

DELHI DEVELOPMENT AUTHORITY
QUTAB GOLF COURSE
PRESS ENCLAVE ROAD, NEW DELHI – 110017

File No F3(16)/QGC/DDA/Civil/2025-26/349

Dated:20.08.2025

ONLINE NOTICE INVITING QUOTATION NO.05/QGC/DDA/NIQ/2025-26

Online quotations are invited on behalf of Chairman, Delhi Development Authority, (Sports Wing) for the following works at Qutab Golf Course. **The quotation shall be uploaded in two parts, namely, ‘Part -I’ containing Technical Bid and ‘Part – II’ comprising ‘Financial Bid’. The bid not uploaded in accordance with the prescribed manner will not be accounted for at all.** Only those agencies/ Firm/ Person having completed similar work who have successfully completed three or more similar nature of works each costing not less than 40% of the estimated cost put to tender, or two completed works costing each not less than 60% of the estimated cost put to tender, or one completed work costing not less than 80% of estimated cost put to tender **during the last seven years in Government Department or Public Sector** undertaking with annual turnover more than 30% of the estimated cost in each year during the immediate last three consecutive financial years ending March 2024 duly certified by Chartered Accountant having valid UDIN are entitled to apply. A proof thereof should be uploaded with the Technical Bid. The tenderer should be registered with the GST Department and furnish a copy of registration with the tender. The tenderer should be registered with the GST Department and furnish a copy of registration with the tender. Earnest money shall be deposited through RTGS/NEFT in the account of “**CAU SPORTS DDA (EMD ACCOUNT)**” having Account No. 1614159849 with “**Kotak Mahindra Bank, Gulmohar Park, New Delhi, (IFSC. KKBK0000184).**”

N.O.W.:-Maintenance of Qutab Golf Course, DDA.

S.H:- Providing and fixing 12 mm toughened glass at reception area near F&B entry in QGC.

Estimated Cost: Rs.10,552/-

Earnest Money: 5,000/-

SCHEDULE OF QUANTITY

S.No	Items	Qty	Rate	Amount
1.	Providing and fixing 12 mm toughened glass at reception area near F&B entry in QGC.	4.79 Sqm	Rs.1925/-	9221.00
2.	Fixing charges	1 person per day	Rs.1331.21	1331.21
Total				10,552.21
Say Rs.				10,552.00

Quotation documents can be obtained / download on the e-tendering portal i.e. **website <https://eprocure.gov.in/eprocure/app> or www.dda.org.in upto 29.08.2025 (03:00 PM) (last date of sale) and Opening of technical bid on 30.08.2025 (3.30 PM)**. The unique transaction reference of RTGS/NEFT shall have to be uploaded by the quotationer in the E-Tendering system by the prescribed date.

TECHNICAL BID (FIRST COVER)

The quotations are required to furnish following documents in technical bid:-

- i. Scanned copy of reference of RTGS/NEFT (EMD).
- ii. Scanned copy of PAN No.
- iii. Scanned copy of GST Certificate.
- iv. Scanned copy of Proof of requisite fee deposited with Contractors Registration Board of DDA.
- v. Scanned copy of turnover of last three consecutive financial year ending March 2024 duly certified by Chartered Accountant having valid UDIN.
- vi. Scanned copy of undertaking on a latest non-judicial stamp paper of Rs. 100/- that agency is not Blacklisted or debarred by any Govt. /PSU or private organization Agency/Firm/Person/Tenderer.
- vii. Any other documents required as per clauses of NIQ.

FINANCIAL BID (SECOND COVER)

- i) Schedule of Quantity in the form of BoQ.....xls.

Any tender found lacking with respect to the necessary information and /or documents with the Technical bid will not be considered.

Bidder/tenderer registered in Contractor's Registration Board (CRB) of DDA are required to pay the e-tendering annual charges as under (GST as applicable):

S. No.	Class of Contractor	Amount to be paid p.a.
1	Class-I	Rs. 20,000 +GST
2	Class-II	Rs. 16,000 +GST
3	Class-III	Rs. 14,000 +GST
4	Class-IV	Rs. 10,000 +GST
5	Class-V	Rs. 6,000 +GST

The bidders who are not registered in CRB of DDA and wish to bid in DDA tenders are required to pay annual charge of E-tendering as under:-

<u>Cost of Work</u>	:	<u>E-tendering Fee</u>
(i) Upto 15.00 Lacs	:	Rs. 6000/- plus GST
(ii) Above 15.00 Lacs to 20.00 crore	:	Rs. 20,000/- plus GST
(iii) Above Rs. 20.00 crore	:	Rs. 50,000/- plus GST

The tender shall be submitted online in two parts, viz., technical bid and price bid.

Note (1):- *The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.”*

Note (2):- *The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB.*

Note (3):- *No Hard copy of any document will be required to be submitted by the tenderers till the opening of the tenders. Hard Copies of relevant documents will be required from the lowest tenderer only.*

Note (4):- *For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money is to be deposited through RTGS mode and other information/instructions, please visit DDA’s website <https://eprocure.gov.in/eprocure/app> or www.dda.org.in. For any assistance on e-tendering please contact concerned EE or M/s N.I.C. on email cphp-nic@nic.in 0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787 or send a mail over to – support-eproc@nic.in*

TERMS & CONDITIONS:-

1. The work shall be done as per specifications.
2. Quoted rate should be inclusive of all taxes / levies including GST, payable under respective states, DDA will not entertain any claim, whatsoever in this regard.
3. The payment will be made after entire satisfaction of RE/Secretary/QGC, DDA.
4. No T & P will be issued by Department.
5. The supply / work shall be completed within 30 days from the date of issue of the order.
6. No advance payment will be made to the agency.
7. Commissioner (Sports) reserves the right to accept or reject any bid / quotation without assigning any reason.
8. Commissioner (Sports) reserves the right to debar the concerned agency if the work is not completed in stipulated time as work is found to be substandard.
9. Conditional quotation will not be accepted.
10. Necessary statutory deductions as applicable will be made.
11. 10% Security Deposit will be deducted from the tender amount.
12. No minor shall be engaged at site.
13. Nothing extra will be paid to the agency by the department.
14. Validity of Quotation is 60 days from the date of opening.
15. Debarred agency / or individual shall not be permitted to participate in the tendering process. Agency should be reputed and does not have any tarnished reputation.
16. Any individual who has been debarred is not permitted to take part in any negotiations or represent an agency even if he holds a power of attorney on the agencies behalf. Any agency engaging debarred persons is also liable to debarring.
17. The experience of agencies should be taken into account rather than individuals incorporated with the agency, which does not include proprietorship.
18. The quantities of items in schedule are tentative which may change depending upon site conditions.
19. If the entire work is not done within the stipulated time mentioned in work order, it will be sole discretion of the Secretary/QGC to accept the work of item on such terms as the Secretary deemed fit

and proper or to cancel the supply/work order/ to stop any payment against the work / to forfeit the earnest money or to debar the concerned agency. The decision of the Competent Authority in this behalf shall be final and not to be called in question before any Forum.

20. The contractor will be fully responsible during execution of work. If any loss/ theft/ damage caused at site/surrounding, the same shall be made good with in quoted rates or recovered from the agency/shall be made good at agency's risk and cost.
21. If any agency submits a faulty or incomplete tender for the first time, 20% of the earnest money so deposited shall be forfeited. However, if the agency commits fault or submits incomplete tender again in the subsequent tenders and the competent Authority finds that the default has been wilful, negligent or malafide in its intent, the earnest money shall be forfeited absolutely without assigning any reason and the tenderer shall not be allowed to participate in future tendering.
22. In case the rates quoted by the bidders are same, then in order to arrive at a decision, a draw of lots shall be carried out by a Committee comprising of Secretary of the Complex, RE and DDO of the complex.
23. The experience of agencies should be taken into rather than individuals incorporated with the agency, which does not include proprietorship.
24. Based on real time feedback of members and administrative staff of DDA as and when a deficiency of service is noticed the same will be intimated to the agency/ contractor for rectification. In case there is no improvement/ rectification within prescribed period from the time of intimation proportionate deduction, as approved by the Competent Authority, shall be made from the agency/ contractor.

-sd/-xx
RE/QGC/DDA