

DELHI DEVELOPMENT AUTHORITY

(LIBRARY)

C-2 3rd FLOOR VIKAS SADAN
INA, NEW DELHI-110023

Tender Notice

FOR DISPOSAL OF RADDI (OLD NEWSPAPERS, MAGAZINES/WASTE PAPERS ETC)

1. Quotations are invited by Library, Delhi Development Authority under single bid system from reputed, experience service providers for lifting of old Newspapers, Magazines/Wastepapers etc., from Vikas Sadan Library (Main). Performa for Technical and Financial Bids are at Annexure-I and II. The contract will be for one time clearance for eligible bidder.
2. The tender document can be downloaded from the DDA website www.dda.gov.in from 29.04.2022.
3. The interested bidders may submit the quotations in a sealed envelope at library, C-2 3rd floor Vikas Sadan, INA, New Delhi-110023 **before the 5 PM, 10.05.2022.**
4. No quotations will be accepted after expiry of stipulated date and time for the purpose under any circumstances.
5. The bids will be opened by the committee on 11.05.2022 (11 AM) in the chamber of Director(PR), B-19, Vikas Sadan, INA, New Delhi-110023.
6. The cost of waste materials, at the accepted rates will have to be deposited in advance (on the spot) after weighing and before physically removing the same. The successful bidder will be bound for immediate removal of old Newspapers, Magazines/ Waste papers etc., within office hours after weighing.
7. The Committee after evaluation of the Bid will give its specific recommendation (s) regarding the highest responsive bid, which is to be selected along with a comparative statement duly signed by members of the Committee.
8. The competent authority reserves the right to cancel the tender at any time or amend/withdraw any of terms and conditions contained in the tender Document, without assigning any reason.

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Library In-Charge
Tel: 01124661718

Annexure-I

PERFORMA FOR TECHNICAL BID

Sl No.	Item Head	
1	Name of Bidder	
2	Address and Contact Details of the bidder	
3	PAN of the bidder	

Signature of Authorized Person

Name :

Seal

PERFORMA FOR FINANCIAL BID

Rate Quoted for: Lifting of Old Newspapers, magazines/Wastepapers etc. from Library
DDA Vikas Sadan, INA, New Delhi-110023

Sl No	Service Provided for:	Rate Quoted by the bidder (Rs/Kg)
1.	Rate contract for lifting of old Newspapers & waste Papers from Vikas Sadan Library, INA, New Delhi	
2.	Rate contract for lifting of old magazines from Vikas Sadan Library, INA, New Delhi	
❖ Bidders with the highest responsive bid in Sl. No. 1 will be selected for award of contract.		
Note: Overwriting or cutting on rates quoted will be not be accepted and liable for cancellation of tender.		

Signature of authorized person.

Date:

Name:

Place:

Seal:

DECLARATION

1. I,son/daughter/wife of Shri mentioned above, is competent to sign this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;
3. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we/ am/are well aware of the facts that furnishing of any false information/fabricated document would lead to rejection of my/our tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person

Full Name:

Date:

Place: