
5	231	Lal Bagh Park near Laxmi Narayan Mandir	1486	13000
6	232	Lal Bagh GT Karnal Road	736	1368
7	284	Mazdoor Kalyan Camp in Back Lane of Plot No. B-317 To B-319 and B-254 To B-250 Okhla Industrial Area Phase-I	91	4055
8	290	Indira Kalyan Vihar Okhla Industrial Area Phase-I, Site-II	90	34200
9	632	H-Block Kalender Colony, Dilshad Garden Part-II	2567	18352
10	691	JJC Near Ramlila Maidan, Azadpur	500	6108
11	36	5/35 Industrial Area Kirti Nagar	908	29971
12	215	Outram Line Infront of Gurudwara Kingsway Camp	424	8928
13	297	In Park Opposite Kothi No.40 SBI Nagar, (Janmastmi Park Paschim Vihar)	62	814

14	352	C-35 Wazir Pur Industrial Area	230	3178
15	13	T-Huts Behind MCD School Village Sarai Kale Khan	380	1055
16	54	Silai Kendra Ramesh Nagar	70	1472
17	67	JJC Garib Basti	99	1984
18	97	JJC Sangam Vihar (Shiv Mandir)	92	1195
19	98	Gandhi Camp West Tuglkabad	54	1508
20	155	Mahavir Crusher Anand Parvat	455	1623
21	158	Sanjay Colony Y Block at No.Y-5 to Y-8 and Back Lane of Y-1 to Y-12 and ESS Okhla Industrial Area Phase-II	242	2000
22	162	JJC in Plot No. X-26 and Back Lane of X-26 to X-37 Okhla Industrial Area Phase-II	55	300
23	166	Janta Jeewan Camp E-Block (E-44,45)	114	1000
24	167	Janta Jeevan Rajeev Camp in Plot No.-B- 7/3, B-8/1 to 8/3 and B-9/1, 4/3, B-3/3 & 4/1 and Back Lane of Plot No.-B- 4/3 to 7/3 Okhla Industrial Area Ph-II	648	6200
25	169	Janta Jeewan Rajeev Camp in Back Lane of F 27/1 To F 30/2 Okhla Industrial Area Phase-II	90	1779
26	176	Janta Jeewan Camp in Plot No. C-43 on 80 Feet Road Okhla Industrial Area Phase-II	820	1500
27	179	Janta Jeewan Camp Plot No. D- 1/4 Okhla Industrial Area Phase-II	67	1000
28	180	Janta Jeewan Between Park and Plot No. D- 11/1, 11/2 ,11/4& Back Lane of D-11/4 To D-8/1 Okhla Industrial Area Phase-II	158	1000
29	181	Janta Jeewan Between Park and Plot No. F- 17/5& 21/5 Near Mata Ka Mandir Okhla Industrial Area Phase-II	49	400
30	182	Janta Jeewan Camp in Back Lane of E-46/1 To E-46/14 Okhla Industrial Area Phase-II	190	1368
31	184	Janta Jeewan Camp in Side Lane & Its Back Lane of F- 21/1 & Park Okhla Industrial	16	1878

		Area Phase-III		
32	205	Shayam Basti Timarpur	42	1687.5
33	240	A-34/A Maya Puri	15	171
34	241	C-76 Maya Puri	177	1328
35	244	W-228 Maya Puri Phase.II.	40	561
36	245	W-100 Mayapuri	53	572
37	248	C-3/13 Maya Puri.	34	234
38	285	Ambedkar Camp Okhla Phase-I	36	415
39	286	Amar Jyoti Camp Okhla Phase-I	52	800
40	293	Mazdoor Camp in Plot No. B- 295 & Back Lane of B-292 to B-301 Okhla Industrial Area Phase-I.	62	284
41	294	Back Lane of 151 to 159 Okhla Industrial Area Phase-I	20	442
42	361	Tool Room Training Center Wazirpur Industrial Area	400	1539
43	371	Rang Mahal Housing Society Pitampura.	99	1663
44	417	In the North of Okhla Village Khizarbaba Camp Okhla New Delhi	322	1800
45	421	Jagdamba Camp Khirki Gaun Near Satpula Nalla.	143	530
46	568	Rana Colony- II Mehrauli	397	755
47	569	Islam Colony Mahrauli	450	1131
48	615	Sarhad Puri Road No.64 (Near Shanti Samiti) Opposite New Seema Puri Part-II	129	1775
49	616	Sarhad Puri Road No.64 Near Shanti Simiti Opposite New Seema Puri Part-I	110	1750
50	636	E-39, Jhugiee Colony Dilshad Garden	250	1701
51	653	Priya Camp Mathura Road Opposite Sukhdev Vihar Depot	139	494
52	659	New Sanjay Camp Opposite Plot No. B-47 & B- 48 Along Railway Boundary Wall Okhla Industrial Area Phase-I	6	1299
53	661	New Sanjay Camp Opposite Plot No. B-90 - B- 93 , B-94, B- 102 & Back Lane of B-90 To B-102 Okhla Industrial Area Phase-I	372	1904
54	664	Majdoor Camp on Back Lane of C24 To C30 Okhla Industrial Area Phase-I	21	1087
55	666	Majdoor Camp B Block Plot No.B-122 & Back Lane of B- 118 to B-	163	1344

		123 Okhla Industrial Area Phase-I		
56	668	Yog Shala Camp in Back Lane of D-120 to D-126 Okhla Industrial Area Phase-I	54	741
57	669	Yog Shala Camp in Back Lane of D-153 to D-157 Okhla Industrial Area Phase-I	50	700
58	674	At Janta Jeevan Camp Okhla Phase-II Between Plot C-52 & C-53 Okhla Industrial Area Phase-II	300	2000
59	675	Sanjay Colony Block.C-62/1, Okhla Phase II	29	625
60	676	Sanjay Colony Near C-63/2 & Its Back Lane, Okhla Phase II	56	400
61	679	Sanjay Colony Plot No. A-108 Okhla Industrial Area Phase-II	81	1000
62	696	Sonia Gandhi Camp Pul Prahlad Pur Railway Line Tuglka Bad Part-2	50	1721
63	697	JJC Sanjay Colony S- Block Near Delhi Jal Board Booster Pumping Station Okhla Industrial Area Ph-II	150	2000
64	698	JJC Janta Jeevan Camp in the back Lane of X-38 to X-51 Okhla Industrial area Ph-II	150	1449
65	6	Balmiki Basti Kabristan behind Express Building, ITO	405	15254
66	8	Gandhi Sahitya Samiti Stadium, Near National Gandhi Musium	452	6313
67	25	Madrasi Basti Mori Gate	180	3481.63
68	27	Bharon Ki Bagchhi Bulward Road	268	6995
69	42	Kamla Nehru Camp Lakkar Mandi Kirti Nagar.	1265	2283
70	49	A-2 W.H.S. Kirti Nagar.	180	2734
71	69	Arjun Camp Mahipal Pur	1300	35250
72	75	Nehru Camp Behind Satya Rani Farm Bijwasan	207	4169
73	92	Ram Pyari Camp Near Nangia Park Lal Kuan, Tughlakabad	107	2525
74	100	Shahbad Daulatpur Block-A, E & F	5984	128000
75	110	Ganda Nalla Gulabi Bagh	189	5246

76	131	TodaPur Village Bihari Colony	324	2043
77	148	T-10 Opposite F-Block Punjabi Basti Baljeet Nagar	455	87478
78	152	Prem Nagar Road Baljeet Nagar	145	4269
79	154	Nirankari Crusher Gali No.12 Anand Parvat	150	3674
80	160	Manav Kalyan Plot No. 23 & 17 Okhla Industrial Area Phase.II	304	4400
81	168	New Sanjay Camp at E-33, Okhla Industrial Area Phase-II	198	9850
82	177	At Janta Jeewan Camp Okhla Phase-II near Chawla Hotel in Plot C- 38 Okhla Industrial Area Phase-II	700	3200
83	188	Sanjay Colony Okhla Phase-II, C-54/1,C-54/2, C-54/3, C-54/4	3792	53000
84	201	Rajasthani Udyog Nagar	208	5221
85	207	Dairy No.3 Lucknow Road Timar Pur	94	5450
86	246	Khazan Basti Shamshan Ghat Road Sabzi Mandi Maya Puri Site No.-1	389	2361.9
87	326	Opposite Old Creamation Ground Near Shalimar Bagh Village Shalimar Bagh	115	2860
88	327	Indira Colony Near Railway Phatak No.3 Shalimar Bagh	329	7266
89	328	A-A Block Shalimar Bagh Kela Godown	306	6324
90	344	J-Block Murga Market Ashok Vihar Ward No.-31 Wazir Pur Village	700	5038
91	367	Near Railway Colony Shakur Basti	775	34800
92	387	Karotia Camp Kalkaji	136	2400
93	393	Block.8 Nehru Nagar	90	2100
94	406	Dayal Singh Colony Near West Front Okhla.	404	7580
95	422	Swami Nagar Near Water Tank Outer Ring Road	127	2500
96	464	C-3 Udog Nagar Near Pira Garhi Fly Over.	282	2887
97	468	Road No.-5	535	7546

		Jawala Puri		
98	477	Shaheed Arjun Dass Camp, Laxmi Bai Nagar at Maharaja Agrasen Marg	122	2480
99	487	Rajasthni Camp Near Janta Quarter, Sarita Vihar	306	5700
100	529	Bhanwar Singh Camp Behind Janta Flat Block-D Vasant Vihar Phase-I	1088	36400
101	531	Shiva Camp Vasant Vihar Near Petrol Pump	175	4964
102	533	Adarsh Colony Mohammed Pur	530	3200
103	534	Kumhar Basti Mohomed Pur	241	4600
104	554	NH-24, Patpar Ganj (Nehru Camp)	603	17418
105	557	Sangarsh Morcha, Ravidas Camp Pandav Nagar Mother Diary	177	3154
106	581	Sonia Camp near Dispensary Mandavali	357	4366
107	589	Indira Camp Flood Deptt. Office Kishan Kunj Extension, Pushta Road	307	11933
108	591	Infront of Block-12 Geeta Colony	130	2594
109	605	Pusthta Buland Masjid	2500	5672
110	606	Block-C Shashtri Park, New Seelampur	400	6191
111	608	Taj Colony G.T. Road Railway Line New Seelam Pur	173	2800
112	614	D-Block, New Seema Puri Part-II	157	4956
113	617	New Janta Quaters New Seemapuri (Shanti Samiti)	320	3374
114	618	Road No.64 Tahir Pur (Leprosy Camp)	444	8450
115	628	A&B-Block Jhilmil Industrial Area Raj Nagar Sonia Colony (Rajiv Camp)	295	5011
116	638	Tahir Pur Road No.64, East Delhi	1073	14470
117	647	18 Quarters Vishwas Nagar.	67	2557
118	649	Harizan Samiti Near Dispensary Mangal Bazar Mandavali	200	5285
119	662	Majdoor Camp Block. B in Plot No. B-130 & 131 & Its Back Lane Okhla Industrial Area Phase-I	202	2200

120	663	Majdoor Camp on Back Lane of C1 To C10 Okhla Industrial Area Phase-I	117	2453
121	667	Majdoor Camp on Back Lane on Road Berm Along Central Ware Housing & Steel Authority of India Okhla Industrial Area Phase-I	127	16752
122	695	JJC Lohar Basti T-Point red Light Lal Kuan	150	7178
123	699	JJ Cluster Gazipur adjoining NH24	650	17302
124	701	jai Hind Camp near Masoodpur Village Vasant Kunj	1000	18400
125	93	Northen Jhuggie Cluster M.B.Road (Behind Petrol Pump)	52	27177
126	94	Shiv Camp Lal Kuan Badarpur Chungi No.- 2&3, M.B.Road	495	76216
127	95	Khatta Camp Gosain Crusher M.B.Road Lal Kaun	739	56108
128	96	Narden Jhuggi S.P.Builder Crusher, M.B.Road	593	38757
129	222	Cigratte Wala Bagh Prembari Road	636	7615
130	415	Indira Camp Pahari No.-2 Taimur Nagar	460	34281
131	4	Shakoor Ki Dandi (Basti Khawza Meer), Near Zakir Hussain College	786	8000
132	72	Harijan Balmiki Camp Rangpur Pahadi, Mahilpur Road	182	10053
133	150	Rajasthani Colony West Patel Nagar	250	18177
134	203	Mool Chand Colony Adarsh Nagar.	187	7360
135	227	Lal Bagh Near Mosque GT Karnal Road Near Vijay Cinema	156	9600
136	251	Prayog Vihar, near Swarg Ashram Mandir, HariNagar	290	8968
137	295	JJ Cluster Adjoining Punjab Migrant Relief Camp Peera Garhi	163	7217
138	299	JJC B-Block Meera Bagh on the Side of N.G.Drain Paschim Vihar	1768	27894
139	300	Opposite BG-6 Block Paschim Vihar Along NG Drain	374	8013
140	334	Bihari Samaj Vishwanath Puri(Part-B) Kalander Colony near Bhalswa Dairy	774	39818
141	335	Basant Dada Patil Cluster(Part- A) Kalander Colony Near Bhalswa Dairy	976	22545
142	336	Kalander Colony Part-C near Bhalswa Dairy	514	41841

144	362	Sawan Park Chowck No-3 Ashok Vihar Shahdara Udam Singh Park Industrial Area Wazirpur.	3992	88817
145	370	Dera Gaji Khan Tarun Enclave Pitam Pura Parwan Road	547	8120
146	403	Okhla DTC Depot-I	409	32349
147	419	Chander Arya Vidya Mandir, AC Greater Lailash	306	8310
148	426	Indira Camp Begum Pur, AC Malviya Nagar	522	17213
149	436	At Industrial Area Badli Phase- II.	467	11200
150	463	JJC Indira Camp Jaipur Golden Hospital Sec-3 Rohini	770	15000
151	465	Udyog Nagar Water Tank No.-2 Jwalapuri	950	10415
152	466	Bheem Nagar behind Nangloi Bus Depot	954	12288
153	514	Sardar Patel Ekta Camp (Ekta Vihar)	1856	29333
154	548	Pandit Bismil Camp Shashi Garden Patpar Ganj	1159	77212
155	558	Mulla colony,Village Gharoli	287	16193
156	559	Jai Bharti Camp East Vinod Nagar	250	7718
157	565	Hr. Sec. School behind Patpar Ganj	1624	24310
158	578	Mazboor Camp Near Police Chowcki Mandavli Fazalpur, East Delhi	248	7854
159	579	Indira Camp Madhu Vihar Phase-II	221	7544
160	587	New Sanjay Amar Colony Vishwas Nagar	3309	72588
161	588	Sayeed Peerwala ki Mazar, Ramesh Park Laxmi Nagar	184	8514
162	590	Rani Garden Opposite Hr. Sec. School Shastri Nagar	935	16130
163	593	Shakar Pur Chungi Thokar 16 Lalita Park, Laxmi Nagar & Shamshan Ghat Thokar No.16 (For Pocket at Thokar No.16)	593	28073
164	594	Janta Mazdoor Camp Zafrabad Part-I	3943	78900
165	595	Janta Mazdoor Camp Zafrabad Part-II	5000	30600
166	621	Block-F NewSeema Puri	1107	26050
167	624	Aradhik Nagar, Dehi U.P. Border G.T. Road Shahdara	365	17315
168	627	A&B-Block Jhilmil Industrial Area Raj Nagar Sonia Colony (Sonia Camp)	509	18542
169	629	A&B-Block Jhilmil Industrial Area Raj Nagar Sonia Colony (Dr. Ambedekar Camp)	713	10837
170	640	F2 Block Sunder Nagari	188	11845
171	642	F1 Block,Sunder Nagari	290	10212
172	648	Jhuggies Adjoining Railway Line Anand Vihar	528	24441
173	682	Near Shamshan Bhumi Hastals	828	13920
		Total Households	90265	

Sample format for demand survey data of households

Start Survey		
Cluster Code *		
Jhuggi No *		
Floor *	Ground	Ground A
	First	First A
	Second	Second A
Jhuggi Status *	Locked / Unlocked / Demolished / vacant	
Jhuggi ID*		
Name of HOF*		
Format A – Information of Survey Being Covered		
Mobile No.		
Jhuggi Status *	Not locked	VACANT
	LOCKED	DEMOLISHED
Jhuggi Type *	Residential	Institution
	COMMERCIAL	School
	Religious	NGO
	Other	Industry
Other Jhuggi Type		
Gender *	Male	Female
Father's Name *		
Age of HOF *		
Years of Stay *	0-1	5-15
	1-5	15-30
Present Address		
House/flat/Door no.		
Street Name		
Pin Code		

Permanent Address		
Same as present Address.		
House/flat/Door no.		
Street Name		
Pin Code		
Mobile No.		
	Aadhar Available	Aadhar Unavailable
Aadhar Card No.		
Name of the head of the family as in aadhar card		
Other ID Type	Voter Id card	Ration card
	Pan card	Revenue authority certificate
	Passport	Bank passbook

	Driving liscence	BPL Card
Other Id No.		
Religion *	Hindu	Jainism
	Muslim	Buddhism
	Christian	Zorostrianism
	Sikh	Others
Other Religion		
Caste *	General	SC
	OBC	ST
Whether person with disability	Yes	No
Marital status *	Single	Divorcee
	Living Partner	Widow
	Married	Widower
Whether family owns any house anywhere in India?	Yes	No
Exclusive for DDA		
Whether entire jhuggi is in exclusive possession of only one JJ family?	yes	no
Details of documents submitted/shown (out of 13 prescribed documents)		
Available Documents.	Passport	
	Ration Card with photograph	
	Electricity Bill	
	Driving Licence	
	Identity Card/Smart Card with photograph issued by State/Central Government and/or its Autonomous Bodies/Agencies like PSU/Local Bodies (except EPIC)	
	Passbook issued by Public Sector Bank/Post Office with Photograph	
	SC/ST/OBC Certificate issued by the competent Authority	
	Pension document with photograph such as Ex-serviceman widow/dependent certificate, old age pension order or widow pension order	
	Freedom fighter identity Card with photograph	
	Certificate of Physically handicapped with photograph issued by the Competent Authority	
	Health Insurance Scheme Smart card with photograph	

	(Ministry of Labour scheme)	
	Identity card photograph issued in the name of the descendant(s) of the slum dweller from a Government school or Certificate with photograph issued by the Principal of a Government School mentioning therein that the descendant(s) of the JJ dweller is/was the student of the school	
Voter ID	Before 2012	2015
	2012	2016
	2013	2017
	2014	2018
Details of documents submitted/shown other than voter ID.		
Whether Voter Id submitted/shown is of 01.01.2015 or before	Yes	No
Any Comment		

FORMAT FOR EMPANELMENT OF AGENCIES

1. Name of the Agency :
 2. Office Address :
 3. Contact Information
 - Office :
 - Mobile :
 - Fax :
 - E-mail :
 4. Other Details:
 - a. Status of the Firm (Whether company/ Partnership/proprietary) :
 - b. Name of Proprietor/Partners/Directors (With professional qualifications, if any):
- l)

II)

III)

c. Year of establishment :

5. Whether registered with Registrar of Companies/Firm,
If so, No. & Date :

6. Registration with Tax Authorities :

a. Income-Tax No. PAN/GIR NO :

b. GSTIN No :

(furnish copies of Income-tax returns, registration)

7. Registration Number (Enclose the copies) :

8. **SUMMARY/DETAILS OF EXPERIENCE**

Work	Client Name	Purpose of Survey	No of Households	No of days	Whether completed successfully
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

9. Turnover of Company/firm (Please attach copy of audited balance sheet and profit and loss account for three years).

FINANCIAL DETAILS

-

Sr. No.	Financial Year	Total Turn over (in RS Crores)	Remarks
1	FY 21-22	-	-
2	FY 22-23	-	-
3	FY 23-24	-	-

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*** Please attach relevant documents as proof in support of above declarations**

Signature of Chartered Accountant with Seal

10. What are your fields of core competence? Mention the fields on preference basis.

- I.
- II.
- III.

13. DECLARATION.

- I. All the information furnished by me / us here above is correct to the best of my knowledge and belief.
- II. I / We have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexures.
- III. I / We agree that the decision of Delhi Development Authority (DDA) will be final and binding to me / us.
- IV. I / We have read the scope of work available on DDA website and am/ are interested to participate in the said work as per terms and condition stipulated in the scope of work.
- V. I / we understand that if any false information is detected at a later date the empanelment shall be cancelled.

Place:

Date:

SIGNATURE OF THE APPLICANT

NAME & DESIGNATION

SEAL OF ORGANISATION

.....

Checklist (To be filled by Agency).

- I. Have you signed in all the sheets?
- II. Whether copy of PAN/GST/Registration copy is enclosed?

III. Whether enclosed proof for your of establishment?

IV. Whether documentary proof for having undertaken the works is enclosed?

FORM OF BANK GUARANTEE

(To be stamped in accordance with Stamps Act of India)

In consideration of Delhi Development Authority (hereinafter called "The Authority") which expression shall unless repugnant to the context or meaning thereof include its successors, administrators) having empanelled _____(Name of Agency) established under laws of India and having its registered office as _____ (hereinafter referred as the 'Agency' which expression shall unless repugnant to the context or meaning thereof include its successors, administrators, executors), for survey and MIS entry of JJ bastis/clusters on existing DDA and Central Government lands in GNCTD of Delhi for the in-situ rehabilitation on e-Portal/App by issue of Authority's empanelment order Letter No. _____ dated _____ and the same having unequivocally accepted by the Agency, resulting in empanelment order for Scope of work and the Agency having furnished a Bank Guarantee of Rs.200,000/- (Rupees Two lac only) to the Authority for performance of the said Agreement.

We _____(name of Bank) incorporated under law having its Head Office at _____(hereinafter referred to as the Bank), which expression shall unless repugnant to the context or meaning thereof include its successors, administrators, executors do hereby guarantee an undertaking to pay to the Authority immediately on written demand merely by stating the money is payable by the Agency to the extent of Rs.200,000/- (Rupees Two lacs only) as aforesaid at any time till this guarantee is discharged and released by the Authority without any demur, reservation, contest, recourse or protest and/or without any reference to the Agency. Any such demand made by the Authority on the Bank shall be conclusive and binding notwithstanding any difference between the Authority and the Agency or any dispute pending before any Court, Tribunal, Arbitrator or any other Authority unless the bank is required to act upon any specific order, directions or injunction from any Court or Tribunal. The money shall be transferred by the bank without any objection or excuse immediately on receipt of demand.

We agree that the Guarantee herein contained shall be irrevocable and shall continue to be enforceable until the Authority discharges this guarantee by issuing a notice in writing until the date of expiry, whichever is earlier.

The Authority shall have the fullest liberty without affecting in any way the liability of the Bank under this Guarantee, from time to time to extend the time for performance of the empanelment order by the Agency nor shall the responsibility of the bank be affected by any variations in the terms and conditions of the

empanelment order or other documents. The Authority shall have the fullest liberty without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Authority and to exercise the same at any time in any manner, and either enforce or to forbear to enforce any covenants, contained or implied, in the Empanelment order between the Authority and the Agency and other course or remedy or security available to the Authority. The Bank shall not be relieved of its obligations under these presents by any exercise by the Authority of its liberty with reference to the matters aforesaid or any of them or by reason of any other act or forbearance or other acts of omission or commission on the part of the Authority or any other indulgence shown by the Authority or by any other matter or thing whatsoever which under law would but for this provision have the effect of relieving the Bank.

The Bank also agrees that the Authority at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Agency and notwithstanding any security or other guarantee that the Authority may have in relation to the Agency's liabilities.

This Guarantee shall be irrevocable and shall remain in full force and effect until discharge by the Bank of all its obligations hereunder or until the date of expiry, whichever is earlier unless a written demand or claim is made on us on or before 12- January-2022 we shall be discharged of all our liabilities thereafter.

This Guarantee shall not be affected by any change in the constitution or winding up of the Agency/ the Bank or any absorption, merger or amalgamation of the Agency/ the Bank will, any other Person.

Notwithstanding anything contained herein:-

1. Our liability under this Bank Guarantee shall not exceed Rs. 2,00,000/- (Rupees Two Lacs Only).
2. This Bank Guarantee shall be valid till _____ having claim period upto _____.
3. We are liable to pay the guaranteed amount or any part thereof under this Banks Guarantee only if you serve upon us a written claim or demand (and which should be received by us) on or before _____.

Signature of Authorized
Official of the Bank

Name of Official _____

Designation _____

ID No. _____

Signature of Witness

Name of Witness (Stamp/Seal of Bank)

Address of Witness