



दिल्ली विकास प्राधिकरण  
उप-निदेशक कार्यालय, उद्यान खण्ड - तृतीय  
बी2बी, जनकपुरी, नई दिल्ली-110058



संख्या. F54 (13) DD/Hort. III/DDA/2023-24/ 1054.

दिनांक: 06/09/2023

To

M/S MAHESH CHAND GUPTA,  
POCKET D6, HOUSE NO. 360, 1ST FLOOR  
SECTOR 6, ROHINI, NEW DELHI-110085.

**Name of work:** M/o complete scheme of N/A – II under SWZ.

M/o Compensatory Plantation at M/o DDA land as green surrendered by Swatantra Bharat Mill.  
Sub Head: S/S of plants, neem oil cake & digging of holes etc. at site

Ref.: FDR/Bank A/c No. 211803000059533 and FD Advice No. FDR2308230315 dated 23-08-2023  
Amount Rs. 35000/- From Bank Of Baroda, Naharpur Branch, Sec-7, Rohini, Naharpur, New Delhi-110085.

दि.वि.प्रा की ओर से उपर्युक्त कार्य के लिए आपके द्वारा उद्धृत मद/प्रतिशत दर निविदाएं निम्नानुसार स्वीकार की गई हैं:-

अनुमानित लागत	:	₹ 15,62,810.00/-
ठेकेदार उद्धृत राशि	:	₹ 6,88,360.00/-
स्वीकृत निविदा राशि	:	₹ 6,88,360.00/- (रु छह लाख अठ्ठासी हजार तीन सौ साठ केवल)
निविदा का प्रतिशत	:	55.95% (अनुमानित लागत से नीचे).
समय की अनुमति	:	45 दिन

खंड (clause)-12 के प्रयोजन हेतु ली जाने वाले मद/कार्य डी.एस.आर.-2020/बाजार दरों के आधार पर 55.95% नीचे है। आपसे अनुरोध है आप इस कार्यालय में रु 100/- के गैर-न्यायिक स्टाम्प पेपर के साथ इस पत्र के जारी होने की तारीख से दस (10) दिनों के भीतर औपचारिक समझौते पर हस्ताक्षर करने के लिये उपस्थित हों अन्यथा कार्य की स्वीकृति के वापस लेने की संभावना है, और बयाना राशि पूरी जब्त कर ली जाएगी। अतः आपको अनुरोध है कि आप इस कार्यालय के सह. निदेशक-1 से संपर्क करें तथा कार्य शीघ्र प्रारंभ करें। कृपया ध्यान दें, इस कार्य को करने की अवधि जैसा की निविदा फार्म में दर्शाया है, इस आदेश पत्र के जारी होने के दसवें दिन के बाद से मानी जाएगी। आपका दिनांक 29/08/2023 को लिखित पत्र समझौते का हिस्सा होगा।

उप. निदेशक (उद्यान)  
उद्यान खण्ड-3, दि.वि.प्रा

Copy to:

1. Director (Hort.) NW, DDA.
2. Dy. Director (QC) III, DDA.
3. A.O. (W) II, DDA.
4. A.O. (CAU) Hort., DDA.
5. Dy. Dir. Hort. II, V, VIII & Dwarka, DDA.
6. Income Tax Commr. W No. \_\_\_\_\_ New. Delhi.
7. A.D.-I, Hort. Div. - III, DDA.
8. Comm. Sale Tax. NCT Delhi.
9. File Concern.
10. Agreement File.
11. DDA website <https://eprocure.gov.in/eprocure/app> or [www.dda.org.in](http://www.dda.org.in) or [cppp-nic@nic.in](mailto:cppp-nic@nic.in)

  
उप. निदेशक (उद्यान)  
उद्यान खण्ड-3, दि.वि.प्रा

Item Rate BoQ

Inviting Authority: DELHI DEVELOPMENT AUTHORITY DY. DIRECTOR (HORT.) III

Name of Work: Name of Work: M/o Complete scheme of N/A- II under SWZ.  
M/o Compensatory Plantation at M/o DDA land as green surrendered by Swatantra Bharat Mill.  
Sub Head: S/S of plants, neem oil cake & digging of holes etc. at site.

Contract No: 011-25507273, NIT No. 14/DD/Hort.-III/DDA/2023-24 E.C Rs. 15,62,810/-

Name of the Bidder/  
Bidding  
Firm /  
Company :

M/S MAHESH CHNAD GUPTA.

PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #
Sl. No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder in Rs. P	TOTAL AMOUNT Without Taxes in Rs. P
1	Digging holes in ordinary soil and refilling the same with the excavated earth mixed with manure or sludge in the ratio of 2:1 by volume (2 parts of stacked volume of earth after reduction by 20% : 1 part of stacked volume of manure after reduction by 8%) flooding with water, dressing including removal of rubbish and surplus earth, if any with all leads and lifts (cost of manure, sludge or extra good earth if needed to be paid for separately):				
1.1	Holes 90 cm dia., and 90 cm deep	6100.00	Each	70.00	427000.00
2	Supply of Tree Plant:				
2.1	Providing and stacking of Terminalia arjuna of height 150-165 cm. in big polybags of size 25 cm as per direction of the officer-in-charge.	1000.00	Each	30.00	30000.00
2.2	Providing and stacking of Cassia fistula (Amaltash) of height 120-135 cm. in big poly bags of size 25 cm as per direction of the officer-in-charge.	2500.00	Each	30.00	75000.00
2.3	Providing and stacking of Phyllanthus emblica (Amla) of height 150-165 cm. in Big HDPE Bag as per direction of the officer-in-charge.	2500.00	Each	30.00	75000.00
2.4	Providing and stacking of Nauclea cadamba (Kadam) of height,150-165cm. in big poly bag of size 25 cm as per direction of the officer-in-charge.	1500.00	Each	30.00	45000.00
5	Supply of Neem oil cake in 40 kg packing bag at site.	153.00	Bag	120.00	18360.00
6	Supply of Chlorpyrifos 20% E.C/Lindane 20% EC as per specification at site (Packing in one Ltr./5 Ltr.)	150.00	Ltr.	120.00	18000.00
Total in Figures					688360.00

  
Dy. Director (Hort.)  
Hort. Div.-III/DA  
D.D.A.



**DELHI DEVELOPMENT AUTHORITY  
OFFICE OF THE DY. DIR. HORT. DIV. III  
B2B JANAK PURI NEW DELHI -58**

**Name of work:** M/o complete scheme of N/A – II under SWZ.

**M/o Compensatory Plantation at M/o DDA land as green surrendered by Swatantra Bharat Mill.**

**Sub Head:** S/S of plants, neem oil cake & digging of holes etc. at site.

**General Terms & Conditions**

1. The work shall be executed as per CPWD specification
2. No T & P shall be issued to the contractor by the department against this work.
3. The rates should be quoted in both figures and words inclusive of all taxes.
4. The undersigned reserves the right to reject all or even lowest tender without assigning any reason.
5. All labour liabilities will be beard by the contractor during execution period, DDA will not have any responsibility of the deployed labour.
6. DDA is not responsible for any litigation with labour in court of law and contractor will settle the matter at his/her own risk & cost.
7. DDA will not pay any compensation to labour if any miss-happening occurs during the execution of work.
8. If any material is rejected or work found defective, the same shall be removed/rectified by the contractor within one week failing which the same shall be removed/rectified by the department and cost will be recovered from the agency as approved by the competent authority.
9. The quantity can be increased or decreased as per actual requirement at site.
10. No manpower shall be engaged by the agency below 18 year or above 60 years in age.
11. The instructions of the department staff have to be carried over properly. In case of any difference of opinion/interpretation of specification and condition the matter shall be referred by the contractor to the officer-in-charge for his decision which shall be final and binding.
12. All incident charges of any kind whatsoever including cartage, storage, cutting and wastage etc. shall be borne exclusively by the contractor and no claim shall be entertained to this effect.
13. The contractor must be available at site of work whenever officer-in-charge visit the site.
14. The work should be completed within stipulated period.
15. The pH value of good earth and pressure report of R. H. Pipe should be got tested from authorized laboratory on contractor cost.
16. The material like Good earth, CDM, should be free from kankar pathar, polythene etc. CDM should be well decomposed.
17. The plants/grass supplied should be in good quality, healthy and free from disease and supply of plants should be supplied at site within seven days after award of the work.
18. The contractor/tenderer must be enlisted as horticulture category contractor.
19. The contractor should be supply the total quantity of all items mentioned in schedule of quantity/agreement. If contractor failed to supply the material as per agreement or as per direction of officer-in-charge, then the recovery shall be made as per justified rate.

  
Dy. Director (Hort.)  
Hort. Div. III/DDA



दिल्ली विकास प्राधिकरण  
उप-निदेशक कार्यालय, उद्यान खण्ड - तृतीय  
बी2बी, जनकपुरी, नई दिल्ली-110058

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दिनांक: 04-08-2023

संख्या. F54 (14) DD/Hort. III/DDA/2023-24/ 883

To

M/S TRENDY SECURITY SERVICE(Regd.),  
B-513, GHAROLI DAIRY FARM,  
OPP. MAYUR VIHAR PHASE-III, NEW DELHI-110096.

Name of work : M/o complete scheme of N/A - II under SWZ.

M/o Various Scheme of Hort. Div. -III/DDA of following sites/parks:

1. M/o DDA land as green surrendered by Swatantra Bharat Mill.

2. M/o DDA land as green surrendered by SEIL India Ltd.

Sub Head: Deployment of Private Security Guard at site for 120 Days.

Ref.: FDR/Bank Customer ID: 26187394 & Receipt No. 0975176 dated 28-07-2023 Amount Rs.

1,05,000/- From Indian Overseas Bank, Branch-Mayur Vihar Phase-III, Mayur Vihar Phase III,

Delhi 110096.

दि.वि.प्रा की ओर से उपर्युक्त कार्य के लिए आपके द्वारा उद्धृत मद/प्रतिशत दर निविदाएं निम्नानुसार स्वीकार की

गई हैं:-

अनुमानित लागत	: ₹ 23,56,830.00/-
ठेकेदार उद्धृत राशि	: ₹ 20,97,578.70/-
स्वीकृत निविदा राशि	: ₹ 20,97,578.70/- - say ₹ 20,97,579.00/- (रु बीस लाख सत्तानवे हजार पांच सौ उनासी केवल)
निविदा का प्रतिशत	: 11.00% (अनुमानित लागत से नीचे).
समय की अनुमति	: 08 महीने 120 दिन

खंड (clause)-12 के प्रयोजन हेतु ली जाने वाले मद/कार्य डी.एस.आर.-2020/बाजार दरों के आधार पर 11.00% नीचे है। आपसे अनुरोध है आप इस कार्यालय में रु 100/- के गैर-न्यायिक स्टाम्प पेपर के साथ इस पत्र के जारी होने की तारीख से दस (10) दिनों के भीतर औपचारिक समझौते पर हस्ताक्षर करने के लिये उपस्थित हों अन्यथा कार्य की स्वीकृति के वापस लेने की संभावना है, और बयाना राशि पूरी जब्त कर ली जाएगी। अतः आपको अनुरोध है कि आप इस कार्यालय के सह. निदेशक-1 से संपर्क करें तथा कार्य शीघ्र प्रारंभ करें। कृपया ध्यान दें, इस कार्य को करने की अवधि जैसा की निविदा फार्म में दर्शाया है, इस आदेश पत्र के जारी होने के दसवें दिन के बाद से मानी जाएगी। आपका दिनांक 28/07/2023 को लिखित पत्र समझौते का हिस्सा होगा।

Copy to:

1. Director (Hort.) NW, DDA.
2. Dy. Director (QC) III, DDA.
3. A.O. (W) II, DDA.
4. A.O. (CAU) Hort., DDA.
5. Dy. Dir. Hort. II, V, VIII & Dwarka, DDA.
6. Income Tax Commr. W No. \_\_\_\_\_ New. Delhi.
7. A.D.-I, Hort. Div. - III, DDA.
8. Comm. Sale Tax. NCT Delhi.
9. File Concern.
10. Agreement File.
11. DDA website <https://eprocure.gov.in/eprocure/app> or [www.dda.org.in](http://www.dda.org.in) or [cppp-nic@nic.in](mailto:cppp-nic@nic.in)

उप. निदेशक (उद्यान)

उद्यान खण्ड-3, दि.वि.प्रा

उप. निदेशक (उद्यान)

उद्यान खण्ड-3, दि.वि.प्रा

Validate

Print

Help

**Percentage BoQ**

Inviting Authority: DELHI DEVELOPMENT AUTHORITY DY. DIRECTOR (HORT.) III

Name of Work: Name of Work: M/o Complete scheme of N/A- II under SWZ.

M/o Various Scheme of Hort. Div. -III/DDA of following sites/parks:

1. M/o DDA land as green surrendered by Swatantra Bharat Mill.

2. M/o DDA land as green surrendered by SEIL India Ltd.

Sub Head: Deployment of Private Security Guard at site for 120 Days.

Contract No: 011-25507273, NIT No. 15/DD/Hort.-III/DDA/2023-24 E.C Rs. 23,56,830/-

Name of the Bidder/  
Bidding Firm /  
Company : TRENDY SECURITY SERVICE**PRICE SCHEDULE**

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER	NUMBER #	TEXT #	
Sl. No.	Item Description	Quantity	Units	Estimated Rate in Rs. P	TOTAL AMOUNT Without Taxes in Rs. P	TOTAL AMOUNT In Words	
1	Providing round the clock security guard without gun for watch & ward of Government premises and its all belongings by deploying neatly dressed security guard in 8 hour's shift including necessary T&P like torch, lathi and uniform etc. complete, as per direction of officer-in-charge (One job means 8 hour's duty). Security Guard 21 Nos. x 120 Days = 2520 Units/Jobs (One job means 8 hour's duty).	2520.000	Per Job	935.25	2356830	INR Twenty Three Lakh Fifty Six Thousand Eight Hundred & Thirty Only	
Total in Figures					2356830.00	INR Twenty Three Lakh Fifty Six Thousand Eight Hundred & Thirty Only	
Quoted Rate in Figures					Less (-) 11.00%	2097578.70	INR Twenty Lakh Ninety Seven Thousand Five Hundred & Seventy Eight and Paise Seventy Only
Quoted Rate in Words					INR Twenty Lakh Ninety Seven Thousand Five Hundred & Seventy Eight and Paise Seventy Only		

*[Signature]*  
 Dy. Director (Hort.)  
 Hort. Division-3  
 D.D.A.

**DELHI DEVELOPMENT AUTHORITY  
OFFICE OF THE DY. DIR. HORT. DIV. NO. III  
B2B JANAKPURI NEW DELHI 110058.**

**Terms & Conditions**

**Name of Work: M/o complete scheme of N/A- II under SWZ.**

**M/o Various Scheme of Hort. Div. -III/DDA of following sites/parks:**

**1. M/o DDA land as green surrendered by Swatantra Bharat Mill.**

**2. M/o DDA land as green surrendered by SEIL India Ltd.**

**Sub Head: Deployment of Private Security Guard at site for 120 days.**

**Condition: -**

1. The Agency would engage **18 Nos. of semi-skilled and 03 No. of skilled (Ex-Serviceman)** private security guards per day in shifts as decided by Officer-in-Charge (Hort.).
2. The Agency is requested to inspect the site before quoting the rates and if there is any doubt, then the agency can visit the office in order to clarify the doubts.
3. If the agency quotes rate below.....11% .....of the estimated cost of the tender, his bid will not be considered and will be rejected (EMD will be forfeited).
4. The rate should be quoted in both words and figures, including all applicable taxes (Excluding GST).
5. In case the lowest rates quoted by the bidders are same, then in order to arrive at a decision, a draw of lots shall be carried out by a committee comprising of Director (Hort.), concerned Deputy Director and Finance Officer of the zone in the presence of such bidders who quoted the same rate.
6. The security guard on duty must be smart and active at site. The security guards will carry the torch (during night shift), baton and whistle at duty time.
7. The security guard shall be posted at site in three shift (1<sup>st</sup> shift 6:00 AM to 2:00 PM, 2<sup>nd</sup> shift 2:00 PM to 10:00 PM and 3<sup>rd</sup> shift 10:00 PM to 6:00 AM) or as decided by the Officer-in-Charge (Hort.). The agency will bear the cost of weekly rest also.
8. The security guards deployed by the agency shall wear proper ironed uniform, with badges displaying their name and designation, supplied by the agency at its own cost whenever on duty in the premises. If any security guard found unsuitable to perform duty with desired standards for the work, same shall be replaced by the agency within 24 hours on the direction of Officer-in-Charge (Hort.).
9. The security guards shall also be given photo identity cards by the agency displaying their name, father's name, address, date of birth, name of the agency with address and telephone number at site. No security guard will be allowed to enter the site without identity card.
10. The agency shall submit a copy of the identity card of private security guards with Aadhar Card/Voter ID Card and Police verification report to Officer-in-Charge within one month time, otherwise the penal recovery of Rs. 1000/- per day per guard will be deducted from bill of the agency.

11. The Agency shall be responsible for total safeguard of life and property belonging to DDA and shall not permit theft, damage of street furniture, M.S. fencing, plants, lawn etc., trespassing, unauthorized construction, encroachment, incident in lake & wild-life, birds, and riots etc. on site.
12. The workers proposed to be deployed by the Contractor for providing services envisaged hereunder shall be subject to the screening by the Officer-in-Charge or Officer nominated by employer to ascertain their antecedents, suitability and skills. The Contractor, before deployment of the employees, shall furnish their complete credentials to Dy. Director (Hort.) to obtain his approval. DDA reserves the right to accept or reject the worker if considered necessary, before giving such approval.
13. The DDA reserves the right to ask Contractor to remove any of his employees, without assigning any reasons/notice thereof. The Officer In-Charge (Hort.) shall be at liberty to object to and require the contractor to remove from the works any person who in his opinion misconducts himself, or is incompetent or negligent in the performance of his duties or whose employment is otherwise considered by the Officer In-Charge (Hort.) to be undesirable. Such person shall not be employed again at works site without the written permission of the Officer In-Charge (Hort.) and the persons so removed shall be replaced as soon as possible by competent substitutes.
14. The Labour license under the provisions of Contract Labour (Regulation and Abolition) Act. (1970) will be obtained on the prescribed Proforma by the contractor from the office of the concerned Regional Labour Commissioner within two (02) months after the date of award of work by DDA, failing which the award of work is liable to be cancelled / terminated. A certified copy of labour license should be made available to DDA by the contractor within two (02) months time.
15. The Contractor will pay wages to his workers and observe hours of the work and condition of employment as per applicable rules and Labour laws and Rules. It shall be the responsibility of Contractor to ensure that he pays his employee's wages which are not less than the minimum wages prescribed by the GNCTD or required under the Labour Act. The Contractor shall make payment to the workers by NEFT/RTGS in their Bank account.
16. The contractor shall abide by all applicable laws including all Labour welfare laws (ESIC, EPF, Bonus or any other Tax levied by Govt.), Company Act etc. and shall adopt all required welfare measures for the Contractor's employees and discharge all other obligations concerning thereto. The Contractor shall furnish adequate proof as ECR to concerned officer in charge in this regard. All such responsibilities and obligations, whether specified herein or not, shall be the responsibility of the Contractor.
17. It is mandatory for the Contractor to pay minimum wages as fixed by GNCTD. If any statutory dues like ESI, EPF, Bonus, etc. paid by the contractor then he has to submit the proof of ESI and EPF of ECR contribution/deposit, after satisfaction the same will be reimburse to the contractor by the DDA.
18. All labour liabilities will be borne by the contractor during maintenance period. DDA will not have any responsibilities of the deployed labour. The contractor will pay compensation to the labour for any miss-happening occurred during the execution of work.
19. That the contractor shall comply with the statutory provisions of Contract Labour (Regulations & Abolition) Act. 1970; Employees State Insurance Act, Workman's Compensation Act, 1923; Payment of Wages Act 1936; The Employees Provident Fund (and Miscellaneous Provisions) Act 1952; The Payment of Bonus Act 1965; The Minimum Wages Act, 1948; Employer's Liability Act, 1938; Employment of Children Act, 1938, Maternity Benefit Act and/ or any other Rules/ Regulations and/ or Statutes that may be applicable to them.
20. DDA is not responsible for any litigation with labour in any Court of Law. The contractor will settle the matter at his own risk and cost with the worker engaged by him. The Agency will indemnify to DDA all expenditure incurred in the litigation, if DDA is dragged into any litigation for any fault/default of Agency.

21. The duration of the contract will be one year from the date of award of work and the same may be extended on year to year basis for maximum up to three year (additional two years i.e. one + one = total two years) on the basis of satisfactory performance duly certified by the respective Dy. Director(Hort.). The Fresh agreement shall be executed at the time of each extension. If the extension is to be given, the contractors shall submit his consent at least three month in advance from the expiry of the tender/agreement to ensure that there is no discontinuation of workforce.
22. If any defect and damage occurs in garden features, the same shall be replaced within 07 days, by the same specification and same nomenclature by the agency at his own cost.
23. The performance of the work will be closely observed for an initial period of three months, and if found not satisfactory, the contract will be terminated forthwith and PG deposit will be forfeited and debarred for two years.
24. The complaints received from the office staff or observations with regard to deterioration in the work standards will be viewed seriously and may lead to termination of the Contract and debarred for two years.
25. The persons engaged by the Contractor for this work should not cause any obstruction to the office work. They should be cordial, polite, cooperate and well behaved.
26. DDA will have the full right to direct its concerned DDA staff to check, search or examine any or all of the employees, agents or representatives of the Contractor including their belongings while entering / leaving the premises, if felt necessary, with the help of police.
27. The contractor along with his agents, representative or employees will be allowed to enter into the premises for the purpose of rendering the said service. The Contractor will be responsible for any loss, damages or theft caused to DDA by Contractor's agent, representatives or employees while rendering the said services which will be recovered from the Contractor.
28. The employees of the Contractor shall not be allowed to put any labour hut in the premises.
29. The attendance register should be maintained by the agency/contractor on work site, and to be verified on daily basis by the concerned SO(Hort.)/DDA and depicting the shortfall at site on every day basis. The intending bidders are intimated that attendance of Beldar/Mali engaged by the agency will mark their attendance daily on the attendance register.
30. The contractor should see the worksite and assess the requirement before quoting his rates.
31. The DDA reserves the right to cancel any tender without assigning any reason.
32. **PSARA License:-** The agency should possess PSARA (Private Security Agency Regulation Act 2005) License issued by Ministry of Home Affairs and furnish a copy of registration with the tender. PSARA license should be valid till the last date of submission of tender.
33. The agency shall be bound to follow the instructions notified by the Govt. of India under {Prohibition of Manual Scavenger and Rehabilitation (Act) 2013}.



34. Agency shall ensure that the wages to his workers are paid by the 10<sup>th</sup> day of the month, irrespective of his bills are paid by DDA or not.

35. If any security guard employed by the agency is found absent on a particular time and date, an amount @ Rs. 1000/-applicable per job shall be **recovered** from the agency's bill on this account.

36. The DDA is not responsible for any litigation with private security guards in Court of Law & agency will settle the matter on his own risk and cost..

37. Security guard deployed on patrolling in park premises should be providing the bi-cycle to security guards by agency on its own cost.

  
By. Director (Hort.)  
Hort. Div.- III/DDA