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**DELHI DEVELOPMENT AUTHORITY**  
RASHTRIYA SWABHIMAAN KHEL PARISAR  
PITAMPURA, DELHI – 110034

On-line tenders are invited by the undersigned on behalf of DDA (Sports Wing) for the following work.

**NIT No. 09/RSKP/DDA/2022-23**

**Name of work : - Running and Maintenance of Snack bar on monthly license fee basis at RSKP,DDA.**

**Reserve Price:** - Rs. 20,781/- per month (Rs, 2, 49,372/- for one year).

**Earnest Money:** - Rs. 4988/-

**Time Allowed:** - 12 Months

**Online Bid Submission End Date:- 29.11.2022**

**Online Bid Opening Date:- 30.11.2022**

**Online Financial Bid Opening Date:** - To be intimated later on

**Note:-**

*Bidders registered in Contractor's Registration Board(CRB) of DDA are required to pay the e-tendering annual charges as under :*

S.No	Class of Contractor	Amount to be paid p.a.
1	Class-I	Rs. 20,000 +GST
2	Class-II	Rs. 16,000 +GST
3	Class-III	Rs. 14,000 +GST
4	Class-IV	Rs. 10,000 +GST
5	Class-V	Rs. 6,000 +GST

*The other Contractors not listed with DDA will deposit Rs. 20,000/- per year in CRB to upload their tender on-line.*

***In case any contractor fails to make payment by the stipulated date, the concerned contractor will not be eligible for tendering.***

*Proof of registration (if applicable) and the proof of payment i.e., RTGS/NEFT number and its scan copy is to be uploaded in the technical bid.*

***For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money is to be deposited through RTGS mode and other information/instructions, please visit DDA's website <https://eprocure.gov.in/eprocure/app> or [www.dda.org.in](http://www.dda.org.in). For any assistance on e-tendering please contact concerned EE or M/s N.I.C. on phone: 0120-4001062: 0120-4001002, 0120-4001005, 0120-6277787 or M/s N.I.C. on email support-eproc@nic.in***

**DELHI DEVELOPMENT AUTHORITY**  
**RASHTRIYA SWABHIMAAN KHEL PARISAR**  
**PITAMPURA, DELHI – 110034**

**NIT No.09/RSKP/DDA/2022-23**

Online tenders are invited by the undersigned on behalf of Chairman, DDA for the work of running of Snack bar at RSKP on monthly license fee basis for a period of one year. The tender shall be in two parts viz. Part-I containing "Technical Bid" and Part-II comprising "Financial Bid". Only those Agencies/ Firm/ Person having successfully completed three similar nature of works each costing not less than 40% of the estimated cost put to tender, or two similar completed works each costing not less than 60% of the estimated cost put to tender, or one similar completed work costing not less than 80% of estimated cost put to tender during the last seven years ending previous day of last date of submission of tender in Government Department / Public Sector undertaking for running of Snack Bar are entitled to apply and the proof thereof should be enclosed with the Technical Bid. The tenderer should be registered with the GST Department and furnish a copy of registration with the tender.

Tenders shall be opened as under in the presence of intending tenderers or their representatives at RSKP, Pitampura, New Delhi – 110034.

**In Part – I** of the tender, i.e. Technical Bid, the tenderer shall upload details of ownership/management of the agency, authenticated proof showing annual turnover of previous two years duly certified by a registered Chartered Accountant (supported by Balance Sheet). In case of company / firm, an attested copy of registration certificate and Article of Association is also to be furnished. In case of a partnership firm, the partnership deed, registration will be submitted and in case of a proprietorship firm the details of all proprietors and the percentage ownership in the proprietorship concern.

**In Part – II** of the tender should contain financial bid indicating monthly license fee (per month) offered by the tenderer. The offer should be given in both words & figures.

SL. NO.	NIT No.	Earnest Money	Period of Contract	Last Date & Time of submission of Tender	Date & time of opening of Financial Bid
	Name of work	Reserve Price/ Estimated Price		Date & time of opening of Documents/ Technical Bid	
1.	09/RSKP/DDA/2022-23	4,988/-	12 Months	29.11.2022 Upto 3.00 PM	Will be intimated later on
	N.O.W:- M/o RSKP.	20,781/- Per month /			
	SH:- Running and Maintenance of Snack bar on monthly license fee basis at RSKP, DDA.	2,49,372/- (one year)		30.11.2022 AT 03.30 PM	

**Note:**

- As per instructions issued by CRB, DDA, no hard copy of any document will be required to be submitted by the tenderers till the opening of the tenders. Hard copies of relevant documents will be required from the agency tendering highest amount.
- In Part-I of the Tender i.e. Technical Bid, the tenderer shall upload details of authenticated proof showing annual turnover (supported by Balance Sheet). In case of Company / Firm, an attested copy of Registration Certificate and Article of Association is also furnished. In Part-II of the tender should contain Financial Bid indicating monthly charges (per month) offered by the tenderer
- Tender documents can be obtained / download on the e-tendering portal i.e. [www.eprocure.gov.in/eprocure/app](http://www.eprocure.gov.in/eprocure/app) or [www.dda.org.in](http://www.dda.org.in) upto last date of submission of tender. Earnest money amounting to Rs. 4,988/- shall be deposited through RTGS/NEFT in the account of "CAU SPORTS DDA (EMD ACCOUNT)" having account No. 1614159849 with "Kotak Mahindra Bank Ltd., IFSC : KKBK0000184, Gulmohar Park, New Delhi. The unique transaction reference of RTGS / NEFT shall have to be uploaded by the tenderer in the E-Tendering system by the prescribed date. The DDOs concern will get earnest money verified from their banks based on the unique transaction reference no. against each RTGS / NEFT payment before the tenders are opened.
- The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB.

For any assistance on e-tendering please contact concerned Secy/DDO or M/S NIC over help line No. 8826246593, 0120-4200462, 0120-4001002 or send mail to [support-eproc@nic.in](mailto:support-eproc@nic.in)

**Important terms & conditions for tenderers. Tenderers are required to go through the same before participating in the tender.**

- The unique transaction reference on NEFT/ RTGS against EMD shall be placed online at specified location for Tender for "Running of Snack Bar at RSKP for One Year on Monthly License Fee Basis. First cover containing "Technical Bid" as well as "reference of EMD,
- The technical Bids shall be opened online at prescribed date & time in the presence of a committee or their representatives by authorized bid openers. Price Bids of only those tenderers shall be opened whose technical bids qualify, at a time and place of which notice will be given. The Tenderer technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end.

3. The Tenderer should furnish Earnest Money in the form of RTGS .The amount will be retained by DDA as part of security deposit, in case tender is accepted, otherwise it will be refunded. However no interest shall be payable on the earnest money.
4. The tender shall be submitted online in two parts, viz., technical bid and price bid.

#### **Technical Bid**

The Tenderers are required to furnish the following documents in technical bid:-

- 1) Scanned copy of Tender Application form (To be given on Company Letter Head) as per format given in NIT.
- 2) Scanned copy of reference of RTGS/NEFT (EMD).
- 3) Scanned copy of Proof of fee paid to Contractors Registration Board (CRB) of DDA
- 4) Scanned copy of Certificate of Registration of GST & PAN No.
- 5) Scanned copy of Turnover Certificate for the immediate last three consecutive financial year ending March 2021 duly audited and certified by Chartered Accountant having valid UDIN.
- 6) Scanned copy of experience as per NIT.
- 7) Any other documents required as per clauses of NIT.

**Any tender found lacking with respect to the necessary information and /or documents and/or Earnest Money with the Technical bid will not be considered.**

#### **Price Bid**

Schedule of price bid in the form of BoQ\_XXXXX.xls

Note(1):- The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future."

Note(2):- The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB.

Note(3):- No Hard copy of any document will be required to be submitted by the tenderers till the opening of the tenders. Hard Copies of relevant documents will be required from the lowest tenderer only.

Note (4):-For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money, cost of tender etc. are to be deposited through RTGS mode and other information/instructions, please visit DDA's website <https://eprocure.gov.in/eprocure/app> or [www.dda.org.in](http://www.dda.org.in). For any assistance on e-tendering please contact concerned Secy/DDO or M/S NIC over help line No. 8826246593, 0120-4200462, 0120-4001002 or send mail to support-eproc@nic.in

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RE/RSKP/DDA**

No. SP/RSKP/0004/2021/F1/RSKP/993

Dated : 21 /11/2022

Copy to:-

1. Dir (System), DDA - through e-mail for DDA Website.
2. A.O. (Sports), DDA
3. Secy (Coordn), Sports Wing, DDA
4. Sect. DDA Contractor's Welfare Association Visas Minar, I.P. Estate, New Delhi.
5. Sect. DDA Builders's Association, E-18, Vikas Kutir, New Delhi.
6. The General Secretary, Delhi Contractor's Welfare Association (Regd.), 306, Masjid Moth, N.D.S.E., Part-II, New Delhi-110049.
7. All Secretary of DDA Sports Complexes for displaying on their Notice Boards.
8. Notice Board

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RE/RSKP/DDA**