

NOTICE INVITING QUOTATION

The Delhi Development Authority is inviting quotation (NIQ) for procurement of materials for printing of High Security Identity Cards for the exclusive use of Security Cell, Delhi Development Authority.

<u>NOTICE INVITING QUOTATION (NIQ)</u>	
Name of Work	Notice inviting quotation (NIQ) for procurement of materials for printing of High Security Identity Cards for the exclusive use of Security Cell, DDA.
Time of supply of item	15 days from the date of award of work
Last Date for submission of Quotation	09.10.2026 (5:00 PM)
Opening of Quotation	12.10.2026 (Monday)
Place for submission of Quotation	Office of the Director (GAD) B-Block Ground Floor VikasSadan INA, New Delhi-110023

The materials required for printing High Security Identity Cards for the purpose of Security Cell, Delhi Development Authority, are as under as per the specifications:

S. No.	Description of Item	Parameter	Minimum Requirement	Required Quantity
1	YMKC Ribbon or Colour Ribbon	Type	Dye-Sublimation	12 No.
		Ink Type	Y, M, C, K	
		Yield	1000 cards (single side)/500 cards (dual side)	
		Compatible Printer	Seylos ST 600	
2	Retransfer Film	Type	Transparent Polyester	12 No.
		Ink Type	INTM	
		Yield	1000 cards (single side)/500cards (dual side)	
		Compatible Printer	Seylos ST 600	

3	Steel Clips for holding ID Cards	Clip Type	SS Grade	5000 No.
		Customization	As per ID Card Holders	
4	CR-80 PVC Cards	Card Type	PVC- Premium	5000 No.
		Size	86 x 54 mm	
		Thickness	760 microns	
		Finish	Glossy, High Definition	
		Compatible Printer	Seylos ST 600	
5	Cleaning Kit	Kit Type	ISO-Propyl	02 No.
		Swabs	10 Pcs	
		Cleaning Cards	10 Pcs	
		Cleaning Tissues	10 Pcs	
		Compatible Printer	Seylos ST 600	
6	Holograms of DDA Logo	Hologram Type	3D	5000 No.
		Security Features	Micro-text, guilloche pattern	
		Material	Holographic	
		Gumming	3M	
		Movement	Kinetic reflective	
7	Holographic High Security Lamination Layer/Lamination Module Film (For this purpose, an agreement will be entered into with a specialized agency for the procurement of a customized High Security Laminated Module Film, to be manufactured exclusively for DDA and not capable of being duplicated. The design/sample of the laminated module may be finalized in consultation with the Chief Security Officer, DDA).	Type	Holographic lamination	For 5000 ID Cards
		Lamination Type	Customized with DDA Logo	
		Yield	1000 cards (single side)/500cards (dual side)	
		Compatible Laminator	Seylos L10	
8.	Master (DIE) making charges for Customized Secured Holographic Lamination Roll & Holograms	Compatible Laminator	Seylos L10	02 No.

The Interested firms/agencies are requested to quote their item-wise rates, clearly indicating GST and other applicable taxes/charges separately. The quotation should also mention the brand/make, specifications, delivery period, warranty/guarantee, validity of quotation and other relevant terms and conditions.

Terms & Conditions:

1. The material supplied should be new, unused, of standard quality and strictly conforming to the specifications prescribed by the DDA.
2. The bidder should be an established/reputed supplier having experience in supplying similar security printing/card-related materials to Government Departments, PSUs, Autonomous Bodies or reputed organizations. Moreover, the bidders must submit the MAF (Manufacturer Authorization Form) from the OEM (Kanematsu KIS Global) for consumables.
3. The quoted rates should be inclusive of all costs such as packing, forwarding, transportation and delivery at the designated office, except GST and other statutory taxes, which shall be indicated separately.
4. The successful firm shall be required to supply the material within 15 days from the date of issue of the supply order/work order.
5. The Delhi Development Authority reserves the right to accept or reject any or all quotations, wholly or partly, without assigning any reason.
6. The material shall be inspected by the Security Cell, DDA at the time of delivery. Any material found defective, damaged or not conforming to the prescribed specifications shall be replaced by the supplier at no additional cost to the DDA.
7. The material supplied by the Supplier shall be fully compatible with the machine/equipment for which it is intended and shall conform to the prescribed specifications, quality standards and requirements of the machine/equipment. If any clarification regarding compatibility or any other aspect related to above items required by Interested firms/agencies the same may be sought from Security Cell, DDA, Vikas Sadan, INA, New Delhi-110023 before submitting quotations.
8. The Supplier shall be solely responsible for ensuring the suitability and compatibility of the supplied material. In the event that any damage, malfunction, breakdown or loss is caused to the machine/equipment due to the use of defective, unsuitable or incompatible material supplied by the Supplier, the Supplier shall be liable for the same and the expenditure arising from such damage shall be borne entirely by the Supplier. The

Department shall not be liable for any such cost or expenditure arising from such damages.

9. Payment shall be released after satisfactory receipt and inspection/acceptance of the material, subject to submission of the requisite invoice and other documents.
10. The quotation should be submitted in a sealed envelope, superscribed "QUOTATION FOR PROCUREMENT OF MATERIAL FOR PRINTING HIGH SECURITY IDENTITY CARDS".
11. The sealed quotation should reach to the Office of the Director (GAD) B-Block Ground Floor Vikas Sadan INA, New Delhi-110023, on or before 09/10/2026 (05:00 PM). Quotations received after the stipulated date and time shall not be entertained.
12. The firm shall furnish details of its GST registration, PAN, contact details and bank details along with the quotation.
13. In case of any dispute, the decision of the competent authority of Delhi Development Authority shall be final and binding.
14. Any other condition considered necessary in the interest of Delhi Development Authority may be incorporated at the time of placement of the purchase/supply order/work order.

Sd/-

Deputy Director (GAD)