

**INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING  
FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE**

**(Applicable for inviting open bid system)**

Executive Engineer (E), Electrical Division no.-1 on behalf of Delhi Development Authority invites online Percentage Rate bids from specialized agencies who fulfill the eligibility criteria in Two Bid System for the following work:-

1.	NIT No.	:	<b>12/EE(E)/ELD-1/DDA/2023-24</b>
2.	Name of work	:	<b>M/O Surbathing Ghat at down stream Yamuna River at wazirabad.</b>
3.	Sub Head	:	<b>RMO of compound light, PA system along with DG set at Sur Bathing Ghat down stream of Yamuna River Wazirabad Barrage.</b>
4.	Estimated Cost put to bid	:	<b>Rs.9,99,681 /-</b>
5.	Earnest Money	:	<b>Rs. 19,994/-</b>
6.	Period of completion	:	<b>12 Months</b>
7.	Publish Date (uploading)	:	19.08.2023
8.	Document download / sale start date	:	19.08.2023
9.	Document download / sale end date	:	25.08.2023 upto 3.00 PM
10.	Date & time of Pre-Bid (if applicable)	:	-----
11.	Clarification start date	:	
12.	Clarification end date	:	
13.	Bid submission start date & time, scanning & uploading UTR of RTGS / NEFT against EMD, proof of payment for processing fee & other documents	:	19.08.2023
14.	Bid submission end date & time, scanning & uploading UTR of RTGS / NEFT against EMD, proof of payment for processing fee & other documents	:	25.08.2023 upto 3.00 PM
15.	Bid opening date & time	:	26.08.2023 at 3.30 PM
16.	Time & date of opening of price bid	:	To be notified after qualification of eligible agency.

- Contractors who fulfill the following requirements shall be eligible to apply... **Joint ventures are not accepted.**

**A. DEFINITION OF SIMILAR WORKS:**

Similar work shall mean, ***“RMO of EI work, PA system along with DG Set 110 KVA”***.

**B. EXPERIENCE, REQUIREMENTS:**

Experience of having successfully completed works during last seven years ending previous day of last date of submission of tender

Three Similar Works each of value not less than Rs. 3,99,872.00 (40% of Rs. 9,99,681/-)

OR

Two Similar Works each of value not less than Rs. 5,99,808.00 (60% of Rs. 9,99,681/-)

OR

One Similar Work of value not less than Rs. 7,99,744.00 (80% of Rs. 9,99,681/-)

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to previous day of last date of submission of bids.

Self-attested photocopies of completion certificates issued by an officer of the rank of Executive Engineer or equivalent for similar works clearly intimating the above eligibility requirements should be furnished / uploaded for eligibility consideration.

**C. SOLVENCY**

Solvency Certificate or Networth Certificate- Solvency of an amount equal to 40% of the estimated cost put to tender. (Scanned copy of original Solvency to be uploaded).

or

Networth Certificate of minimum 15% of the estimated cost put to tender issued by the certified Chartered Accountant as per proforma.

**D. TURNOVER**

Average annual financial turnover should be **at least 50%** of the estimated cost put to tender during the immediate last 3 consecutive financial years. Financial statement duly signed by registered chartered accountant shall be submitted as a proof Form B-1.

**E. PROFIT / LOSS**

Should not have incurred any loss (Profit after tax should be positive) in more than two years during the immediate last five consecutive financial years ending 31<sup>st</sup> march 2021.

**F. ELECTRICAL LICENSE VALID AS ON DATE**

The intending bidder must read the terms and conditions of CPWD-6 carefully, He should only submit his bid if he consider himself eligible and he is in possession of all the documents

required. Information and instructions for bidders will form part of NIT & to be uploaded on website. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen from [www.dda.org.in](http://www.dda.org.in) central public procurement portal <https://eprocure.gov.in/eprocure/app> free of cost.

Those contracts not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website. The intending bidder must have valid class – II digital signature to submit the bid.

But the bid can only be submitted after depositing E – tendering processing fee, and uploading the mandatory scanned documents

**Note: Bidders registered in Contractor’s Registration Board (CRB) of DDA are required to pay the e-tendering annual charges as under:**

S. No.	Class of Contractor	Amount to be paid per Annum
1.	Class-I	Rs. 20,000 + GST @18%
2.	Class-II	Rs. 16,000+ GST @18%
3.	Class-III	Rs. 14,000+ GST @18%
4.	Class-IV	Rs. 10,000+ GST @18%
5.	Class-V	Rs. 6,000+ GST @18%

The bidders who are not registered in DDA and wish to bid in DDA tenders are required to pay annual charge of e-tendering to Secretary CRB, DDA in prescribed form as under:

S. No.	Cost of Work	E-Tendering Fee
1.	Up to Rs. 15.00 Lacs	Rs. 6,000 + GST @18%
2.	Above Rs. 15.00 Lacs to Rs. 20.00 Crore	Rs. 20,000 + GST @18%
3.	Above Rs. 20.00 Crore	Rs. 50,000 + GST @18%

**The unique transaction reference of RTGS / NEFT against EMD shall be submitted Online.** EE(E) will confirm the EMD submission from Hort. CAU DDA. Bid shall be opened duly after confirmation of EMD submission.

**Note:-“The bidder will use one UTR for one work only. In case it is found that he has used one UTR number for different bids, the entire bid submitted by him will be rejected and he will be debarred from further bidding in DDA in future.”**

- A. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website.
- B. The intending bidder must have valid class-II digital signature to submit the bid.
- C. On opening date, the contractor can login and see the bid opening process. After opening of bids, he will receive the competitor bid sheets.
- D. Earnest money shall be deposited through RTGS/NEFT in the account of **Senior Account Officer Horticulture CAU DDA having SB account No.01201110000010 with HDFC Bank Laxmi Deep building Laxmi Nagar Distt. Centre, Delhi – 110092 Branch (IFSC code HDFC0000120).**
- E. The unique transaction reference of RTGS / NEFT shall have to be scanned & uploaded by the bidder in the e-tendering system within the period of bid submission. (The Executive Engineer will get earnest money verified from CAU

based on the unique transaction reference number against each RTGS / NEFT payment before the bids are opened).

ii) A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lacs, whichever is less, shall have to be deposited in shape of prescribed above, and balance may be deposited in shape of Bank Guarantee of any scheduled bank having validity for six months or more from the last date of receipt of bids which is also to be scanned and uploaded by the intending bidders.

But the bid can only be submitted after uploading the mandatory scanned documents such as receipt for deposition of EMD and other documents as specified.

E. Contractor can upload documents in the form of Tender related document in PDF format & price bid in excel format.

F. Contractor must ensure to quote percentage above / below on the total amount of the tender or any section / sub head in percentage rate tender. In addition to this while selecting any of cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate shall be treated as "0" (ZERO).

However, if a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above / below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

G. The eligibility and / or technical bid shall be opened first on due date and time as mentioned above. The time and date of opening of financial bid of contractors qualifying the technical bid shall be communicated to them at a later date.

H. Pre Bid conference shall be held in the chamber of EE (E) at \_\_\_\_\_ \*  
on \_\_\_\_\_ \* to clear the doubt of intending tenderers, if any.

I. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many tenders are received satisfying the laid down criterion.

J. No request for withdrawal of tender after opening of technical bid & prior to opening of financial bid will be accepted. Even if an agency request for withdrawal, the same will not be accepted & financial bid will be opened.

**K. Care in submission of Tenders:**

- i) Before submitting a tender, the tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the works, that all conditions liable to be encountered during the execution of the works are taken into account and that the rates he enters in the tender forms are adequate and all-inclusive to accord with the all the provisions of the standard / General conditions / clauses of contract / bid document for the completion of works to the entire satisfaction of the Engineer.
- ii) Tenderer will examine the various provisions of the central Goods and services tax Act, 2017 (CGST) / Integrated goods and services Tax Act, 2017(IGST)

Union Territory Goods and services tax Act, 2017 (UTGST)/ respective states state goods and services tax act (SGST) also, as notified by central / state govt. & as amended from time to time and applicable taxes before bidding. Tenderers will ensure that full benefit of input Tax credit (ITC) likely to be availed by them is duly considered while quoting rates.

- iii) The successful tenderer who is liable to be registered under CGST / IGST/UTGST/SGST act shall submit GSTIN along with other details required under CGST / IGST/UTGST/SGST act to DDA immediately after the award of contract, without which no payment shall be released to the contractor. The contractor shall be responsible for deposition of applicable GST to the concerned authority.
- iv) Every tenderer / bidder is required to be registered compulsorily himself under CGST/IGST/UTGST/SGST Act.
- v) TDS under the provision GST law shall be deducted from the bills and / or payment of advances as and when made applicable under the Act.

Provisions of GST Act, 2017 shall have the superseding effect over the all earlier taxes like VAT/WCT/Service Tax/ other like taxes etc., as contemplated in the Act. Accordingly, the terms VAT / WCT/Service Tax / etc., appearing anywhere in the bid document may be read as the applicable tax under the GST Act-2017.

**List of self-attested documents to be scanned and uploaded within the period of tender submission:**

- i) The unique transaction reference of RTGS / NEFT against EMD.
- ii) Certificates of Work Experience.
- iii) Certificate of financial turnover from CA including profit/ loss statement as required.
- iv) Bank Solvency Certificate or Networth Certificate.
- v) Scanned copy of proof of payment made for processing fee charges
- vi) Certificate of Registration for / under GST Act and acknowledgement of up to date filed return, if required./ IGST / UTGST / SGST under GST Act 2017 & Tax Clearance certificate
- vii) Scanned copy of Tender Acceptance Letter, as per attached format.
- viii) Transmittal Letter.
- ix) Undertaking/Affidavit as per proforma Form-A,
- x) Undertaking/Affidavit as per proforma Form B,
- xi) Undertaking/Affidavit as per proforma Form B-1,
- xii) Undertaking/Affidavit as per proforma Form G,
- xiii) Undertaking/Affidavit as per proforma Form H,
- xiv) Undertaking/Affidavit as per proforma Form I
- xv) Corrigendum to tender uploaded before opening of tender (if any).

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6

- xvi) Electrical license.  
xvii) Any other documents.(Scanned copy of cancel Cheque required for financial transaction, if any.)

*Bughani*  
19/08/2023

Executive Engineer(Elect.)  
Electrical Division No.1/DDA

Date:

No.F.13 (37)/EL.D-1/A/C's/DDA/

Copy to:-

1. CE/Horticulture/DDA
2. SE/HCC-3/DDA.
3. FO to CE/Horticulture/DDA.
4. EE/Elect.Divn.2 to 13/DDA.
5. Sr.AO CAU/Hort./DDA.
6. All AE's & AE(Plg.)/Elect.Divn-1/DDA.
7. AAO/Electrical Division No.1/DDA
8. ASO/Electrical Division No.1/DDA.
9. Notice Board/EL.D-1/DDA.
10. Agreement Copy.

*Bughani*  
19/08/2023

EE(E)/EL.D-1/DDA