



# DELHI DEVELOPMENT AUTHORITY

## VACANCY NOTICE

**NOTICE FOR INVITING APPLICATIONS FOR FILLING UP 26 POSTS OF NAIB-TEHSILDAR AND 65 POSTS OF KANOONGO IN DDA ON DEPUTATION BASIS.**

DDA invites applications in the prescribed format from the eligible officers for filling up 26 posts of Naib-Tehsildar, in Level-6 in the Pay Matrix as per 7th CPC and 65 posts of Kanoongo in level-4, in the Pay Matrix as per 7th CPC on deputation basis. The number of posts may be changed as per the requirement of DDA. The eligibility criteria and detailed terms and conditions of deputation, are available on DDA's website [www.dda.gov.in](http://www.dda.gov.in) (link jobs). The last date of receipt of application is 45 days from 02/06/2025 (i.e. 18/07/2025) For detailed terms and conditions, kindly visit DDA's website [www.dda.gov.in](http://www.dda.gov.in) (link Jobs).

 [ddaofficial](https://www.facebook.com/ddaofficial)  [official\\_dda](https://twitter.com/official_dda)  [official\\_dda\\_](https://www.instagram.com/official_dda_)

Please visit DDA's website at [www.dda.gov.in](http://www.dda.gov.in) or Dial Toll Free No. 1800110332



# DELHI DEVELOPMENT AUTHORITY

## VACANCY NOTICE

**Sub: Filling up 26 posts of Naib-Tehsildar (Level-6, in the pay matrix as per 7th CPC) and 65 post of Kanoongo (Level-4, in the Pay matrix as per 7th CPC) in DDA on deputation basis.**

DDA invites applications in the prescribed format from the eligible officers for filling up 26 posts of Naib-Tehsildar (in Level-6 in the Pay Matrix as per 7th CPC) and 65 post of kanoongo (Level-4, in the Pay matrix as per 7th CPC) in DDA on deputation basis. The eligibility criteria and other terms and conditions of deputation shall be as under:

### **Eligibility Criteria for deputation to the post of Naib-Tehsildar**

Naib-Tehsildar/officer holding analogous posts in the Central/State Govt. Deptts./Autonomous Body/Public Sector Undertaking.

or

Kanoongo with 10 years regular service in Level 6 in pay matrix as per 7th CPC or equivalent in the Central/State Government Deptts./Autonomous Body/Public Sector Undertaking.

### **Possessing the following educational qualifications:**

A degree from a recognized University or equivalent with 50% marks or above.

**Relevant Desirable:** Experience in the field of Revenue/Land Management.

### **Eligibility Criteria for deputation to the post of Kanoongo**

Holding analogous posts on the regular basis in Central/State Govt. Deptts./Public Sector Undertaking.

### **Possessing the following educational qualifications:**

Graduate from any recognized University or equivalent thereof.

**Relevant Desirable:** Experience in the field of Revenue/Land Management.

1. Proficiency in computer & working knowledge of Urdu/Hindi

2. Experience in the field of Revenue/Land Management.

### **General Conditions:**

1. The tenure of Deputation will be initially for a period of three years, extendable up to five years on a year to year basis which may, however, be terminated at any time before completion of initial/extended period of deputation at the discretion of Delhi Development Authority.

2. The terms & conditions of deputation shall be governed mutatis mutandis by the provisions of the DoP & T's OM dated 17.06.2010 and as amended from time to time.

3. The applicant should have experience in the field of Revenue/Land Management related work.

4. The candidate should submit the application in the format prescribed (copy enclosed) through the Cadre Controlling Authority in the parent department/organization. The 'Certification by the Employer/Cadre Controlling Authority' forming part of the prescribed application format should be filled in and signed by the Concerned Authority while forwarding the application to DDA.

5. The number of posts are subject to variation depending upon the requirement of DDA.

6. The applications of willing and eligible officers who can be spared may be forwarded by the concerned cadre controlling authority along with requisite cadre clearance, vigilance clearance, detailed Curriculum Vitae in the Performa duly certified and countersigned, details of minor and major penalties imposed during the last 10 years & 05 years for Naib Tehsildar & Kanoongo respectively and CR dossiers of last 05 years.

7. The applicant must mention the substantive post in Parent Department and also the substantive pay of the post held by him corresponding to the pay scales of Central Govt. both as per 6th and 7th CPC. The details of financial up gradations under ACP/MACP should also be clearly mentioned.

8. The level of responsibilities and duties of cadre post of the applicants should be comparable to the duties and responsibilities of the ex-cadre post.

9. Applications received after the last date shall not be entertained.

10. The officers will be posted purely on transfer on deputation basis and the request for absorption shall not be entertained.

11. The eligibility of the applicant will be determined on the last date of receipt of applications in DDA.

12. The applications, complete in all aspects, should reach the office of Commissioner (Personnel), Delhi Development Authority, E-1, Vikas Sadan, INA, New Delhi-110023, the last date of receipt of application is on or before dated 18.07.2025. Incomplete/late application will not be considered and will be rejected summarily.

**Commissioner (Personnel)**

ddaofficial official\_dda official\_dda

Please visit DDA's website at [www.dda.gov.in](http://www.dda.gov.in) or Dial Toll Free No. 1800110332