

**DELHI DEVELOPMENT AUTHORITY**  
**ROHINI SPORTS COMPLEX**

Online item rate tender for the following work is invited on behalf of **Chairman, Delhi Development Authority**, (Sports Wing).

**NIT No.** NIT No. 22/RSC/DDA/2022-23

**Name of work:-** M/o Rohini Sports Complex  
**SH:** Running & maintenance of Pro Shop at RSC on monthly License Fee basis.

**Reserve Price:-** Rs. 2,03,748/- for one year (@Rs.16,979/-p.m.)

**Earnest Money:-** Rs. 4,075/-

**Tender Cost:-** Rs. 500/- + GST (as applicable)

**Time Allowed:-** 12 months

**Online Bid Submission End Date:-** 29/12/2022 up to 3.00 PM

**Online Bid Opening Date:-** 30/12/2022 at 3:30 PM

**Note:-**

1. The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.
2. Bidders registered in Contractor's Registration Board(CRB) of DDA are required to pay the e- tendering annual charges as under:

<b>S.No</b>	<b>Class of Contractor</b>	<b>Amount to be paid p.a. (GST as applicable)</b>
1	Class-I	Rs. 20,000
2	Class-II	Rs. 16,000
3	Class-III	Rs. 14,000
4	Class-IV	Rs. 10,000
5	Class-V	Rs. 6,000

The other Contractors not listed with DDA will deposit Rs.20,000/- + GST(as applicable)per year in CRB to upload their tender on-line.

**In case any contractor fails to make payment by the stipulated date, the concerned contractor will not be eligible for tendering.**

3. Proof of registration (if applicable) and the proof of payment i.e., RTGS/NEFT number and its scan copy is to be uploaded in the technical bid.
4. For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money is to be deposited through RTGS mode and other information/instructions, please visit DDA's website <https://eprocure.gov.in/eprocure/app> or [www.dda.org.in](http://www.dda.org.in). For any assistance on e-tendering please contact concerned EE or M/s N.I.C. on email [cPPP-nic@nic.in](mailto:cPPP-nic@nic.in) or 0120-4200462, 0120-4001002, 0120-4001005,0120-6277787 or send a mail over to -support-eproc@nic.in

**DELHI DEVELOPMENT AUTHORITY**  
**ROHINI SPORTS COMPLEX**

**NIT No. 22/RSC/DDA/2022-23**

On-line tenders are invited by the undersigned on behalf of **Chairman, Delhi Development Authority**, (Sports Wing) for the work: - Running of Pro Shop at Rohini Sports Complex for a period of one year (twelve months) on license fee basis. **The tender shall be in two parts viz 'Part -I' containing Technical Bid and 'Part - II' comprising 'Financial Bid'**. Only those agencies/firm/persons having a minimum turnover of 30% of the Estimate cost in each year of last three years ending March 2021 and Only those agencies/ Firm/ Person having satisfactorily completed three similar nature of works each costing not less than 40% of the estimated cost put to tender, or completed two similar nature of works each costing not less than 60% of the estimated cost put to tender, or completed one similar nature of work costing not less than 80% of estimated cost put to tender during the seven years ending previous day of last date of submission of tender in Government of running of Pro-shop are entitled to apply and the proof thereof should be enclosed with the Technical bid. The bid not submitted in accordance with the prescribed manner will not be accounted for. The tenderer should be registered with Department of GST and furnish a copy of the same with the tender. The Pro Shop is located at Rohini Sports Complex DDA, Sector-14, Rohini, New Delhi - 110085.

Tenders shall be opened at Rohini Sports Complex, Sector-14, Rohini, New Delhi-110085.

**In Part - I** of the tender, i.e. Technical Bid, the tenderer shall upload details of ownership/management of the agency, authenticated proof showing annual turnover of previous two years duly certified by a registered Chartered Accountant (supported by Balance Sheet). In case of company / firm, an attested copy of registration certificate and Article of Association is also to be furnished. In case of a partnership firm, the partnership deed, registration will be submitted and in case of a proprietorship firm the details of all proprietors and the percentage ownership in the proprietorship concern.

**In Part - II** of the tender should contain financial bid indicating monthly license fee (per month) offered by the tenderer. The offer should be given in both words & figures.

SL.	NIT No. Name of work	Reserve Price	Period of Contract	Last date and time of submission of tender	Date and time of opening of technical bid
		Earnest Money			
1.	NIT No.22/RSC/DDA/2022-23 NOW: M/O RSC, DDA SH:- Running & maintenance of Pro Shop at RSC on monthly License Fee basis	Rs. 2,03,748/- for 12 months (@Rs. 16,979/-p.m.)  Rs. 4,075/-	12 months	29/12/2022 upto 3:00 PM	30/12/2022 at 3:30 PM

Note:-

- As per instructions issued by CRB, DDA, no hard copy of any document will be required to be submitted by the tenderers till the opening of the tenders. Hard copies of relevant documents will be required from the agency tendering highest amount.
- In Part-I of the Tender i.e. Technical Bid, the tenderer shall upload details of authenticated proof showing annual turnover (supported by Balance Sheet). In case of Company / Firm, an attested copy of Registration Certificate and Article of Association is also furnished. In Part-II of the tender should contain Financial Bid indicating monthly charges (per month) offered by the tenderer
- Tender documents can be obtained / download on the e-tendering portal i.e. [www.eprocure.gov.in/eprocure/app](http://www.eprocure.gov.in/eprocure/app) or [www.dda.org.in](http://www.dda.org.in) upto last date of submission of tender. Earnest money amounting to Rs. 4,075/- shall be deposited through RTGS/NEFT in the account of **"CAU SPORTS DDA (EMD ACCOUNT)"** having **account No. 1614159849** with **"Kotak Mahindra Bank Ltd., IFSC: KKBK0000184, Gulmohar Park, New Delhi.** The unique transaction reference of RTGS/NEFT shall have to be uploaded by the tenderer in the E-Tendering system by the prescribed date. The DDOs concern will get earnest money verified from their banks based on the unique transaction reference no. against each RTGS / NEFT payment before the tenders are opened.
- The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB.
- For any assistance on e-tendering please contact concerned Secy/DDO or M/S NIC over help line No. 8826246593, 0120-4200462, 0120-4001002 or send mail to [support-eproc@nic.in](mailto:support-eproc@nic.in)

**Important terms & conditions for tenderers. Tenderers are required to go through the same before participating in the tender.**

- The unique transaction reference on NEFT/ RTGS against EMD shall be placed online at specified location for Tender for "Running & maintenance of Pro Shop at RSC on monthly License Fee basis. First cover containing "Technical Bid" as well as "reference of EMD,
- The technical Bids shall be opened online at prescribed date & time in the presence of a committee or their representatives by authorized bid openers. Price Bids of only those tenderers shall be opened

whose technical bids qualify, at a time and place of which notice will be given. The Tenderer technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end.

3. The Tenderer should furnish Earnest Money in the form of RTGS. The amount will be retained by DDA as part of security deposit, in case tender is accepted, otherwise it will be refunded. However, no interest shall be payable on the earnest money.
4. The tender shall be submitted online in two parts, viz., technical bid and price bid.

The tender shall be submitted online in two parts, viz., technical bid and financial bid

#### **Technical Bid**

The Tenderers are required to furnish following documents in technical bid:

- i. Scanned copy of Tender Application form (To be given on Company Letter Head) as per format given in NIT.
- ii. Scanned copy of Tender Acceptance Letter (To be given on Company Letter Head).
- iii. Scanned copy of reference of RTGS/NEFT (EMD) in the account of "CAU SPORTS DDA(EMD ACCOUNT)" having account No. 1614159849 with "Kotak Mahindra Bank, Gulmohar Park, New Delhi-110049(IFSC KKBK0000184). **Please note that this account is different from tender fee payment account.**
- iv. Scanned copy of GST registration & PAN No.
- v. Scanned copy of Tender Fee shall be deposited through RTGS/NEFT in the account of "CAU SPORTS DDA" having Account No. 1611994900 with "Kotak Mahindra Bank, Gulmohar Park, New Delhi, (IFSC. KKBK0000184), (IFSC. KKBK0000184). **Please note that this account is different from EMD bank account.**
- vi. Scanned copy of Proof of requisite fee deposited with Contractors Registration Board (CRB).
- vii. Scanned copy of Turnover Certificate duly certified by Chartered Accountant having valid UDIN.
- viii. Scanned copy of satisfactory completion certificates as per NIT.
- ix. Scanned copy of proof of registration with EPFO and ESIC, if they are already registered with ESIC and EPFO and if not applicable then they submit an undertaking on stamp paper at the time of technical bid that they are not covered under any section of ESIC and EPF and therefore no registration is needed.
- x. Scanned copy of undertaking on a non-judicial stamp paper of Rs.100/- that agency is not blacklisted or debarred by any Govt./PSU or private organization Agency/Firm/Person/Tenderer.
- xi. Any other documents required as per clauses of NIT.

**Any tender found lacking with respect to the necessary information and /or documents and/or Earnest Money with the Technical bid will not be considered.**

#### **Financial Bid**

- i) Schedule of Financial bid in the form of BoQ\_XXXXX.xls

*Note (1):- The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future."*

*Note (2):- The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB.*

*Note (3):- No Hard copy of any document will be required to be submitted by the tenderers till the opening of the tenders. Hard Copies of relevant documents will be required from the lowest tenderer only.*

*Note (4):- For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money is to be deposited through RTGS mode and other information/instructions, please visit DDA's website <https://eprocure.gov.in/eprocure/app> or [www.dda.org.in](http://www.dda.org.in). For any assistance on e-tendering please contact concerned EE or M/s N.I.C. on email [cppp-nic@nic.in](mailto:cppp-nic@nic.in) or 0120-4001062, 0120- 4001002, 0120-4001005,0120-6277787 or send a mail over to – support-eproc@nic.in*

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R.E(Civil)/RSC