

DELHI DEVELOPMENT AUTHORITY
Dwarka Sports Complex
Sector-11, Dwarka, New Delhi-110075

दिल्ली विकास प्राधिकरण
द्वारका खेल परिसर
सेक्टर-11, द्वारका, नई दिल्ली-110075

No. F.14(09)DSC/DDA/2021-22/249

Dated: 13/09/2021

Notice Inviting Quotation No.07/DSC/DDA/2021-22

एनआईक्यू नं। 07/डीएससी/डीडीए/2021-22

Online quotations are invited on behalf of Delhi Development Authority, (Sports Wing) for the following works at Dwarka Sports Complex. The quotation shall be uploaded in two parts, namely, 'Part - I' containing Technical Bid and 'Part - II' comprising 'Financial Bid'. The bid not uploaded in accordance with the prescribed manner will not be accounted for at all. Only those agencies/ Firm/ Person have completed similar nature of work (Three or more similar nature works each costing not less than 40% of the estimated cost put to quotation, or two similar works costing each not less than 60% of the estimated cost put to quotation, or one similar works costing not less than 80% of estimated cost put to quotation) during the last seven years in Government Department or Public Sector undertaking with annual turnover more than 30% of the estimated cost in each year during the immediate last three consecutive financial year ending March 2020 duly certified by Chartered Accountant are entitled to apply. A proof thereof should be upload with the Technical Bid. The quotationer should be registered with the Department of GST and furnish a copy of registration with the quotation.

द्वारका स्पोर्ट्स कॉम्प्लेक्स में निम्नलिखित कार्यों के लिए दिल्ली विकास प्राधिकरण, (स्पोर्ट्स विंग) की ओर से ऑनलाइन कोटेशन आमंत्रित किए जाते हैं। कोटेशन को दो भागों में अपलोड किया जाएगा, अर्थात् 'भाग-I' जिसमें तकनीकी बोली और 'भाग-II' शामिल है, जिसमें 'वित्तीय बोली' शामिल है। निर्धारित तरीके से अपलोड नहीं की गई बोली को बिल्कुल भी हिसाब में नहीं लिया जाएगा। केवल उन्हीं एजेंसियों/फर्म/व्यक्ति ने समान प्रकृति के कार्य को पूरा किया है (तीन या अधिक समान प्रकृति के कार्य जिनमें से प्रत्येक की लागत अनुमानित लागत के 40% से कम नहीं है, या दो समान कार्य प्रत्येक की लागत अनुमानित लागत का 60% से कम नहीं है पिछले सात वर्षों के दौरान सरकारी विभाग या सार्वजनिक क्षेत्र के उपक्रम में पिछले सात वर्षों के दौरान कोटेशन पर रखा गया है, या एक समान कार्य की लागत अनुमानित लागत का 80% से कम नहीं है) मार्च 2020 को समाप्त होने वाले पिछले तीन लगातार वित्तीय वर्ष चार्टर्ड एकाउंटेंट द्वारा विधिवत प्रमाणित आवेदन करने के पात्र हैं। इसका एक प्रमाण तकनीकी बोली के साथ अपलोड किया जाना चाहिए। कोटेशनर को जीएसटी विभाग के साथ पंजीकृत होना चाहिए और कोटेशन के साथ पंजीकरण की एक प्रति प्रस्तुत करनी चाहिए।

Name of work: - Maintenance of Various Sports Complex/ Golf Courses (M/o DSC).

SH: - Supply of cleaning material for regular maintenance at Dwarka Sports Complex.

कार्य का नाम:- विभिन्न खेल परिसरों/गोल्फ कोर्सों का अनुरक्षण (डीएससी मंत्रालय)।

उपशीर्ष:- द्वारका खेल परिसर में नियमित रखरखाव के लिए सफाई सामग्री की आपूर्ति

Estimated cost: Rs. 2,84,190/-

Earnest money- Declaration as per Annexure "I"

(SCHEDULE OF QUANTITY ATTACHED)

Quotation documents can be obtained / download on the e-tendering portal i.e. **website <https://eprocure.gov.in/eprocure/app> or www.dda.org.in** upto **20/09/2021 (03:00 pm) (last date of sale) and Opening of technical bid on 21/09/2021 (03:30 pm)**. “Earnest money deposit declaration” performa (as attached on last page of NIQ) duly signed by the bidder shall have to be uploaded by the quotationer in the E-tendering system by the prescribed date

Technical Bid (First cover)

The quotations are required to furnish following documents in technical bid:-

- i. Scanned copy of Earnest Money Deposit Declaration as “Annexure I” (To be given on Company Letter Head).
- ii. Scanned copy of PAN No.
- iii. Scanned copy of GST Certificate.
- iv. Scanned copy of Experience Completion Certificates as per NIQ condition.
- v. Scanned copy of Turnover of last three consecutive financial year ending March 2020 duly certificate by Chartered Accountant having valid UDIN.
- vi. Scanned copy of Proof of requisite fee deposited with Contractors Registration Board of DDA.

Financial Bid (Second cover)

- (i) Schedule of Financial Bid in the form of BoQ_XXXXX.xls

TERMS & CONDITIONS:-

1. The work/supply shall be done as per specifications.
2. Quoted rate should be inclusive of all taxes / levies including GST, payable under respective states, DDA will not entertain any claim, whatsoever in this regard.
3. The payment will be made after entire satisfaction of Secretary/DSC and RE(Civil)/DSC, DDA.
4. No T & P will be issued by Department.
5. No advance payment will be made to the agency.
6. Commissioner (Sports) reserves the right to accept or reject any bid / quotation without assigning any reason.
7. All material used at Site shall be got approved before supply for design, pattern, colour etc. at site from Secretary/DSC of the concerned DDA Sports Complex.
8. Commissioner (Sports) reserves the right to debar the concerned agency if the work/supply is not completed in stipulated time or supplied item is found to be substandard.
9. Conditional quotation will not be accepted.
10. Necessary statutory deductions as applicable will be made.
11. No minor shall be engaged at site.
12. Nothing extra will be paid to the agency by the department.

13. Validity of Quotation is 60 days from the date of opening.
14. Debarred agency / or individual shall not be permitted to participate in the tendering process. Agency should be reputed and does not have any tarnished reputation.
15. Any individual who has been debarred is not permitted to take part in any negotiations or represent an agency even if he holds a power of attorney on the agencies behalf. Any agency engaging debarred persons is also liable to debarring.
16. The experience of agencies should be taken into account rather than individuals incorporated with the agency, which does not include proprietorship.
17. The quantities of items in schedule are tentative which may change depending upon site conditions and requirements.
18. If the entire work is not done within the stipulated time mentioned in order, it will be sole discretion of the Secretary/DSC to accept the work/supply of item on such terms as the Secretary deemed fit and proper or to cancel the order/ to stop any payment against the work/supply / to forfeit the earnest money or to debar the concerned agency. The decision of the Competent Authority in this behalf shall be final and not to be called in question before any Forum.
19. The contractor will be fully responsible during work/supply. If any loss/ theft/ damage caused at site/ surrounding, the same shall be made good with in quoted rates or recovered from the agency/shall be made good at agency's risk and cost.
20. If any agency submits a faulty or incomplete tender for the first time, 20% of the earnest money so deposited shall be forfeited. However, if the agency commits fault or submits incomplete tender again in the subsequent tenders and the competent Authority finds that the default has been willful, negligent or malafide in its intent, the earnest money shall be forfeited absolutely without assigning any reason and the tenderer shall not be allowed to participate in future tendering (As per Annexure '1').
21. In case the rates quoted by the bidders are same, then in order to arrive at a decision, a draw of lots shall be carried out by a Committee comprising of Secretary/DSC, AAO/DSC and RE/DSC.
22. The experience of agencies should be taken into rather than individuals incorporated with the agency, which does not include proprietorship.
23. Based on real time feedback of members and administrative staff of DDA as and when a deficiency of service is noticed the same will be intimated to the agency/ contractor for rectification. In case there is no improvement/ rectification within prescribed period from the

time of intimation proportionate deduction, as approved by the Competent Authority, shall be made from the agency/ contractor.

24. The supply/work shall be completed within a period of six (06) months.

25. Security Deposit @5% shall be deducted from each running bill which shall be released after three months of completion of work/supply.

Resident Engineer (Civil)/DDA

Copy to :-

1. Commissioner (Sports), DDA- for kind information please.
2. Director (System)/DDA through E-Mail. ddatender@dda.org.in
3. Sr. A.O. (Sports), DDA.
4. All Secretaries of the DDA Sports Complexes
5. DDA Contractor association E-18 Vikas kuteer, New Delhi
6. DDA Contractor Welfare Association, Room no.12, Barrack no.1, Block-A,Vikas Kuteer, New Delhi.
7. Delhi Contractor Welfare Association (C), 306,Masjid Moth, NDSE, Part-II, New Delhi.
8. AAO / DSC.
9. Notice Board.

Resident Engineer(Civil)/DDA

Performa for Earnest Money Deposit Declaration

Whereas, I/We..... (name of agency).....have submitted bids for(name of work).....

I/We hereby submit following declaration in lieu of submitting earnest money deposit.

If after the opening of tender, I/we withdraw or modify my/our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents.

Or

If , after award of work , I/we fall to sign the contract, or to submit performance guarantee before the deadline defined in the tender documents,

I/we shall be suspended for one year and shall not be eligible to bid for Delhi Development Authority tenders from date of issue of suspension order.

Signature of the Contractor(s)

Schedule of Quantity

Name of work: - Maintenance of Various Sports Complex/ Golf Courses (M/o DSC).

SH: - Supply of Cleaning material for regular maintenance at DSC.

S.No.	Item	Qty	Unit	Rate	Amount
1	Smart White Clenzo (Phenyl) 5 Ltr	60	No.		
2	Lizol Disinfectant Surface Cleaner 2 Ltr	40	No.		
3	Liquid (Hand Wash) 5 Ltr	50	No.		
4	Surf excel easy wash washing powder 1kg	200	No.		
5	Vim Lemon Dish wash Gel bottle 500ml	24	No.		
6	Toilet Roll pack of 12 (100 gm)	12	Dzn		
7	Big Wiper	30	No.		
8	Odonil Toilet air freshener 75 gm	200	No.		
9	Urinal & Sanitary Cubes packet	36	No.		
10	Room Freshener (Spray) Odonil 200 gm	24	No.		
11	Toilet Cleaner liquid Harpic (500 ml)	300	No.		
12	Big Mop Floor (Pochha)	25	Dzn		
13	Duster Heavy yellow	15	Dzn		
14	Duster big	18	Dzn		
15	Duster small	12	Dzn		
16	Soft Broom	75	No.		
17	Hard Broom	250	No.		
18	Toilet brush	30	No.		
19	Collin glass cleaner 500 ml	50	No.		
20	Jhaaru danda	50	No.		
21	Jharoo chhalla	50	No.		
22	Hit big black spray 625 ml	24	No.		
23	Jala Jharoo	10	No.		
24	Finit liquid 1 Ltr	12	No.		
25	Juna plastic	6	Dzn		
26	Urinal Fragnant Screen	90	No.		
27	Scotch bright heavy duty scrub pad	25	No.		
28	All out Liquid Relief 45 ml	30	No.		
29	Teepol blue can 10 Ltr.	12	No.		
30	Dettol liquid handwash- Reenergize (200 ml)	30	No.		
31	Garbage bag (Big size)	10	Pkt		
32	Garbage bag (Medium size)	15	Pkt		
33	Medium Wiper	50	No.		
34	Paper Napkin (Tissue) Premium (100 Nos)	50	Pkt		
35	Thinner can 5 Ltr	2	No.		
36	Hand Gloves plastic	50	Pair		
37	Disposable Glass (100 no. packing)	100	No.		
38	Small Wiper	20	No.		
39	Mug	10	No.		
40	Towel 36" 18"	6	No.		
41	Bucket with Handle 10-15 Ltr	6	No.		
42	Supli	6	No.		
				Total (Rs.)	