

दिल्ली विकास प्राधिकरण  
DELHI DEVELOPMENT AUTHORITY  
उप-निदेशक कार्यालय, उद्यान खण्ड - तृतीय  
OFFICE OF DY. DIR. HORT. DIV. NO. III  
बी2बी, जनकपुरी, नई दिल्ली-110058  
B2B, JANAKPURI, NEW DELHI: 58

Dated: 16/10/2021

No. F54 (01) DD/Hort.-III/2021-22/DDA/ 1039

To  
M/s Goyal Const. Co.,  
47-48A, Ashoka Park Main,  
Rohtak Road, Delhi 110035.

Name of Work: M/o completed Scheme of N/A-II under SWZ.  
M/o Distt. Park M-Block at Vikas Puri.

Sub Head: Day to day cleaning and annual maintenance of 3 Nos. public toilet blocks.

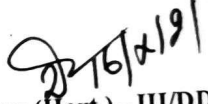
PG Ref.: FDR/Bank Guarantee No. 459626 dated 12-10-2021 Amount Rs. 51,000/- from Central Bank of India, DDA Rohini Branch, New Delhi- 110085.

Sir,

Your quoted percentage rates tenders for the above mentioned work has been accepted on behalf of DDA as under:

Estimated cost	:	Rs. 18,29,672.00
Contractor quoted Amount	:	Rs. 16,46,704.80
Accepted tendered Amount	:	Rs. 16,46,705.00 (Rupees Sixteen Lakh Forty Six Thousand Seven Hundred Five Only).
Percentage of tender	:	10.00% below.
Time Allowed	:	365 Days.

The percentage to be taken for the purpose of clause-12 shall be 10.00% below on rates based on DSR-2018/Market Rates. You are requested to attend the office to sign the agreement along with non-judicial stamp paper worth Rs. 100/- within ten (10) days from the date of issue of this letter, failing, which the acceptance of tender is likely to be withdrawn and the earnest money forfeited. You are therefore, directed to contact the AD-IV of this office and start the work at once. Please note that the time allowed for carrying out the work as entered in the tender still be reckoned after the ten days from the date of issue of this letter to commence the work. Your letter dated 14-10-2021 shall be part of the Agreement.

  
Dy. Director (Hort.) - III/DDA

Copy to:

1. Director (Hort.) NW, DDA.
2. Dy. Director (QC) III, DDA.
3. A.O. (W) II, DDA.
4. A.O. (CAU) Dwarka, DDA.
5. Dy. Dir. Hort. II, V and Dwarka, DDA.
6. Income Tax Commr. W No. \_\_\_\_\_ New. Delhi.
7. A.D.-IV, Hort. Div.- III, DDA.
8. Comm. Sale Tax. NCT Delhi.
9. File Concern.
10. Agreement File.
11. DDA website <https://eprocure.gov.in/eprocure/app> or [www.dda.org.in](http://www.dda.org.in) or [cPPP-nic@nic.in](mailto:cPPP-nic@nic.in)

  
Dy. Director (Hort.) - III/DDA

Validate

Print

Help

Percentage BoQ

Tender Inviting Authority: DELHI DEVELOPMENT AUTHORITY DY. DIRECTOR (HORT.) III

Name of Work: - M/o Completed scheme of N/A-II under SWZ.

M/o Distt. Park M-Block at Vikas Puri.

Sub-Head: Day to day cleaning and annual maintenance of 3 Nos. public toilet blocks.

Contract No: 01125507273, NIT No. 01/21-22 / HORT-3

E.C Rs. 18,29,672/-

Name of the Bidder	M/S GOYAL CONST.CO.					
<b>PRICE SCHEDULE</b>						
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )						
NUMB ER #	TEXT #	NUMBER #	TEXT #	NUMBER	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	Estimated Rate in Rs. P	TOTAL AMOUNT Without Taxes in Rs. P	TOTAL AMOUNT In Words
1	Complete maintenance of toilet blocks existing in DDA Park (a) Day to day cleaning maintenance operationof toilet blocks in the park including cleaning of wall and floor tiles, all sanitary fittings and fixtures i.e. European & Indian W.C., Wash basins, urinal bowls, floor traps, house manhole, chambers gully grating, waste pipes doors and window panels and glass panes etc. all complete including brooming, sweeping, washing, mopping and disinfecting of floors & sanitary fittings. The cost of wipers, brooms, belcha, Kolchi, Kharpachies, soap and dusters, detergents, phenyl, harpic& toilet cleaner, mug & bucket and deodorant etc. all inclusive whichever is required as per-approved list with officer in-Charge. ( One Environment Assistant will be deployed in each shifts i.e. Ist shift 5:00 AM to 1:00 PM and IInd shift- 1:00 PM to 9:00 PM per day in the park.	365.000	days	5012.80	1829672.00	INR Eighteen Lakh Twenty Nine Thousand Six Hundred & Seventy Two Only
1.01	(b) Cleaning of septic tank as & when need arises by mechanical means as per direction of officer in-charge.					
1.02	(c) Repair and maintenance of civil components such as sanitary fittings and fixtures, cement plaster, flooring, painting, information board, doors, windows and glass panes. PVC water tank of 500 liters whenever required etc.					
1.03	(d) Repair and maintenance of electrical components i/c wiring, switches, lights and exhaust fans etc.					
1.04	(e) Supplying and filling water in the loft Tank.					
<b>Total in Figures</b>					<b>1829672.00</b>	INR Eighteen Lakh Twenty Nine Thousand Six Hundred & Seventy Two Only
<b>Quoted Rate in Figures</b>					<b>1646704.80</b>	INR Sixteen Lakh Forty Six Thousand Seven Hundred & Four and Paise Eighty Only
					Less (-)	10.00%
<b>Quoted Rate in Words</b>					<b>INR Sixteen Lakh Forty Six Thousand Seven Hundred &amp; Four and Paise Eighty Only</b>	

  
 Dy. Director (Hort.)  
 Hort. Division  
 D.D.A.

## Additional Terms & Conditions

Name of work: M/o Completed scheme of NA-II under S.Z.

**M/o Distt. Park M-Block at Vikas Puri.**

**Sub Head: Day to day cleaning and annual maintenance of 3 Nos. public toilet blocks.**

### Conditions:-

1. Contractor should engage \_\_\_\_ Nos. of employees, as per requirement.
2. The Agency is requested to inspect the site before quoting the rates.
3. The toilet shall be handed over to the agency by the department on "As in Where is" basis and Agency shall do the complete repair to plaster, flooring, painting, finishing and sanitary fitting and fixture, information plate, electrical installations etc. to ensure better aesthetic look and proper functioning of available facilities within 15 days after taking possession of toilet block to the entire satisfaction of Officer-In-Charge, otherwise the penal recovery of Rs. 1000/- will be deducted per day from the agency.
4. No workmen will be allowed to enter at the site without identity card issued by the contractor and all employees of the Contractor will wear the identification card whenever on duty in the premises. ID cards to be issued by the service provider (1 month time for implementation be given) otherwise the penal recovery of Rs. 1000/- will be deducted per day from the agency.
5. If agency fails to execute the work and toilet is not found properly maintained/cleaned in all respects on any day, the penal recovery of Rs.2000/- per shift per toilet shall be levied and deducted from the bill.
6. If any material is damaged or removed in theft etc. during execution period, the agency shall replace the same within 24 hrs on his own cost, otherwise penalty recovery of Rs. 3000/- per day will be recovered from the agency in addition to market cost of replacement of damaged or theft items if done by DDA.
7. During the duty period, Environmental Assistant will not leave the duty place. If he is found absent from duty place the penal recovery of Rs. 1000/- will be deducted per person from the agency.
8. The agency will display the telephone no. of contact person for any complaint in respect of facilities in toilet.
9. The water for cleaning and operating the toilet shall be arranged by the agency.
10. The agency shall be responsible for proper care, up-keep and maintenance/ functionality of all the fittings and fixtures for executing the above work.
11. The agency shall be responsible for safe custody of all the civil / electrical fittings and fixtures.
12. The agency shall be bound to follow the instructions notified by the Govt. of India under {Prohibition of Manual Scavenger and Rehabilitation (Act) 2013}.
13. As it is mandatory for the Contractor to pay minimum wages as fixed by GNCTD,. If any statutory dues like ESI, EPF, Bonus, etc. paid by the contractor then he has to submit the proof of ESI and EPF of ECR contribution/deposit , after satisfaction the same will be reimburse to the contractor by the DDA.
14. The attendance register should be maintained by the agency/contractor, and to be verified on daily basis by the concerned S.O. (Hort.)/DDA and depicting the shortfall at site on every day basis.
15. If the agency quotes rate below 10% of the estimated cost of the tender, his tender will not be considered and will be rejected, EMD will be forfeited & the agency will be debarred for further participation in tender works in DDA for two years.
16. In case the lowest rates quoted by the bidders are same, then in order to arrive at a decision, a draw of lots shall be carried out by a committee comprising of Director (Hort.) NW, concerned Deputy Director and F.O. of the zone in the presence of such bidders who quoted the same rate.
17. Contractor shall ensure that the wages to his workers are paid by the 10<sup>th</sup> day of the month, irrespective of his bills are paid by DDA or not.
18. At the time of reimbursement, Contractor shall submit the photocopies of EPF account number and temporary/permanent ESIC card of all his employees. Contractor is also required to submit the photocopies of Challans (i.e. EPF and ESI with ECR) on monthly basis through which ECR of EPF and ESI payment has been made by him in respect of his employees.
19. The persons engaged by the Contractor for this work should not cause any obstruction to the office work. They should be cordial, polite, cooperate and well behaved.
20. Complaints received from the office staff or observations with regard to deterioration in the work standards will be viewed seriously and may lead to termination of the Contract.
21. DDA will have the full right to direct its concerned DDA staff to check, search or examine any or all the employees, agents or representatives of the Contractor including their belongings while entering / leaving the premises, if felt necessary, with the help of police.
22. Contractor along with his agents, representative or employees will be allowed to enter into the premises for the purpose of rendering the said service. The Contractor will be responsible for any loss, damages or theft caused to DDA by Contractor's agent, representatives or employees while rendering the said services which will be recovered from the Contractor.
23. The employees of the Contractor shall not be allowed to put any labour hut in the premises.
24. The performance of the work will be closely observed for an initial period of three months, and if found not satisfactory, the contract will be terminated forthwith and PG deposit will be forfeited.

25. The Contractor will pay rates and wages to his workers and observe hours of the work and condition of employment as per applicable Labour Act and Rules. It shall be the responsibility of Contractor to ensure that he pays his employee's wages which are not less than the minimum wages prescribed by the GNCTD and /or required under the Labour Act. The Contractor shall make payment to the all workers by NEFT/RTGS in any Bank account for the work.
26. Contractor shall abide by all applicable laws including all Labour laws and Welfare laws (ESIC, EPF, Bonus or any other Tax levied by Govt.), Company Act etc. and shall adopt all required welfare measures for the Contractor's employees and discharge all other obligations concerning thereto. The Contractor shall furnish adequate proof as ECR to concerned officer in charge in this regard. All such responsibilities and obligations, whether specified herein or not, shall be the responsibility of the Contractor.
27. Contractor has to ensure that the toilet maintenance services are not disturbed either due to the absentees or due to willful act of his employees. Maximum care/precaution shall be taken to avoid any such situation. Contractor arrange the rest reliever (1/6) on his own cost as per labour law.
28. Children and Senior Citizens (below 18 years and above 60 years) shall not be engaged by the Contractor as worker. In case any dispute arises related to the worker's age, age proof of all the workers will have to be provided by the Contractor to concerned officer in charge, if asked. In this regard, decision of DDA will be final and binding on the Contractor.
29. All the personnel's engaged by the Contractor have to adhere to laid down safety guideline on the subject. Adequate precaution is to be exercised to prevent any kind of mishappening to the men and materials. The Contractor will be directly responsible for any consequences arising out of any such violation by his agency/materials/staff, except natural calamities.
30. Employees proposed to be deployed by the Contractor for providing services envisaged hereunder shall be subject to the screening by the Officer In-Charge or Officer nominated by employer to ascertain their antecedents, suitability and skills. The Contractor, before deployment of the employees, shall furnish their complete credentials to DDA and obtain the approval of concerned Dy. Director (Hort.) of DDA. DDA reserves the right to intervene these employees, if considered necessary, before giving such approval.
31. DDA reserves the right to ask Contractor to remove any of his employees, without assigning any reasons/notice thereof.
32. The tender of those tenderers will also be treated as valid Tender and at par with other tenderers, even if, they are Exempted/Relaxed from payment of ESI, EPF and GST etc. by the Govt. of India or its statutory bodies provided that all the relevant papers/certificates/documents in respect of such exemptions are attached with the bid submission.
33. The work will be carried out as per latest CPWD specifications or directed by Officer In-charge.
34. All labour liabilities will be borne by the contractor during maintenance period. DDA will not have any responsibilities of the deployed labour.
35. That the contractor shall at his own cost, if required take necessary insurance cover in respect of the aforesaid services rendered to DDA and shall comply with the statutory provisions of Contract Labour (Regulations & Abolition) Act, 1970; Employees State Insurance Act, Workman's Compensation Act, 1923; Payment of Wages Act 1936; The Employees Provident Fund (and Miscellaneous Provisions) Act 1952; The Payment of Bonus Act 1965; The Minimum Wages Act 1948; Employer's Liability Act, 1938; Employment of Children Act, 1938, Maternity Benefit Act and/ or any other Rules/ Regulations and/ or Statutes that may be applicable to them.
36. DDA will not pay any compensation to the labour for any miss-happening occurred during the execution of work.
37. DDA is not responsible for any litigation with labour in Court of Law & contractor will settle the matter on his own risk and cost.
38. The rate should be quoted in both words and figures, including all applicable taxes.
39. The undersigned reserves the right to cancel any tender without assigning any reason.
40. The recovery of water charges shall be applicable if the department water is used by the agency.

  
Dy. Director (Hort.)  
Hort. Div.- III/DDA