



V.N. No-07/2024/PB-I/DDA

**Sub.: Filling up the post of Addl. Chief Legal Advisor
in DDA on Deputation basis**

Delhi Development Authority invites applications in the prescribed format from the eligible officers of Central/State Govt./Public Sector Undertakings/Semi-Govt./Autonomous or Statutory Bodies for filling up one selection post of Addl. Chief Legal Advisor in Group - A in Pay Band-4, Rs. 37400-67000/- with Grade Pay of Rs. 8700/- (pre-revised), (Level-13 in the Pay Matrix as per 7th CPC) on deputation basis in DDA in accordance with the following provisions of the recruitment rules: -

"Officers working in Central Government/ State Government/ Public Sector Undertakings/ Autonomous Bodies possessing following eligibility criteria:

(a)(i) Holding analogous posts in the parent department dealing with Legal affairs/matters.

OR

(ii) With 5 years of regular service in the parent department dealing with Legal affairs/matters in PB-III i.e. Rs. 15600-39100 with Grade Pay of Rs. 7600/-

(b) Possessing Degree in Law (entitling the incumbent for registration at Bar and appearing before the Courts) from a recognized University or equivalent"

Transfer of deputation will be initially for a period of One year which is extendable upto 5 years on year to year basis as per guidelines issued by DoPT. The terms and conditions of deputation shall be governed by the provisions mentioned in the OM dated 17th June, 2010 and as amended from time to time.

General Conditions:

- i. Candidates should apply through Cadre Controlling Authority in the parent department in the **Bio-data/ Curriculum Vitae (CV) proforma** prescribed by DoPT vide OM No. F. No AB.14017/28/2014-Estt.(RR) dated 02.07.2015 enclosed herewith, along with relevant documents. The Cadre Controlling Authority should also fill up "Certificate by the Employer/Cadre Controlling Authority" invariably which is a part of prescribed application format.
- ii. The application in the prescribed proforma should be forwarded by the concerned Cadre Controlling Authority certifying that the details furnished by the candidate are correct.
- iii. The applications received after the last date of receipt shall not be entertained under any circumstances.
- iv. The APARs for the last five years duly certified by the Group 'A' Officer in the parent department along with latest vigilance clearance report indicating the pending and settled disciplinary/criminal cases and the details of penalties imposed, if any, should also be furnished.
- v. The experience of the applicants should be comparable and relevant to the duties and responsibilities of the ex-cadre post.
- vi. In case, the pay structure is different from central government, the comparable pay structure to the central government based on the 7th CPC should be clearly mentioned.
- vii. It may be noted that the substantive pay scale/ pay band + Grade Pay/ Level in the pay matrix should be mentioned in the application as only the substantive post and pay scale/ pay band + grade pay/level in the pay matrix will be considered by DDA. The financial up-gradation under ACP/MACP/NFSG/NFU etc. should be shown separately.

The application, complete in all respect should reach the office of Commissioner (Personnel), Delhi Development Authority, Block E-1, Ground Floor, Vikas Sadan, New Delhi-110023 on or before 04/11/24 Incomplete applications shall not be considered and will be rejected summarily.

Commissioner (Personnel)

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