

DELHI DEVELOPMENT AUTHORITY
QUTAB GOLF COURSE
PRESS ENCLAVE ROAD, NEW DELHI – 110017

File No.F1(80)/QGC/DDA/2019-20/754

Dated: 04.02.2026

ONLINE NOTICE INVITING QUOTATION NO.07/QGC/DDA/NIQ/2025-26

Online quotations are invited on behalf of Chairman, Delhi Development Authority, (Sports Wing) for the following works at Qutab Golf Course. **The quotation shall be uploaded in two parts, namely, ‘Part -I’ containing Technical Bid and ‘Part – II’ comprising ‘Financial Bid’. The bid not uploaded in accordance with the prescribed manner will not be accounted for at all.** The tenderer should be registered with the GST Department and furnish a copy of registration with the tender. Earnest money shall be deposited through RTGS/NEFT in the account of “**CAU SPORTS DDA (EMD ACCOUNT)**” having Account No. 1614159849 with “**Kotak Mahindra Bank, Gulmohar Park, New Delhi, (IFSC. KKBK0000184).**”

N.O.W.:-Maintenance of Qutab Golf Course, DDA.

S.H:- Oiling/ greasing of all Gym Equipment and petty repair works of cycle and cross trainer in QGC.

Estimated Cost: Rs.67,673/-

Earnest Money: 5,000/-

SCHEDULE OF QUANTITY

S.no	Description of Item	Quantity	Rate	Amount
1.	Oiling/ greasing of all Gym Equipment (18 Gym station @Rs.1150/- each, 04 Treadmill @Rs.2350/- each, 03 Cross Trainer @Rs.750/- each 04 cycle @Rs.750/- each).	01 Job	Rs.35,350/-	Rs.35,350/-
2.	Cycle Seat repair (Recumbent bike 08 seat wheel & service charge).	01 Job	Rs.10,000/-	Rs.10,000/-
3.	Cross Trainer Repair (Cross trainer Turbo repair).	01 Job	Rs.12,000/-	Rs.12,000/-
Total				Rs.57,350/-
Add GST @ 18%				Rs.10,323/-
G. Total				Rs.67,673/-

Quotation documents can be obtained / download on the e-tendering portal i.e. **website <https://eprocure.gov.in/eprocure/app> or www.dda.org.in** upto **11.02.2026 (03:00 PM)** (last date of sale) and **Opening of technical bid on 12.02.2026 (3.30 PM)**. The unique transaction reference of RTGS/NEFT shall have to be uploaded by the quotationer in the E-Tendering system by the prescribed date.

TECHNICAL BID (FIRST COVER)

The quotations are required to furnish following documents in technical bid:-

- i. Scanned copy of reference of RTGS/NEFT (EMD) or valid registration copy of National Small Industries Corporation (NSIC) under public procurement policy for Micro Small & Medium Enterprises (MSMEs).
- ii. Scanned copy of PAN No.
- iii. Scanned copy of GST Certificate.
- iv. Scanned copy of undertaking on a latest non-judicial stamp paper of Rs. 100/- that agency is not Blacklisted or debarred by any Govt. /PSU or private organization Agency/Firm/Person/Tenderer.

FINANCIAL BID (SECOND COVER)

- i) Schedule of Quantity in the form of BoQ.....xls.

Note (1):- The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.”

Note (2):- The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB.

Note (3):- No Hard copy of any document will be required to be submitted by the tenderers till the opening of the tenders. Hard Copies of relevant documents will be required from the lowest tenderer only.

Note (4):- For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money is to be deposited through RTGS mode and other information/instructions, please visit DDA’s website <https://eprocure.gov.in/eprocure/app> or www.dda.org.in. For any assistance on e-tendering please contact concerned EE or M/s N.I.C. on email cphp-nic@nic.in or 0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787 or send a mail over to – support-eproc@nic.in

TERMS & CONDITIONS:-

1. The work shall be done as per specifications.
2. Quoted rate should be inclusive of all taxes / levies including GST, payable under respective states, DDA will not entertain any claim, whatsoever in this regard.
3. The payment will be made after entire satisfaction of RE/Secretary/QGC, DDA.
4. No T & P will be issued by Department.
5. The work shall be completed within 30 days from the date of issue of the order.
6. No advance payment will be made to the agency.
7. Commissioner (Sports) reserves the right to accept or reject any bid / quotation without assigning any reason.
8. Commissioner (Sports) reserves the right to debar the concerned agency if the work is not completed in stipulated time as work is found to be substandard.
9. Conditional quotation will not be accepted.
10. Necessary statutory deductions as applicable will be made.
11. No minor shall be engaged at site.
12. Nothing extra will be paid to the agency by the department.
13. Validity of Quotation is 60 days from the date of opening.
14. Debarred agency / or individual shall not be permitted to participate in the tendering process. Agency should be reputed and does not have any tarnished reputation.
15. Any individual who has been debarred is not permitted to take part in any negotiations or represent an agency even if he holds a power of attorney on the agencies behalf. Any agency engaging debarred persons is also liable to debarring.
16. The experience of agencies should be taken into account rather than individuals incorporated with the agency, which does not include proprietorship.
17. If the entire work is not done within the stipulated time mentioned in work order, it will be sole discretion of the Secretary/QGC to accept the work of item on such terms as the Secretary deemed fit and proper or to cancel the supply/work order/ to stop any payment against the work / to forfeit the earnest money or to debar the concerned agency. The decision of the Competent Authority in this behalf shall be final and not to be called in question before any Forum.
18. The contractor will be fully responsible during execution of work. If any loss/ theft/ damage caused at site/surrounding, the same shall be made good with in quoted rates or recovered from the agency/shall be made good at agency's risk and cost.
19. If any agency submits a faulty or incomplete tender for the first time, 20% of the earnest money so deposited shall be forfeited. However, if the agency commits fault or submits incomplete tender again in the subsequent tenders and the competent Authority finds that the default has been wilful,

negligent or malafide in its intent, the earnest money shall be forfeited absolutely without assigning any reason and the tenderer shall not be allowed to participate in future tendering.

20. In case the rates quoted by the bidders are same, then in order to arrive at a decision, a draw of lots shall be carried out by a Committee comprising of Secretary of the Complex, RE and DDO of the complex.
21. The experience of agencies should be taken into rather than individuals incorporated with the agency, which does not include proprietorship.
22. Based on real time feedback of members and administrative staff of DDA as and when a deficiency of service is noticed the same will be intimated to the agency/ contractor for rectification. In case there is no improvement/ rectification within prescribed period from the time of intimation proportionate deduction, as approved by the Competent Authority, shall be made from the agency/ contractor.

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RE/QGC/DDA

Copy to:-

1. Commissioner (Sports), DDA-For information please.
2. Director (System)/DDA through E-Mail. ddatender@dda.org.in.
3. Sr. A.O. (Sports), DDA.
4. All Secretaries of the DDA Sports Complexes.
5. DDA Contractor association E-18 Vikas kuteer, New Delhi.
6. DDA Contractor Welfare Association, Room no.12, Barrack no.1, Block-A,Vikas Kuteer,New Delhi.
7. Delhi Contractor Welfare Association (C), 306, Masjid Moth, NDSE, Part-II, New Delhi.
8. AAO / QGC.
9. Notice Board.

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RE/QGC/DDA