



**QUTAB GOLF COURSE**  
**DELHI DEVELOPMENT AUTHORITY**


NIT No.: **18**/QGC/DDA/2025-26

**Name of work: - M/o Qutab Golf Course.**

**Sub Head: - Deployment of Machine Mechanic (Highly Skilled) for carrying out day to day maintenance of turfcare machines, Golf cart, Tractor at QGC.**

Estimated Cost : Rs.13,29,120/-  
Earnest Money : Rs.26,582/-  
Time Allowed : 12 Months (Twelve months)

The NIT amounting to Rs.13,29,120/-containing pages 1 to 48 is hereby approved.

  
Secretary/QGC

  
AE (Elect.)/ QGC

**QUTAB GOLF COURSE**  
**DELHI DEVELOPMENT AUTHORITY**

**NIT NO.13/QGC/DDA/2025-26**

Online tenders are invited through e-tendering mode on behalf of Chairman, Delhi Development Authority, for the following work from eligible agencies/ firm fulfilling eligibility criteria. **The bid not uploaded in accordance with the prescribed manner will not be accounted for at all.**

S. No.	NIT No. & Name of work	Estimated Cost	I. Last date and time of submission of tender
		Earnest Money Time Allowed	II. Time and date of Technical opening of tender
1.	Name of work: - M/o Qutab Golf Course	Rs.13,29,120/-	I. ..13/03/26 Upto 03.00 PM on
	Sub Head: - <b>Deployment of Machine Mechanic (Highly Skilled) for carrying out day to day maintenance of turfcare machines, Golf cart, Tractor at QGC.</b>	Rs.26,582/-	II. ..14/03/26 at 03.30 PM on
		12 Months	

**Eligibility Criteria:** - Only those agencies/ Firms having successfully completed similar works in following manner during last seven years ending last day of the month previous to the month in which tenders are invited, in Government Department or Public Sector Undertaking shall be eligible to apply:

Three similar completed works each costing not less than the amount equal to 40% of the estimated cost put to tender,


OR

Two similar completed works costing each not less than the amount equal to 60% of the estimated cost put to tender,

OR

One similar completed work of aggregate cost not less than the amount 80% of estimated cost put to tender.

The value of executed work shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% calculated from date of completion of work to last date of receipt of application for the tenders.

  
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**Turnover:** -The agency should have average annual financial turnover of atleast 30 % of the estimated cost put to tender during the immediate last three consecutive financial years. The value of annual turnover figures shall be brought to the current value by enhancing the actual turnover figures at simple rate of 7% per annum.

**Profit /loss:** - The bidder should not have incurred any loss (profit after tax should be positive) in more than two years during last five consecutive years balance sheets (standalone financial statement), duly certified and audited by the Chartered Accountant.

**Net worth Certificate:** - The agency should submit Networth Certificate of minimum 10% of the estimated cost put to tender issued by the certified Chartered Accountant having valid UDIN in Form B-1 (Annexure – B).

Tender documents can be obtained / downloaded from the e-tendering portal, i.e., *website <https://eprocure.gov.in/eprocure/app> or [www.dda.gov.in](http://www.dda.gov.in) up to 13/03/26* (last date of sale). Earnest money amounting to Rs.26,582/- shall be deposited through RTGS/NEFT in the account of “*CAU SPORTS DDA (EMD ACCOUNT)*” having account No. *1614159849 with Kotak Mahindra Bank, Gulmohar Park, New Delhi, (IFSC. KKBK0000184)* The unique transaction reference of RTGS/NEFT shall have to be uploaded by the tenderer in the E- Tendering system by the prescribed date. The DDOs concerned will get earnest money verified from their banks based on the unique transaction reference number against each RTGS/NEFT payment before the tenders are opened.

The fees structure for one year of e-tendering are as under:

A. **For DDA Registered Contractors**  
(Valid for one year from the date of deposit)

S. No.	Class	e- Tendering Fee	GST 18%	Net Payable
1.	Class-I	Rs. 20,000/-	Rs. 3,600/-	Rs. 23,600/-
2.	Class-II	Rs. 16,000/-	Rs. 2,880/-	Rs. 18,880/-
3.	Class-III	Rs. 14,000/-	Rs. 2,520/-	Rs. 16,520/-
4.	Class-IV	Rs. 10,000/-	Rs. 1,800/-	Rs. 11,800/-
5.	Class-V	Rs. 6,000/-	Rs. 1,080/-	Rs. 7,080/-

The e-tendering fees for contractors/consultants who are not registered with DDA, the fees structure for one year will be as under— (vide letter no. F4.(8)/72/Misc./Secy./CRB/DDA/e-file- 66681/162 dated 24-04-2024 issued by Secretary (CRB) DDA

B. **For non-DDA Registered Contractors and specialized works**  
(Valid for one year from the date of deposit)

S. No.	Work Costing	e-Tendering Fee	GST 18%	Net Payable
1.	Up to Rs.15.00 Lacs	Rs. 6,000/-	Rs. 1,080/-	Rs. 7,080/-
2.	Above Rs.15.00 Lacs to 20.00 Crores	Rs. 20,000/-	Rs. 3,600/-	Rs. 23,600/-
3.	Above Rs.20.00 Crores	Rs. 50,000/-	Rs. 9,000/-	Rs. 59,000/-

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Requisite e-tendering fee payable to the CRB, DDA shall be in form of pay order/bank demand draft payable in Delhi in the name of "PAO, Engineering Wing, DDA, Vikas Minar, New Delhi. A letter on firm's letterhead enclosing the demand/pay order and addressed to The Secretary CRB 1<sup>st</sup> Floor, Vikas Minar, DDA, New Delhi, shall be submitted to contractor's Registration Board, 1<sup>st</sup> Floor, Vikas Minar, DDA, IP Estate, New Delhi-110 001 in duplicate and acknowledge stamped copy of the letter shall be uploaded with the tender as proof. The tendering/processing fee can also be deposited through RTGS in favour of P.A.O., E/W/ DDA Vikas Minar with G.S.T. Number. The account details of CRB/DDA is: PAO/EW/DDA, Central Bank of India, Vikas Minar, New Delhi; A/C No.: 1075843312; IFSC Code: CBIN0281467.

The tender shall be submitted online.

**The Tenderers are required to furnish following documents: -**

- i. Scanned copy of Tender Acceptance Letter (To be given on Company Letter Head).
  - ii. Scanned copy of Tender Application Form
  - iii. Scanned copy of Unique Transaction Reference (UTR) for RTGS/NEFT/IMPS or any other mode of payment of EMD.
  - iv. Scanned copy of Permanent Account Number (PAN).
  - v. Scanned copy of GST registration and latest return filed.
  - vi. Scanned copy of ESI, EPF Registration.
  - vii. Scanned copy of Proof of requisite E-tendering fee deposited with Contractors Registration Board of DDA.
  - viii. Scanned copy of Turnover Certificate duly certified by Chartered Accountant having valid UDIN.
  - ix. Scanned copy of completion certificate showing similar works completed during the last seven years in Government Department or Public Sector Undertaking.
  - x. Scanned copy of Networth certificate w.r.t. latest audited balance sheet of minimum 10 percentage of the estimated cost put to tender issued by certified Chartered Accountant in Form B-1 (Annexure – B) having valid UDIN.
  - xi. Scanned copy of undertaking on a non-judicial stamp paper of Rs. 100/- that
    - a. Agency is not blacklisted or debarred by any Govt. Central / State department/PSU / Autonomous body and
    - b. The agency will make payments to its staff as per minimum rates of wages as applicable in GNCTD /Government of India, whichever is higher.
  - xii. Scanned copy of undertaking on a non-judicial stamp paper of Rs. 100/- regarding ESI and EPF as per clause of NIT.
  - xiii. Scanned copy of profit /loss account of the agency during the last five financial years ending 31<sup>st</sup> March 2025.
  - xiv. Letter of Integrity Pact.
  - xv. Any other document required as per clauses of NIT.
- Any tender found lacking with respect to the necessary information and /or documents and/or Earnest Money will not be considered.

**i. Schedule of Quantity in the form of BoQ.**

- Note (1):-** The bidder will use one UTR (Unique Transaction Reference) for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.”
- Note (2):-** The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB.
- Note (3):-** No Hard copy of any document will be required to be submitted by the tenderers till the opening of the tenders. Hard Copies of relevant documents will be required from the lowest tenderer only.
- Note (4):-** For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money, cost of tender, etc., are to be deposited through RTGS mode and other information/instructions, please visit DDA’s website <https://eprocure.gov.in/eprocure/app> or [www.dda.gov.in](http://www.dda.gov.in) For any assistance on e-tendering please contact concerned Resident Engineer or M/s N.I.C. on email [cppp-nic@nic.in](mailto:cppp-nic@nic.in) or 24 X 7 helpline number 1800-3070-2232.

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DETAILS BELOW THIS LINE NOT TO BE PUBLISHED


No. ....../

Dated:...

Copy to:-

1. Commissioner (Sports),DDA-for kind information please.
2. The Secretary. DDA Contractor’s Welfare Association Visas Minar, I.P. Estate, New Delhi.
3. The Secretary DDA Builders’s Association,E-18,Vikas Kuteer, New Delhi.
4. The General Secretary, Delhi Contractor’s Welfare Association (Regd.),306, Masjid Moth, N.D.S.E., Part-II, New Delhi-110049.
5. All Secretary of DDA Sports Complexes for displaying on their Notice Boards.
6. Secy.(Coordn), Sports Wing, DDA
7. Sr. A.O.(Sports)/ CAU,DDA
8. A.A.O/QGC, DDA
9. Concerned A.E. (Civil/Elect.)/QGC/AD(Hort.)/Manager, QGC,DDA
10. DDA website-through e-mail to [ddatender@dda.org.in](mailto:ddatender@dda.org.in) with schedule.

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