

**DELHI DEVELOPMENT AUTHORITY**  
**DWARKA SPORTS COMPLEX**  
**SECTOR-11, DWARKA, NEW DELHI-110075**

दिल्ली विकास प्राधिकरण  
द्वारका खेल परिसर  
सेक्टर-11, द्वारका, नई दिल्ली-110075

No. F.12 (14)/DSC/DDA/H/2021-22/347

Dt.: 15/12/2021

F.12 (14)/DSC/DDA/H/2021-22/347

दिनांक: 15/12/2021

**NOTICE INVITING QUOTATION NO. 11/DSC/DDA/2021-22**

नोटिस आमंत्रण कोटेशन नं. 11/डीएससी/डीडीए/2021-22

Online quotations are invited on behalf of Delhi Development Authority, (Sports Wing) for the following works at Dwarka Sports Complex. The quotation shall be uploaded in two parts, namely, 'Part -I' containing Technical Bid and 'Part – II' comprising 'Financial Bid'. The bid not uploaded in accordance with the prescribed manner will not be accounted for at all. Only those agencies/ Firm/ Person have completed similar nature of work (Three or more similar nature works each costing not less than 40% of the estimated cost put to quotation, or two similar works costing each not less than 60% of the estimated cost put to quotation, or one similar works costing not less than 80% of estimated cost put to quotation) during the last seven years in Government Department or Public Sector undertaking with annual turnover more than 30% of the estimated cost in each year during the immediate last three consecutive financial year ending March 2020 duly certified by Chartered Accountant are entitled to apply. A proof thereof should be upload with the Technical Bid. The quotationer should be registered with the Department of GST and furnish a copy of registration with the quotation.

द्वारका स्पोर्ट्स कॉम्प्लेक्स में निम्नलिखित कार्यों के लिए दिल्ली विकास प्राधिकरण, (स्पोर्ट्स विंग) की ओर से ऑनलाइन कोटेशन आमंत्रित किए जाते हैं। कोटेशन दो भागों में अपलोड किया जाएगा, अर्थात् 'भाग-I' जिसमें तकनीकी बोली और 'भाग-II' शामिल है, जिसमें 'वित्तीय बोली' शामिल है। निर्धारित तरीके से अपलोड नहीं की गई बोली को बिल्कुल भी हिसाब में नहीं लिया जाएगा। केवल उन्हीं एजेंसियों/फर्म/व्यक्ति ने समान प्रकृति का कार्य पूरा किया है (तीन या अधिक समान प्रकृति के कार्य जिनमें से प्रत्येक की लागत कोटेशन में रखी गई अनुमानित लागत का 40% से कम नहीं है, या दो समान कार्य जिनमें से प्रत्येक की लागत अनुमानित लागत का 60% से कम नहीं है) पिछले सात वर्षों के दौरान सरकारी विभाग या सार्वजनिक क्षेत्र के उपक्रम में पिछले सात वर्षों के दौरान कोटेशन पर रखा गया है, या एक समान कार्य की लागत अनुमानित लागत का 80% से कम नहीं है) मार्च 2020 को समाप्त होने वाले पिछले तीन लगातार वित्तीय वर्ष चार्टर्ड एकाउंटेंट द्वारा विधिवत प्रमाणित आवेदन करने के पात्र हैं। इसका एक प्रमाण तकनीकी बोली के साथ अपलोड किया जाना चाहिए। कोटेशनर को जीएसटी विभाग के साथ पंजीकृत होना चाहिए और कोटेशन के साथ पंजीकरण की एक प्रति प्रस्तुत करनी चाहिए।

Name of work:- Maintenance of Various Sports Complexes/Golf Courses (M/o DSC).

SH:- Removal of refuse horticulture garbage/ rubbish/ malba at DSC, DDA.

कार्य का नाम:- विभिन्न खेल परिसरों/गोल्फ कोर्सों का रखरखाव (डीएससी मंत्रालय)।

उपशीर्ष:- डीएससी, डीडीए में कूड़ाकरकट बागवानी कचरा/कचरा/मालबा हटाना।

Estimate Cost:- Rs. 6,23,274/-

Earnest money- Declaration as per Annexure "I"

**(SCHEDULE OF QUANTITY ATTACHED)**

(संलग्न मात्रा की अनुसूची)

Quotation documents can be obtained / download on the e-tendering portal i.e. **website <https://eprocure.gov.in/eprocure/app> or [www.dda.gov.in](http://www.dda.gov.in) upto 21/12/2021 (03:00 pm) (last date of sale) and Opening of technical bid on **22/12/2021 (03:30 pm)**. "Earnest money deposit declaration" performa (as attached on last page of NIQ) duly signed by the bidder shall have to be uploaded by the quotationer in the E-tendering system by the prescribed date.**

कोटेशन दस्तावेज ई-टेंडरिंग पोर्टल यानी वेबसाइट <https://eprocure.gov.in/eprocure/app> या [www.dda.gov.in](http://www.dda.gov.in) पर 21/12/2021 (शाम 03:00 बजे) तक प्राप्त/डाउनलोड किए जा सकते हैं। 22/12/2021 (03:30 अपराह्न) पर तकनीकी बोली खोलने और बिक्री की तारीख। बोलीदाता द्वारा विधिवत हस्ताक्षरित "बयाना राशि जमा घोषणा" प्रोफार्मा (एनआईक्यू के अंतिम पृष्ठ पर संलग्न) को निर्धारित तिथि तक ई-निविदा प्रणाली में कोटेशनर द्वारा अपलोड करना होगा।

**TECHNICAL BID (FIRST COVER)**

The quotations are required to furnish following documents in technical bid:-

- i. Scanned copy of reference of RTGS/NEFT (as per annexure 'I').
- ii. Scanned copy of PAN No.
- iii. Scanned copy of GST Certificate.
- iv. Scanned copy of Experience Completion Certificates as per NIQ condition.
- v. Scanned copy of Turnover of last three consecutive financial year ending March 2020 duly certificate by Chartered Accountant having valid UDIN.
- vi. Scanned copy of Proof of requisite fee deposited with Contractors Registration Board of DDA.

**FINANCIAL BID (SECOND COVER)**

- i. BOQ -- Price Bid (Excel file)

**TERMS & CONDITIONS:-**

1. The supply/work shall be done as per specifications.
2. Quoted rate should be inclusive of all taxes / levies including GST, payable under respective states, DDA will not entertain any claim, whatsoever in this regard.
3. The payment will be made after entire satisfaction of AD (Hort.)/Secretary/DSC, DDA.
4. No T & P will be issued by Department.
5. No advance payment will be made to the agency.
6. Commissioner (Sports) reserves the right to accept or reject any bid / quotation without assigning any reason.
7. Commissioner (Sports) reserves the right to debar the concerned agency if the work is not completed in stipulated time as work is found to be substandard.
8. Conditional quotation will not be accepted.
9. Necessary statutory deductions as applicable will be made.

10. Security Deposit @5% shall be deducted from each running bill which shall be released after 30 days of completion of work/supply.
11. No minor shall be engaged at site.
12. Nothing extra will be paid to the agency by the department.
13. Validity of Quotation is 60 days from the date of opening.
14. Debarred agency / or individual shall not be permitted to participate in the tendering process. Agency should be reputed and does not have any tarnished reputation.
15. Any individual who has been debarred is not permitted to take part in any negotiations or represent an agency even if he holds a power of attorney on the agencies behalf. Any agency engaging debarred persons is also liable to debarring.
16. The quantities of items in schedule are tentative which may change depending upon site conditions.
17. If the entire work is not done within the stipulated time mentioned in work order, it will be sole discretion of the Secretary/DSC to accept the work of item on such terms as the Secretary deemed fit and proper or to cancel the supply/Work order/ to stop any payment against the work / to forfeit the earnest money or to debar the concerned agency. The decision of the Competent Authority in this behalf shall be final and not to be called in question before any Forum.
18. The contractor will be fully responsible during execution of work. If any loss/ theft/ damage caused at site/ surrounding, the same shall be made good with in quoted rates or recovered from the agency/shall be made good at agency's risk and cost.
19. If any agency submits a faulty or incomplete tender for the first time, 20% of the earnest money so deposited shall be forfeited. However, if the agency commits fault or submits incomplete tender again in the subsequent tenders and the competent Authority finds that the default has been willful, negligent or malafide in its intent, the earnest money shall be forfeited absolutely without assigning any reason and the tenderer shall not be allowed to participate in future tendering (As per Annexure 'I').
20. In case the rates quoted by the bidders are same, then in order to arrive at a decision, a draw of lots shall be carried out by a Committee comprising of Secretary of the Complex, Sr. AO (Sports) and DDO of the complex.
21. Based on real time feedback of members and administrative staff of DDA as and when a deficiency of service is noticed the same will be intimated to the agency/ contractor for rectification. In case there is no improvement/ rectification within prescribed period from the time of intimation proportionate deduction, as approved by the Competent Authority, shall be made from the agency/ contractor.
22. The supply/work shall be completed within 12 months from the date of issue of the order.

A.D. (Hort.)/DSC

Copy to:-

1. Commissioner (Sports)/DDA.
2. Director (System)/DDA through E-Mail.
3. Sr. A. O. (Sports), DDA.

4. All Secretaries of the DDA Sports Complexes i/c Secretary (Coordn.).
5. DDA Contractor association E-18 Vikas kuteer, New Delhi.
6. DDA Contractor Welfare Association, Room no.12, Barrack no.1, Block-A,Vikas Kuteer, New Delhi.
7. DDA Contractor Welfare Association(R), 306,Masjid Moth, NDSE, Part-II, New Delhi.
8. A.A.O/DSC/DDA.
9. Notice Board.

A.D. (Hort.)/DSC

**SCHEDULE OF QTY.**

**Name of Work: -Maintenance of Various Sports Complexes/ Golf Courses (M/o DSC).**

**SH: - Removal of refuse horticulture garbage/ rubbish/ malba at DSC, DDA.**

<b>S. No.</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate</b>	<b>Amount</b>
1	Providing services of Lifting and removal of the malba/plant waste etc. from bins and malba dhalao on regular (Weekly) basis or when required/instructed by the Secretary (DSC)/Engineer in-charge from all over the Complex premises by use of manual way/ hydraulic compactor vehicle/ auto tipper vehicle for using any other mechanical means of transport from the Dwarka Sports Complex to the nearest Municipal dumping ground as directed by Secretary (DSC)/Engineer in-charge for all leads & lifts.	2190	Cum		
<b>Total (Rs.)</b>					-

Secy/DSC

A.D. (Hort.)/DSC