

# DELHI DEVELOPMENT AUTHORITY



NIT No.: 08/DSC-8/DDA/2023-24

**Name of work: - Maintenance of Centre of Excellence at Dwarka Sector-8.**

**Sub Head: - Providing 1 No. Supervisor for horticulture maintenance work at Centre of Excellence at Dwarka Sector-8.**

Estimated Cost : Rs.2,72,928/-  
Earnest Money : Rs.5,459/-  
Time Allowed : 12 Months

The NIT amounting to Rs.2,72,928/- containing pages 1 to 45 is hereby approved.

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AD(Hort.)/DDA

Secretary/DDA



**DELHI DEVELOPMENT AUTHORITY  
CENTRE OF EXCELLENCE, DWARKA SECTOR - 8  
DWARKA, NEW DLHI - 110077**

**NIT NO. 08/DSC-8/DDA/2023-24**

Online tenders are invited through e-tendering mode on behalf of Chairman, Delhi Development Authority, for the following work from eligible agencies/ firm/person satisfying eligibility criteria. **The bid not uploaded in accordance with the prescribed manner will not be accounted for at all.**

S. No.	NIT No. & Name of work	Estimated Cost	I. Last date and time of submission of tender
		Earnest Money	II. Time and date of Technical opening of tender
		Time Allowed	
1.	<b>Name of work: - Maintenance of Centre of Excellence at Dwarka Sector-8.</b>  <b>SH: Providing 1 No. Supervisor for horticulture maintenance work at Centre of Excellence at Dwarka Sector-8.</b>	Rs.2,72,928/-	I. 04.10.2023 Upto 03.00 PM
		Rs.5,459/-	II. 06.10.2023 at 11.00 AM
		12 Months	

**Eligibility Criteria:-**Only those agencies/ Firm/ having successfully completed similar works in following manner during last seven years ending last day of the month previous to the month in which tenders are invited, in Government Department or Public Sector Undertaking shall be eligible to apply: -

Three similar completed works each costing not less than the amount equal to 40% of the estimated cost put to tender,

OR

Two similar completed works costing each not less than the amount equal to 60% of the estimated cost put to tender,

OR

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One similar completed work of aggregate cost not less than the amount 80% of estimated cost put to tender.

The value of executed work shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% calculated from date of completion of work to last date of receipt of application for the tenders.

**Turnover: -**

The agency should have annual turnover of more than 50% of the estimated cost during three financial years out of last five years duly certified by the chartered accountant having valid UDIN.

**Profit /loss: -**

The agency should not have incurred any loss in more than two years during the last **five** years ending 31<sup>st</sup>. March, 2022.

**Networth Certificate: -**

The agency should submit Networth certificate w.r.t. latest audited balance sheet of minimum 15% of the estimated cost put to tender issued by certified Chartered Accountants in **FORM B-1 (Annexure-B)**.

Tender documents can be obtained / downloaded from the e-tendering portal, i.e., **website <https://eprocure.gov.in/eprocure/app> or [www.dda.gov.in](http://www.dda.gov.in) up to 04.10.2023 (last date of sale)**. Earnest money amounting to **Rs.5,459/-** shall be deposited through RTGS/NEFT in the account of **“CAU SPORTS DDA (EMD ACCOUNT)” having account No. 1614159849 with Kotak Mahindra Bank, Gulmohar Park, New Delhi, (IFSC. KKBK0000184)** The unique transaction reference of RTGS/NEFT shall have to be uploaded by the tenderer in the E-Tendering system by the prescribed date. The DDOs concerned will get earnest money verified from their banks based on the unique transaction reference number against each RTGS/NEFT payment before the tenders are opened.

The unique transaction reference of RTGS / NEFT against EMD shall be placed online on the website.

Bidder/tenderer registered in Contractor's Registration Board (CRB) of DDA are required to pay the e-tendering annual charges as under:

<b>S. No</b>	<b>Class of Contractor</b>	<b>Amount to be paid p.a.</b>
1	Class-I	Rs. 20,000 + GST as applicable
2	Class-II	Rs. 16,000 + GST as applicable
3	Class-III	Rs. 14,000 + GST as applicable
4	Class-IV	Rs. 10,000 + GST as applicable
5	Class-V	Rs. 6,000 + GST as applicable

Bidders/tenderers who are not registered in DDA and wish to bid in DDA tenders are required to pay annual charge of E-tendering of Rs. 20,000/- + GST as applicable. In case any contractor fails to make payment by the stipulated date, the concerned contractor will not be eligible for tendering.

The tender shall be submitted online.

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The Tenderers are required to furnish following documents: -

- i. Scanned copy of Tender Acceptance Letter (To be given on Company Letter Head).
- ii. Scanned copy of Tender Application Form
- iii. Scanned copy of reference RTGS/NEFT/IMPS or any other mode of payment of EMD.
- iv. Scanned copy of PAN No.
- v. Scanned copy of GST registration and latest return filed.
- vi. Scanned copy of ESI, EPF Registration.
- vii. Scanned copy of Proof of requisite E-tendering fee deposited with Contractors Registration Board of DDA.
- viii. Scanned copy of Turnover Certificate duly audited and certified by Chartered Accountant having valid UDIN.
- ix. Scanned copy of completion certificate showing similar works completed during the last seven years in Government Department or Public Sector Undertaking.
- x. Networth certificate w.r.t. latest audited balance sheet of minimum 15% of the estimated cost put to tender issued by certified Chartered Accountant in FORM B-1 (Annexure-B).
- xi. Scanned copy of undertaking on a non-judicial stamp paper of Rs. 100/- that
  - a. agency is not blacklisted or debarred by any Govt. Central / State department/PSU / Autonomous body and
  - b. the agency will make payments to its staff as per minimum rates of wages as applicable in Delhi /Central Government.
- xii. Scanned copy of undertaking on a non-judicial stamp paper of Rs. 100/- regarding ESI and EPF as per clause of NIT.
- xiii. Scanned copy profit /loss account of the agency during the last five years ending **31<sup>st</sup> March 2022.**
- xiv. Letter of Integrity Pact.
- xv. Any other document required as per clauses of NIT.

***Any tender found lacking with respect to the necessary information and /or documents and/or Earnest Money will not be considered.***

i) Schedule of Quantity in the form of BoQ.

***Note (1):- The bidder will use one UTR (Unique Transaction Reference) for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future."***

***Note (2): - The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB.***

***Note (3): - No Hard copy of any document will be required to be submitted by the tenderers till the opening of the tenders. Hard Copies of relevant documents will be required from the lowest tenderer only.***

***Note (4):- For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money, cost of tender, etc., are to be deposited through RTGS mode and other information/instructions, please visit DDA's website <https://eprocure.gov.in/eprocure/app> or [www.dda.gov.in](http://www.dda.gov.in). For any assistance on e-tendering please contact concerned EE or M/s N.I.C. on email [cppp-nic@nic.in](mailto:cppp-nic@nic.in) or 24 X 7 helpline number 1800-3070-2232.***

AD(Hort.)/DSC-8

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