

निदेशक (प्रणाली) दि.वि.प्र.
आयरी नं. 5280.
दिनांक 16-11-18-

**DELHI DEVELOPMENT AUTHORITY
OFFICE OF THE DIRECTOR(COORDINATION)H**


No. PS/Dir.(Crdn.)H/AY-17/DDA/2018/691

Dated: 16.11.2018

**Sub: Holding of onsite camp for issue of possession to the allottees of
Narela, Siraspur and Rohini.**

Please find enclosed herewith Public Notice to be uploaded on DDA website for information of the general public. It is requested that this may kindly be uploaded on DDA website today under intimation to this office.

A list of documents required for taking possession is also enclosed for uploading with the above.


16/11/18
Director(Coordin.)H

✓ Director(Systems)

DELHI DEVELOPMENT AUTHORITY

PUBLIC NOTICE

Special Camps for issue of possession letters and handing over of possession of flats at Narela, Rohini and Siraspur

DDA is organizing Special Camps at following different sites for issue of possession letters of One Bed Room flats to the respective allottees who have made full payment of the demanded amount towards the cost of the flats and also submitted all the requisite documents for issue of possession letter.

After issue of possession letters, the physical possession of the flats will be handed over to the respective allottees at site on the same day.

Location of flats	Venue of Special Camp
Narela Sector G-2 On 20.11.2018	Aanganwadi Sector G-2 (One bed room) DDA flats
Narela Sector G-8 On 22.11.2018 and 26.11.2018	Aanganwadi Sector G-8 (One bed room) DDA flats
Rohini Sector 34 & 35 On 27.11.2018, 28.11.2018 and 29.11.2018	Aanganwadi Sector 35 (One bed room) DDA flats
Rohini Sector 4 On 30.11.2018	Nagrik Suvidha Kendra Deepali Chowk, DDA Office Complex
Siraspur On 03.12.2018 and 04.12.2018	Siraspur (One bed room) DDA flats B-Block
Timing of camps on all the above days - Between 10:00 AM to 4:00 PM	

All the desirous allottees of above mentioned flats are requested to bring all original documents with a set of photocopies alongwith identity proof of the allottee for verification.

Note:-

- 1) Requisite documents will also be accepted at the camp site.
- 2) The list of requisite documents is available on DDA website i.e. www.dda.org.in.

Commissioner(Housing)

DOCUMENTS REQUIRED FOR TAKING POSSESSION OF DDA'S FLAT

1. Affidavit (duly attested) for non ownership of property in the urban area of Delhi, New Delhi or Delhi Cantt. as per proforma given in brochure of AY-2017.
2. Affidavit (duly attested) from allottee and his/her spouse declaring their relationship with each other as per proforma given in brochure of AY-2017 i.e., (Annexure-D at Page-22).
3. Undertaking (duly attested) declaring to not make any addition/alterations in dwelling unit as per proforma given in brochure of AY-2017.
4. Photograph and three signatures of self and spouse, if any, duly attested as per proforma given in brochure of AY-2017.
5. Identity proof and address proof of self and spouse, e.g., self-attested copy of passport, government identity card, election card, ration card, driving licence, telephone bill, water bill, house tax receipt etc.
6. Self-attested copy of PAN Card.
7. Original Acknowledgement slip of registration under AY-2017, DDA duly discharged from the allottee (for offline applications)
8. Self attested copy of bank pass book/statement of account mentioned in the application form for the last one year or copy of income tax return filed for the year 2015-16 i.e., assessment year 2016-17.
9. Ownership proof of the property of the residence of the applicant.
10. An attested copy of certificate in case the applicant belongs to the reserved category of SC/ST/WW/PD/EX.
11. Copy of Loan Sanction Letter & Disbursement letter and Bank pass book/bank statement duly attested by the Bank Manager from which the allotment money has been deposited along with payment proof i.e., copy of challan and Bank statement of Margin Money duly attested by the Bank Manager (if paid).
12. NOC of registration Money of Rs.1Lakh/2Lakh from the Bank (in case of loan) otherwise Bank Statement from which Registration Money was paid duly attested by Bank Manager.
13. Conveyance Deed duly stamped from the Collector of Stamps and e-stamp paper.
14. Possession letter (4 copies) duly filled and attested.
15. Submit one photograph of the allottee having size of 3cm X 3cm.