

DELHI DEVELOPMENT AUTHORITY
QUTAB GOLF COURSE

NIT NO. 12/QGC/DDA/2026-27

Online tenders are invited through e-tendering mode on behalf of Chairman, Delhi Development Authority for the following works at Qutab Golf Course, DDA for a period of one year (twelve months) and same shall be extendable upto three years on monthly licence fee basis. **The tender shall be in two parts viz ‘Part -I’ containing Technical Bid and ‘Part – II’ comprising ‘Financial Bid’.** “Only those agencies having a minimum of two years’ experience in the field of running a Snack bar (Snack Bar, Food Counter, Restaurant, Food Outlet etc.) during the last five years and having **minimum turnover of Rs. 5 lacs in the last two financial year are ending March 2025 duly certified and audited Chartered Accountants having valid UDIN No. are entitled to submit the tender. Bids not submitted in accordance with the prescribed manner will not be accounted for.** The caddy Canteen is located at Qutab Golf Course, DDA, Press Enclave Road, New Delhi – 110017.

In Part – I of the tender, i.e. Technical Bid, the tenderer shall upload details of ownership/management of the agency, experience of similar nature of works undertaken by them i.e. copies of award letters and certificates of satisfactory completion, duly attested, authenticated proof showing annual turnover, manpower available with them, their qualifications and experience in the field etc. In case of company / firm, an attested copy of registration certificate and Article of Association is also to be furnished. In case of a partnership firm, the partnership deed and registration will be submitted and in case of a proprietorship firm the details of all proprietors and the percentage ownership in the proprietorship concern.

In Part – II of the tender should contain financial bid indicating monthly licence fee (per month) offered by the tenderer. The offer should be given in both words & figures.

Sl. No.	<u>NIT No.</u> <u>Name of work</u>	Reserve Price	Last date and time of submission of tender
		Earnest Money	Date and time of opening of Technical Bid
		Time Allowed	Date and time of opening of Financial Bid
1	NIT No. 12/QGC/ DDA/2026-27 NOW: M/o Qutab Golf Course, DDA. SH: Running of Caddy Canteen at Qutab Golf Course on monthly licence fee basis.	Rs.5,603/- Per Month	<u>05.10.2026</u> Upto 3:00 PM
		Rs. 1,345/-	<u>06.10.2026</u> At 3:30 PM
		12 Months (Extendable upto 3 years)	To be intimated later

Tender documents can be obtained / downloaded on the e-tendering portal i.e. **website <https://eprocure.gov.in/eprocure/appor> www.dda.org.in upto 05.10.2026 (last date of sale)**. Earnest money amounting to **Rs. 1,345/-** and shall be deposited **through IFMIS Portal <https://ifmis.dda.org.in>** . ***The challan generated through the IFMIS portal serves as proof of EMD payment and shall have to be uploaded by the tenderer in the E-Tendering system by the prescribed date. The DDO concern will get earnest money verified from IFMIS portal before the tenders are opened. (EMD deposit process attached as Annexure-I).***

Note:-

1. Tender Fee

- 1. The bidders will deposit a non-refundable fee of Rs. 500/- plus GST @18% per tender through RTGS/NEFT in the account of “CAU SPORTS DDA” having Account No. 1611994900 with “Kotak Mahindra Bank, Gulmohar Park, New Delhi, (IFSC. KKBK0000184).” and upload the UTR number along with payment details on-line. It may be noted that this account is different from EMD deposition account.**
- 2. In case, tender is re invited for any reason, the bidder who has already paid the tender fee previously may not be required to resubmit the tender fee again.**
- 3. If any bidder withdraws its bid or act in any manner that leads to cancellation of tender or re-invitation of tender and if the Competent Authority allows such bidder to participate in future tendering, even then no adjustment of tender fee would be allowed as stated in point 2 above.**
- 4. In case any contractor fails to make payment by the stipulated closing date of bid submission, the concerned contractor will not be eligible for tendering.**
- 5. No hard copy of any document will be required to be submitted by the tenderers till the opening of the tenders. Hard Copies of relevant documents will be required from the highest bidder only.**

The tender shall be submitted online.

Technical Bid

The Tenderers are required to furnish following documents in technical bid:-

- i. Scanned copy of Tender Acceptance Letter (To be given on Company Letter Head).
- ii. Scanned copy of Tender Application Form (To be given on Company Letter Head).
- iii. Scanned copy of Earnest Money shall be deposited through **IFMIS Portal <https://ifmis.dda.org.in> (EMD deposit process attached as Annexure-I).**
- iv. Scanned copy of Permanent Account Number (PAN).
- v. Scanned copy of GST registration and latest return filed.
- vi. Scanned copy of Turnover Certificate with UDIN generated by Chartered Accountant /CA firm.
- vii. Scanned copy of Experience Certificate as per NIT.

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Secretary/ QGC

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- viii. Scanned copy of undertaking on a non-judicial stamp paper of Rs. 100/- that
- (i) Agency is not blacklisted or debarred by any Govt. Central / State department/PSU / Autonomous body.
And
 - (ii) The agency will make payments to its staff as per minimum rates of wages as applicable in GNCTD /Government of India, whichever is higher.
- ix. Scanned copy of Tender Fee shall be deposited through RTGS/NEFT in the account of “CAU SPORTS DDA” having Account No. 1611994900 with “Kotak Mahindra Bank, Gulmohar Park, New Delhi, (IFSC. KKBK0000184), (IFSC. KKBK0000184). **Please note that this account is different from EMD bank account.**
- x. Any other document required as per clauses of NIT.

Any tender found lacking with respect to the necessary information and /or documents and/or Earnest Money with the Technical bid will not be considered.

Financial Bid (second cover)

i) Schedule of Financial Bid in the form of BoQ_XXXXX.xls

Note (1):- The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.”

Note (2):- Deleted.

Note (3):- No Hard copy of any document will be required to be submitted by the tenderers till the opening of the tenders. Hard Copies of relevant documents will be required from the successful tenderer only.

Note (4):- For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money is to be deposited through RTGS mode and other information/instructions, please visit DDA’s website <https://eprocure.gov.in/eprocure/app> or www.dda.org.in. For any assistance on e-tendering please contact concerned secretaries of the sports complexes or M/s N.I.C. on email cppp-nic@nic.in or 0120-4200462, 0120-4001002, , 0120-4001005 & 0120-6277787 or send a mail over to – support-eproc@nic.in.

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R.E. (Civil)/QGC