

**DELHI DEVELOPMENT AUTHORITY
QUTAB GOLF COURSE
PRESS ENCLAVE ROAD, NEW DELHI – 110017**

F6 (15)/QGC/DDA/LG Cup/2020-21/22

Dated: 07.01.2021

ONLINE NOTICE INVITING QUOTATION NO.04

Online item rate quotations are invited on behalf of Delhi Development Authority (Sports Wing) for the work mentioned herein below. The quotation shall be submitted on or before **14.01.2021** upto 3.00 P. M. and same shall be opened on **16.01.2021** at 11.00 A.M. The financial bid shall be opened on _____ - _____ at 3.00 P. M.

The intending bidder must have valid digital signature to submit the bid.

The Earnest Money of Rs. 10,000/- and (Earnest Money to be deposited through separate transaction) shall be deposited through RTGS/NEFT in the account of “CAU SPORTS, DDA (EMD Account)” having account No. 1614159849 with “Kotak Mahindra Bank, Gulmohar Park, New Delhi- 110049, (IFSC: KKBK0000184). Any quotation which is not accompanied by the earnest money in the prescribed manner shall be rejected summarily and not accounted for at all. The bidder will use one UTR for one work only. In the case, it is found he was used one UTR No. for different quotation/tender, the quotation submitted by him will be rejected and he will be debarred from DDA for future. The DDOs concern will get quotation cost/earnest money verified from Sr. A. O./CAU (Sports), Squash and Badminton Stadium, based on the unique transaction reference number against each RTGS/NEFT payment before the quotation are opened.

“Agencies/Firms registered with National Small Industries Corporation (NSIC) under Public Procurement Policy for Micro Small & Medium Enterprises (MSMEs) will be given exemption from EMD deposit. This exemption will be extended in the case of goods produced and services provided by MSMEs. However, to avail such exemptions, a valid certificate of registration will be given/uploaded on E-tender portal by agencies/firms”.

Estimated Cost: Rs. 4,00,000/-

Earnest Money: Rs. 10,000/-

Name of work:- Tournament Sponsorship/DDA Open Golf Tournament/LG Cup.

SH:- Providing Breakfast and Lunch to the Staff/Caddies in the Lt. Governor's Cup -2021.

S. No.	Description of items	Period	Unit
1.	Providing Breakfast and Lunch to the Staff/Caddies during the Lt. Governor's Tournament 2021 to be held at Qutab Golf Course in the month of February/March 2021.	4 days	Per day

List of the following documents are required with quotation:-

1. Scanned copy of Earnest Money shall be deposited separately through RTGS/NEFT.
2. Scanned copy of proof of registration in Contractors Registration Board (CRB) of DDA.
3. Scanned copy of PAN Card.
4. Scanned copy of GST registration.

General Terms and Conditions:-

1. The work shall be completed as per specification and satisfaction of Secretary, QGC.
2. The agency will have to make its own arrangement of cartage etc.
3. The work shall be carried out over 4 days for two weekends i.e. Saturday/Sunday from the date of issue of work order.
4. The number of pax per day is 500 (approx.) for breakfast and lunch.
5. During the tournament, there is possibility of break/call off over two weekends. This aspect be kept in mind while submitting the quotation.
6. **That work would only be awarded if the event is actually held, depending on the Covid protocol prevalent prior to the event and if other golf courses in NCR are conducting tournaments.**
7. That the quoted rates should invariably be written both in figures and words, failing which the E-NIQ shall liable to be rejected.
8. The validity of the e-quotation is 60 days from the date of opening of the quotations.
9. Any conditional e-quotations shall be summarily rejected.
10. Any e-quotation received through post/courier etc. shall be summarily rejected.
11. Payment will be made after entire satisfaction of Secretary, QGC.
12. Necessary statutory deductions will be made as applicable.
13. Debarred agency/or individual shall not be permitted to participate in the tendering process.
14. Any individual who has been debarred is not permitted to take part in any negotiations or represent an agency even if he holds a power of attorney on the agencies behalf. Any agency engaging debarred persons is also liable to debaring.
15. **“Based on real time feedback of members and administrative staff of DDA, as and when a deficiency of service is noticed, the same will be intimated to the agency/contractor for rectification. In case, there is no improvement/rectification within 24 hours of intimation proportionate deduction as approved by the Competent Authority, shall be made from the agency/contractor”.**
16. The quotationer should be registered with the Department of Trade & Taxes, GST/GNCTD and supposed to furnish a copy along-with quotation otherwise the quotation may not be considered and liable to be rejected.
17. **“Quoted rates should be inclusive of all taxes/levies including GST payable under respective statutes. The contractor shall be responsible for deposition of applicable GST to the concerned Authority”.**
18. **GST Compliant Invoice must be submitted. Itemwise CGST and SGST must be mentioned and aggregate value of SGST and CGST should be computed clearly. Other requirement like mentioning GST No. of supplier as well as DDA GST number should also be complied with.**

**Resident Engineer (Civil)
QGC/DDA**

Copy to:-

1. Commissioner, (Sports) for information please.
2. Director (Systems), DDA through email ddatender@dda.org.in
3. Secretaries of all Sports Complexes – with request to place it on notice board.
4. Secretary/DDA Contractor’s Welfare Association, E-18, Vikas Kutir, New Delhi – 02.
5. Secretary/DDA Builders Association, Vikas Kutir, New Delhi – 02.
6. Gen. Secretary, Delhi Contractor’s Welfare Association (Regd.), 306 Masjid Moth, N.D.S.E- Part – II, N.D. 49
7. AAO/QGC
8. R. E. (Civil), QGC
9. Notice Board, QGC

**Resident Engineer (Civil)
QGC/DDA**