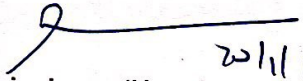


ATTENTION!

ALLOTTEES OF DDA FLATS- FORM A RESIDENTS WELFARE ASSOCIATION

- As per provisions laid down in Regulation 38 of the DDA (Management & Disposal of Housing Estates) Regulations - 1968 and terms & Conditions of the allotment, all allottees of DDA flats are required to form Residents Welfare Association and has to registered the RWA with DDA, as per Regulation 41.
- In view of above all RWAs formed by allottees by DDA flats are hereby requested to get themselves registered with DDA. The details of documents / codal formalities required to be submitted /completed by RWAs for the purpose of recognition/registration is given at Annexure "A".
- For Registration of the RWA with DDA, following conditions need to be satisfied by the allottees:-
 - i) It is obligatory on the part of each and every allottee to become a member of the Residents Welfare Association.
 - ii) DDA will recognize only one Association which has the majority representation in the locality.
 - iii) After formation, the Residents Welfare Association will adopt Model Byelaws of Delhi Apartment Ownership Act, 1986 in the meeting of the General Body of the Association.
 - iv) The Residents Welfare Association will get the Welfare Association registered with the office of the Registrar of the Societies, Govt. of NCT of Delhi.
 - v) The main function of this Association is to look after the overall interest of the allottees forming part of the group housing scheme for their day to day problems.
 - vi) The Association will also ensure that no unauthorized construction is made in the complex by any of the allottee.
- For any clarification please contact.

Dy. Director (Housing) Coordination, DDA
2nd floor, D-Block,
Vikas Sadan, INA, Delhi.


20/11/15
Commissioner (Housing)

Copy to :-

1. DD (Systems) with the request to upload on DDA Website.

Registration of RWAs (Residents Welfare Association)	
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For registration of RWAs, the agency is required to submit the following documents:	
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(i)	Two Copies of Model Bye-law adopted by the RWA
ii)	A copy of the Resolution of General Body Meeting adopting Model Bye-laws.
iii)	List of Office Bearers.
iv)	Rough sketch of blocks
v)	Audit Reports for the last 03 years.
vi)	List of flats and allottees name block-wise.
vii)	Affidavit declaring the no other agency is in the said block/pocket.
viii)	Copy of Registration certificate issued by the Registrar of Societies, Govt. of NCT of Delhi.