



# भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं. 738]

नई दिल्ली, मंगलवार, दिसम्बर 24, 2019/पौष 3, 1941

No. 738]

NEW DELHI, TUESDAY, DECEMBER 24, 2019/PAUSA 3, 1941

DELHI DEVELOPMENT AUTHORITY

CORRIGENDUM

New Delhi, the 29th October, 2019

No. 638

GSR 814 (E)

**Procedure for processing application for conferring rights in UCs**

[See regulations 5(4)]

**G.S.R. 945(E).—**

- 1. Portal:** DDA will develop a portal and empanel agencies for fixing Geo-coordinates. DDA will also open Help Desks to assist the applicant.
- 2. Registration and filing of Application:** Applicant will register and apply on the portal by providing basic information & uploading necessary documents.
- 3. Drawing Upload:** On applicant's request, empanelled agency will visit, prepare and upload the Geo-coordinates and key-plan on DDA portal.
- 4. Publishing Applications:** Basic details of applicants and property applied for conferment of rights will be displayed on DDA website for filing objections, if any.
- 5. Fixing of Inspection:** DDA team will make visit to physically verify the property.
- 6.** In case, any deficiency is found in the application or during inspection, DDA will raise a Deficiency Memo, which will be communicated to the resident/ applicant who may reply point-wise on the portal.
- 7. Scrutiny and Approval:** The approving authority shall examine application, inspection memos, objections, if any, and replies to DMs. He may approve or reject the application. In case any person has filed objection, he will be heard before deciding the matter as summary proceedings

8. **Payments:** The applicant will pay the assessed charges shown on the portal through online payment gateway or through online challan.
9. **Execution of the Conveyance Deed/Issuance of Authorization Slip:** The conveyance deed/ authorization slip will be executed/issued by DDA after verification of all original documents.
10. **Rejection or Dispute resolution:** On rejection of application or in case of any dispute, the applicant may submit representation to Designated Authority in DDA, which shall be decided within 90 days of receipt of the representation.

[No. F.1(1)CUCC/CLM/DDA/19/Pt.I]

D. SARKAR, Commissioner-cum-Secy.