

Delhi Development Authority  
Office of Dy. Chief Accounts Officer (Accounts)  
2<sup>nd</sup> Floor, B-Block, Vikas Sadan, INA, New Delhi – 110023

No. F6(37)2014-15/A/Cs(M)/MF/Pt-III

Dated:- 16.08.2022

**PUBLIC NOTICE**

DDA Intends to engage Advisor for DDA's Surplus and Retirement Funds through open Tender process for a period of one year subject to satisfactory performance of the Agency. The statement containing basic eligibility criteria & other terms and conditions, technical evaluation criteria, scope of services, document checklist and draft agreement are mentioned in Annexure A, B, C, D and E respectively.

Interested Agencies are requested to send their credentials/information with respect to every qualifying parameter as specified in technical evaluation criteria stated in Annexure B duly supported by the relevant documents as specified in Annexure D. You are requested to submit your offer with all necessary information in two parts i.e. technical and financial bid. Both parts of the offer must be submitted in separate sealed envelopes clearly mentioning Part-I (Technical Bid) and Part-II (Financial Bid) on the covers itself. Both parts of the offer should be addressed to the Chief Accounts Officer, DDA and must be put inside the tender box kept in the Office of Chief Accounts Officer, DDA at the address mentioned below:-

Chief Accounts Officer, DDA  
Room No. B-205, 2<sup>nd</sup> Floor,  
Vikas Sadan, INA, New Delhi- 110023

The time schedule for submission and opening of tenders is shown below:-

S. No.	Description	Date	Time
1.	Pre-bid meeting.	22.08.2022	03:00 P.M.
2.	Last date of submission of Technical and Financial Bids.	29.08.2022	03:00 P.M.
3.	Opening of Technical Bid.	29.08.2022	03:30 P.M.

In case it is found that the application is incomplete or contains false information, the same will be summarily rejected. Further, if at any time, the intending agency is debarred/blacklisted for participation on the subject matter by any of the organization, the status of the same should be disclosed clearly.

DDA reserves the right to accept or reject all or any of the application. DDA also reserves the right to modify the Basic eligibility criteria/terms & conditions. It will be the responsibility of the applicant to submit all the required documents mentioned in Annexure – D.

The Applications through post and after prescribed date and time will not be accepted.

Dy. CAO(Accounts)

**Delhi Development Authority**

**Vikas Sadan, INA, New Delhi-110023**

DDA intends to appoint Advisor for DDA's Surplus & Retirement Funds by inviting open tender. Interested agencies may send their tender by 29.08.2022 to the Chief Accounts Officer, DDA, Vikas Sadan, INA, New Delhi-110023. For details please visit DDA's website at [\*\*www.dda.org.in\*\*](http://www.dda.org.in).