



**DELHI DEVELOPMENT AUTHORITY**  
OFFICE OF THE EXECUTIVE ENGINEER  
COMMONWEALTH GAMES DIVISION NO.1  
SCHOOL BLOCK, SHAKARPUR, DELHI - 110092  
E-mail: eecgd1\_dda@yahoo.com  
Ph. No. 011-22481602(Off.)

No. F.5 (352)2022-2023/EE/CGD-1/A/DDA/ 1557

Date: 23/9/23

To,

Sh. Daulat Ram  
ED-47, New Ashok Nagar  
Delhi-110096  
M. No. 9891564076

Name of work: Maintenance of Residential Flats & Staff Quarter at Commonwealth Games Village.  
SH: Day to day Cleaning of DDA Guest House at CWGV.  
Tender ID : 2023\_DDA\_764475\_1  
NIT No. : 02/EE/CGD.1/DDA/2023-2024  
Estimated cost: Rs.643720/-  
Reference: 1. Letter of Intent No F.5 (352)2022-2023/EE/CGD-1/A/DDA/1550 dated 19/09/2023.  
2. Performance Guarantee submitted FDR A/c No. 153800DP00015492 dt. 20.09.2023 for Rs.27500/-of Punjab National Bank, Trilokpuri, Delhi 110092.

Dear Sir(s),

Your percentage rate tender for the above mentioned work has been accepted on behalf of Delhi Development Authority at your tendered tender rates as per detail given below: -

1. Estimated cost : Rs.643720/- (Rupees Six Lakh Forty Three Thousand Seven Hundred Twenty only).
2. Quoted and accepted : @16.10% below (Sixteen point one zero percent below) the estimated cost on **DSR 2021**.  
Rate
3. Accepted Tender amount: Rs.540081/- (Five Lakh Forty Thousand and Eighty one only).  
(As per Annexure Schedule of Quantity enclosed).

You are requested to attend this office along with a non-judicial stamp paper worth Rs.100/- (Rupees one hundred only) to complete formal Agreement within 15 days from the date of issue of this letter.

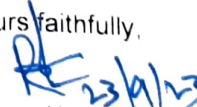
You are requested to contact Asstt. Engineer-1 of this Division and to start the work at once. Please note that the time allowed for carrying out the work as entered in the tender shall be reckoned 10<sup>th</sup> day after the date of issue of letter of award to commence the work.

The time allowed for execution of the work will be 365 (Three hundred sixty five) days only.

Thanking You,

Encl.: Annexure Schedule of quantity

Yours faithfully,

  
(Rajeev Kr. Sharma)  
Executive Engineer  
C.G.D 1/D.D.A

Copy to: -

1. Chief Engineer/EZ/ DDA.
2. S.E./Eastern Civil Circle-2 /DDA.
3. Director (System), DDA through E-Mail ddatender@dda.org.in for hosting the award letter on DDA's website www.dda.org.in .
4. Secy. (CRB), DDA.
5. Dy. CAO/CAU/EZ/DDA.
6. All Executive Engineers, East Zone & Commonwealth Divisions, DDA.
7. Labour Commissioner, 5, Sham Nath Marg, Delhi-54 for information please.
8. EE (QAC) I, DDA, Vikas Sadan, New Delhi -110023.
9. Income Tax Officer (Contractor Circle), 21<sup>st</sup> Floor, Civic Centre, Minto Road, New Delhi-110002.
10. Sales Tax Officer (Work Contract Cell), Ward No.4, Bikri Kar Bhawan, ITO, New Delhi.
11. Sr. A.O. (Works)-I/DDA.
12. F.O. to C.E. /EZ/ D.D.A.
13. Sr. A.O./CAU(EZ)CWG/DDA.
14. A.E.-1, CGD.1, D.D.A. along with a copy of Annexure Schedule of Quantity with the following direction: -
  - a) To get relevant register from CB/CGD-1/DDA under the signature of undersigned.
  - b) Test check/record of measurement on all important/hidden items is to be done by AE to the extent of 100%.
    15. A.E. (P)/CGD.1/DDA.
    16. A.S.O., C.G.D.1, D.D.A.
    17. Copy to agreement and all concerned files.




Executive Engineer  
C.G.D.-1/D.D.A.

**ANNEXURE  
SCHEDULE OF QUANTITY**

**Name of work:** Maintenance of Residential Flats & Staff Quarter at Commonwealth Games Village.  
**SH:** Day to day Cleaning of DDA Guest House at CWGV.  
**NIT No. :** 02/EE/CGD-1/DDA/2023-2024  
**Estimated cost:** Rs.643720/- **Rate:** @16.10% below

Tender Amount: Rs 540081/-

Sl. No.	Item Description	Quantity	Units	Rate in		AMOUNT in	
				Rs.	P.	Rs.	P.
1.00	Cleaning of DDA Guest House ( at CWG Village flat-LL 103 LL 104 in Tower-18) including all floors, walls, ceiling, tiles, wooden floor in all rooms, balconies and cleaning of toilets, kitchen, Servant room , Servant toilet, railing , glazed window, glazed doors all fitting & fixture of all toilets .Kitchen, wooden furniture, electrical fixtures like fan lights etc. removing of dirt & insect with silk brooms, cloths, dusters, detergents and other required chemicals (R1,R2,R3,R4,R6,&R7) etc. as required for removing all dust, garbage and disposing the same in the nearby dustbin as per direction of Engineer-in-Charge.						
1 01	NON-BOOKING: DAYS (Engaging daily minimum 1 No. Env. Assistant for 215 days).	1040600 00	Sqft.	0 20		208120.00	
1 02	BOOKING DAYS: (Engaging daily minimum 3 Nos. Env. Assistant for 150 days).	726000 00	Sqft.	0 60		435600.00	
<b>Total in Figures</b>						643720.00	
<b>Quoted and accepted Rate</b>						-103639.00	
<b>Quoted and accepted amount in figure</b>						540081.00	
<b>Quoted and accepted amount in Words</b>							
				<b>Less @ (-)16.10% below</b>			
				<b>Rupees Five Lakh Forty Thousand &amp; Eighty One Only</b>			

  
 Executive Engineer  
 C G D -1/D D A