

**DELHI DEVELOPMENT AUTHORITY**  
**ROHINI SPORTS COMPLEX**  
**ROHINI SECTOR-14, DELHI-110085**

No. SP/RSC/0049/2023/F1/-RSC/441

Dated: 10 July 2023

**NOTICE INVITING QUOTATION NO.- 02/RSC/DDA/2023-24**

Online quotations are invited on behalf of Chairman, Delhi Development Authority, (Sports Wing) for the following works at Rohini Sports Complex. **The quotation shall be uploaded in two parts, namely, 'Part -I' containing Technical Bid and 'Part - II' comprising 'Financial Bid'. The bid not uploaded in accordance with the prescribed manner will not be accounted for at all.** Only those agencies/ Firm/ Person having undertaken similar work **(Three or more similar nature of works each costing not less than 40% of the estimated cost put to quotation, or two similar works costing each not less than 60% of the estimated cost put to quotation, or one similar work costing not less than 80% of estimated cost put to quotation)** during the last seven years in Government Department or Public Sector undertaking with annual turnover more than 30% of the estimated cost in each year during the immediate last three consecutive financial year ending March 2022 duly certified by Chartered Accountant are entitled to apply. A proof thereof should be upload with the Technical Bid. The quotationer should be registered with the Department of Trade & Taxes, GNCTD/GST and furnish a copy of registration with the tender.

**Name of work:- M/o Rohini Sports Complex.**

**SH : Supply of Red Moorum for Maintenance of Tennis Clay Courts at Rohini Sports Complex.**

**Estimated cost: Rs.17,766/-**

**Earnest Money- Rs. 1,000/-**

The documents can be downloaded from the e-tendering portal i.e. website <https://eprocure.gov.in/eprocure/app> or [www.dda.org.in](http://www.dda.org.in) and the bids can be uploaded upto **03:00 PM on 24/07/23 (Last date of submission)**. **The Technical Bid will be opened on 25/07/23 at 03:30 PM.** The unique transaction reference of RTGS/NEFT shall have to be uploaded by the quotationer in the E-Tendering system by the prescribed date. The quotationers are required to upload the following documents on e-tendering portal <https://eprocure.gov.in/eprocure/app>

**TECHNICAL BID (FIRST COVER)**

The quotations are required to furnish following documents in technical bid:-

- i. Scanned copy of reference of RTGS/NEFT of EMD.
- ii. Scanned copy of **PANNo.**
- iii. Scanned copy **GST** Registration.
- iv. Scanned copy of **Experience Certificate** of similar nature work in any govt. organization/PSU.
- v. Scanned copy of Proof of registration in Contractors Registration Board (CRB) of DDA.
- vi. Scanned copy of **Turnover Certificate** for the immediate last three consecutive financial year ending March 2022 duly audited and certified by Chartered Accountant/CA firm having valid UDIN.
- vii. Scanned copy of undertaking on a latest **non-judicial stamp paper of Rs. 100/-** that agency is not blacklisted or debarred by any Govt. /PSU or private organization Agency/Firm/Person/Tenderer.
- viii. Any other documents required as per clauses of NIQ.

**FINANCIAL BID (SECOND COVER)**

- 1) Schedule of price bid in the form of **BoQ\_XXXXX.xls**

**Any tender found lacking with respect to the necessary information and /or documents with the Technical bid will not be considered.**

Bidder/tenderer registered in Contractor's Registration Board (CRB) of DDA are required to pay the e-tendering annual charges as under (Plus GST as applicable):

Sl.No	Class of Contractor	Amount to be paid p.a.
1	Class-I	Rs. 20,000/- + GST@18%
2	Class-II	Rs. 16,000/- + GST@18%
3	Class-III	Rs. 14,000/- + GST@18%
4	Class-IV	Rs. 10,000/- + GST@18%
5	Class-V	Rs. 6,000/-+ GST@18%

The bidders/tenderers who are not registered in DDA and wish to bid in DDA tender are required to pay annual charge of E-tendering as under:

S.No	Cost of work	E-tendering fees
1.	Upto Rs. 15.00 Lakh	Rs. 6000/- + GST as applicable
2.	Above Rs. 15.00 Lakh to 20.00 crores	Rs. 20000/- + GST as applicable
3.	Above Rs. 20.00 crores	Rs. 50000/- + GST as applicable

The tender shall be submitted online in two parts, viz., technical bid and financial bid.

**Note (1):-** The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.

**Note (2):-** The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB.

**Note (3):-** No Hard copy of any document will be required to be submitted by the tenderers till the opening of the tenders. Hard Copies of relevant documents will be required from the lowest tenderer only.

**Note (4):-** For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money is to be deposited through RTGS mode and other information/instructions, please visit DDA's website <https://eprocure.gov.in/eprocure/app> or [www.dda.org.in](http://www.dda.org.in). For any assistance on e-tendering please contact Concerned EE or M/s N.I.C. on email [cphp-nic@nic.in](mailto:cphp-nic@nic.in) or 0120-4001062, 0120-4001002, 0120-4001005, 0120-6277787, or send a mail over to – [support-eproc@nic.in](mailto:support-eproc@nic.in).

#### **TERMS & CONDITIONS:-**

1. Quoted rates should be inclusive of all taxes/levies, if any. DDA would not entertain any claim, whatsoever, in this respect.
2. No extra charges shall be paid for transportation/taxes.
3. The work will be executed as per direction of Secretary/RSC.
4. THAT the decision of this office respecting the quality of the work executed shall be final and binding on the supplier/ agency and shall not be called in question before any Forum.
5. Necessary statutory deductions will be made as applicable.
6. The quotationer should be registered with the GST Department and suppose to furnish a copy of GST registration.
7. Debarred agency/or individual shall not be permitted to participate in the tendering process.
8. Any individual who has been debarred is not permitted to take part in any negotiations or represent an agency even if the holds a power of attorney on the agencies behalf. Any agency engaging debarred persons is also liable to debaring.
9. Conditional quotations will not be accepted.
10. Based on real-time feedback of members and administrative staff of DDA, as and when a deficiency of service is noticed, the same will be intimated to the agency/contractor for rectification. In case there is no improvement/rectification within 24 hours of intimation, proportionate deduction, as approved by the Competent Authority, shall be made from the agency/contractor.
11. The bidder will be required to submit Earnest Money.
12. The work shall be done as per specifications.
13. The payment will be made after entire satisfaction of RE/Secretary/RSC, DDA.
14. No T & P will be issued by Department.
15. No advance payment will be made to the agency.

16. Commissioner (Sports) reserves the right to accept or reject any bid / quotation without assigning any reason.
17. Commissioner (Sports) reserves the right to debar the concerned agency if the work is not completed in stipulated time as work is found to be substandard.
18. Necessary statutory deductions as applicable will be made.
19. 10% Security Deposit will be deducted from the tender amount.
20. No minor shall be engaged at site.
21. Nothing extra will be paid to the agency by the department.
22. Validity of Quotation is 60 days from the date of opening.
23. If the entire work is not done within the stipulated time mentioned in work order, it will be sole discretion of the Secretary/RSC to accept the work of item on such terms as the Secretary deemed fit and proper or to cancel the supply/Work order/ to stop any payment against the work / to forfeit the earnest money or to debar the concerned agency. The decision of the Competent Authority in this behalf shall be final and not to be called in question before any Forum.
24. The contractor will be fully responsible during execution of work. If any loss/ theft/ damage caused at site/ surrounding, the same shall be made good with in quoted rates or recovered from the agency/shall be made good at agency's risk and cost.
25. The experience of agencies shall be taken into account rather than individuals incorporated with the agencies which does not include proprietorship.
26. In case the rates quoted by the bidders are same, then in order to arrive at a decision, a draw of lots shall be carried out by a Committee comprising of Secretary of the Complex, Sr. AO (Sports) and DDO of the complex.
27. The Supply shall be completed within 30 days from the date of issue of the Supply order.

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RE(C)/RSC,DDA**

NO. SP/RSC/0049/2023/F1/-RSC/441

Date: 10/07/23

**Copy to:-**

1. Commissioner (Sports), DDA -for kind information please
2. The Secretary, DDA Contractor Welfare Association, Vikas Kuteer, NewDelhi.
3. The Secretary, DDA Builders, E-18, Vikas Kuteer, NewDelhi
4. The General Secretary, Delhi Contractor's Welfare Association (Regd.), 306, Masjid Moth, N.D.S.E., Part -II, New Delhi -110049.
5. All Secretaries of DDA Sports Complexes
6. Secretary/RSC,DDA
7. AAO/RSC,DDA
8. Concerned A.E.(Civil/Elect.)/ A.D.(Hort.)/Manager,RSC,DDA
9. Notice Board
10. DDA Website -through e-mail to [ddatender@dda.org.in](mailto:ddatender@dda.org.in) with schedule.

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RE(C)/RSC, DDA**

**Schedule of Quantity**

Name of Work: M/o RSC.

SH:- Supply and stacking of Red Morrur for Clay Courts at RSC, DDA .

S.NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	RATE (In Rs.)	AMOUNT (In Rs.)
1.	Supply and stacking of Red Morrur at site for RSC, DDA.	20.00	Cum		
<b>TOTAL</b>					