



DELHI DEVELOPMENT AUTHORITY

VACANCY NOTICE FOR ENGAGING Ex. PHOTOGRAPHER

Delhi Development Authority proposes to engage Ex. Photographer. The upper age limit for applying is 64 years as on 09.8.2019.

Department	Category/No. of Post	Level
Photograph	Photographer/One	Level 5 of 7 th CPC

Complete notification containing level of post held, essentials qualifications, experience, etc. along with the format of application is available on DDA's website www.dda.org.in in the link "JOBS". The last date of submission of scanned application (pdf or JPEG format) at e.mail personnelbranch4@dda.org.in is 09.8.2019 upto 5.00 P.M.

Sd/-
Commissioner (Personnel)

**DELHI DEVELOPMENT AUTHORITY
PERSONNEL BRANCH-I
B-311, Vikas Sadan, INA, New Delhi-23**

Notice for engagement of Photographer on Contract basis

DDA proposes to engage 01 Photographer in the level of Retired Ex. Photographer [equivalent to Pay Scale of Rs.5200-20200/- with Grade Pay of Rs.2800 as per 6th CPC and Level-5 of 7th CPC] on contract basis, initially for a period of six months which can further be extended after taking into account the performance of photographic work and requirement of DDA. The Photographer retired from the State/Central Government, Autonomous bodies, PSUs and local bodies including DDA having 05 years working experience as a photographer may apply by e-mail at personnelbranch4@dda.org.in **latest by 09.8.2019 upto 5.00 P.M.** in the prescribed format. The upper age limit of applicant should not be exceeding 64 years **as on 09.8.2019**. No queries in this regard, either by e-mail or phone, shall be entertained.

The terms of reference and other conditions are as under:-

1. Consolidated remuneration & terms and conditions of the contractual employees shall be as per F&E Circular No. 10/2018 dt. 22.5.2018.
2. The period of the contractual appointment shall not be counted as Government service for the purposes of pension or any other retirement benefits.
3. The contractual appointment may be terminated at any time by the concerned Department for unsatisfactory performance on notice of ten days and in the case any misconduct including, but not limited to, misappropriation, negligence or causing loss to Government, without any prior notice.
4. General instructions regarding terms & conditions for contractual appointment as issued from time to time, will be applicable and binding on the officers/consultants.
5. In case any such appointee desired to resign, he may do so by giving a notice of 15 days in writing to the HoD concerned. After expiry of the notice period, the appointee may be relieved after handing over full charge of records to the relieving officers as decided by the concerned Department.
6. The terms and conditions are subject to codal provisions and memoranda and resolutions issued by the DDA from time to time.
7. The appointee will furnish an undertaking (Annexure-II) at the time of joining the duty in regards to the truth and correctness of the information furnished by him/her and also declaration of fidelity and secrecy, as per Annexure-III.

8. Requisite details regarding eligibility is as under:

S.No.	Name of Post	No. of vacancy	Qualification Required	Post held at the time of retirement from State/Central Govt./Autonomous Bodies/PSUs and Local Bodies	Details of the project for which consultant/advisor are required/Experience.
1.	Photographer	01		Photographer	Photographic Work

Sd/-
Commissioner (Personnel)

**DELHI DEVELOPMENT AUTHORITY
FORMAT OF APPLICATION FOR ENGAGEMENT Ex. PHOTOGRAPHER**

1. Name of Candidate: _____
(in block letters)
2. Father's/Husband's Name: _____
(in block letters)
3. Post applied for: _____
4. Designation at the time of superannuation & date of Retirement

5. Pay Scale/Pay Band & GP drawn at the time of Retirement _____
6. Name of the parent department: _____
7. Gender (Male/Female): _____
8. Date of Birth (DD/MM/YY) and age on last date of receipt of Application: _____
9. Address for communication _____

10. Email ID: _____
11. Contact No. [a] Landline _____ [b] Mobile No. _____
12. Educational/Professional/Technical qualification (starting from class 10th onwards)

Educational Qualification	Discipline/ Specialization/ Subject	Board/ University	Year of Passing	During of Course	Percentage On Marks	Remarks

13. Experience

Employer's name & address (also indicate whether Central Govt./State Govt./PSU/Autonomous body.	Designation	From	To	Brief description of duties.

(Experience should be spelt out in terms of competency and should be objectively defined so as to avoid/minimize opportunities of interpretation and subjective judgement.)

14. APARs grading for the five years preceding the date of retirement:

1 ST Year	2 ND Year	3 RD Year	4 TH Year	5 TH Year

15. Vigilance Clearance Report at the time of retirement, if available: _____
16. Whether the Pension is provisional and if so, the reasons thereof: _____
17. Attach the copy of PPO

Declaration to be signed by the candidate

I hereby certify that above particulars mentioned in the application are correct and true to be the best of my knowledge and belief and nothing material fact/information has been suppressed or concealed there from. If particulars mentioned by me are found false or incorrect at any stage, then my services shall be liable to be terminated without any notice and further action as deemed fit may also be taken against me.

Signature of applicant

Place:
Date:

Note: Please submit your application duly typed in pdf or JPEG format only and do not attach any other documents with email as the same will be entertained only at the time of interaction, if called.