

**DELHI DEVELOPMENT AUTHORITY**  
**QUTAB GOLF COURSE**

**NIT NO. 37/QGC/DDA/2021-22**

Online tenders are invited through e-tendering mode on behalf of Chairman, Delhi Development Authority for the following works at Qutab Golf Course, DDA for a period of one year (twelve months) and same shall be extendable upto three years on monthly licence fee basis. **The tender shall be in two parts viz ‘Part -I’ containing Technical Bid and ‘Part – II’ comprising ‘Financial Bid’.** “Only those agencies having a minimum of two years experience in the field of running a Snack bar (Snack Bar, Food Counter, Restaurant, Food Outlet etc) during the last five years and having **minimum turnover of Rs. 5 lacs in the last two financial year are ending March 2020 duly certified and audited Chartered Accountants having valid UDIN No. are entitled to submit the tender. Bids not submitted in accordance with the prescribed manner will not be accounted for.** The caddy Canteen is located at Qutab Golf Course, DDA, Press Enclave Road, New Delhi – 110017.

**In Part – I** of the tender, i.e. Technical Bid, the tenderer shall upload details of ownership/management of the agency, experience of similar nature of works undertaken by them i.e. copies of award letters and certificates of satisfactory completion, duly attested, authenticated proof showing annual turnover, manpower available with them, their qualifications and experience in the field etc. In case of company / firm, an attested copy of registration certificate and Article of Association is also to be furnished. In case of a partnership firm, the partnership deed and registration will be submitted and in case of a proprietorship firm the details of all proprietors and the percentage ownership in the proprietorship concern.

**In Part – II** of the tender should contain financial bid indicating monthly licence fee (per month) offered by the tenderer. The offer should be given in both words & figures.

Sl. No.	<u>NIT No.</u>  <u>Name of work</u>	Reserve Price	Last date and time of submission of tender
		Earnest Money	Date and time of opening of Technical Bid
		Time Allowed	Date and time of opening of Financial Bid
1	NIT No.37/QGC/ DDA/2021-22  NOW: M/o Qutab Golf Course, DDA. SH: Running of Caddy Canteen at Qutab Golf Course on monthly licence fee basis.	Rs. 3,992/- Per Month	15.11.2021 Upto 3:00 PM
		Nil	17.11.2021 At 11:00 AM
		12 Months (Extendable upto 3 years)	To be intimated later

Tender documents can be obtained / download on the e-tendering portal i.e. *website <https://eprocure.gov.in/eprocure/app> or [www.dda.org.in](http://www.dda.org.in) upto 15.11.2021 at 03:00 PM (last date of sale). “Earnest Money Deposit Declaration” as per Annexure-II.*

Bidder/tenderer registered in Contractor’s Registration Board (CRB) of DDA are required to pay the e-tendering annual charges as under (GST as applicable):

S. No.	Class of Contractor	Amount to be paid p.a.
1	Class-I	Rs. 20,000 +GST
2	Class-II	Rs. 16,000 +GST
3	Class-III	Rs. 14,000 +GST
4	Class-IV	Rs. 10,000 +GST
5	Class-V	Rs. 6,000 +GST

The bidders who are not registered in CRB of DDA and wish to bid in DDA tenders are required to pay annual charge of E-tendering as under:-

	<u>Cost of Work</u>	:	<u>E-tendering Fee</u>
(i)	Upto 15.00 Lacs	:	Rs. 6000/- plus GST
(ii)	Above 15.00 Lacs to 20.00 crore	:	Rs. 20,000/- plus GST
(iii)	Above Rs. 20.00 crore	:	Rs. 50,000/- plus GST

The tender shall be submitted online in two parts, viz., technical bid and price bid.

#### **Technical Bid**

The Tenderers are required to furnish following documents in technical bid:-

- i. Scanned copy of Tender Acceptance Letter (To be given on Company Letter Head).
- ii. Scanned copy of Tender Application Form (To be given on Company Letter Head).
- iii. Scanned copy of Earnest Money Deposit Declaration (**Proforma at Annexure-II**)
- iv. Scanned copy of PAN No. & Registration of GST.
- v. Scanned copy of Proof of requisite fee deposited with Contractors Registration Board (CRB).
- vi. Scanned copy of Turnover Certificate with UDIN generated by Chartered Accountant /CA firm.
- vii. Scanned copy of Experience Certificate as per NIT.

***Any tender found lacking with respect to the necessary information and /or documents and/or Earnest Money with the Technical bid will not be considered.***

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#### **Price Bid (second cover)**

- i) Schedule of price bid in the form of BoQ\_XXXXX.xls

***Note(1):- Deleted.***

***Note(2):- The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB.***

***Note (3):- No Hard copy of any document will be required to be submitted by the tenderers till the opening of the tenders. Hard Copies of relevant documents will be required from the lowest tenderer only.***

***Note (4):- For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money is to be deposited through RTGS mode and other information/instructions, please visit DDA's website <https://eprocure.gov.in/eprocure/app> or [www.dda.org.in](http://www.dda.org.in). For any assistance on e-tendering please contact concerned secretaries of the sports complexes or M/s N.I.C. on email [cppp-nic@nic.in](mailto:cppp-nic@nic.in) or 0120-4200462, 0120-4001002, , 0120-4001005 & 0120-6277787 or send a mail over to – support-eproc@nic.in***

**R.E. (Civil)/QGC**