

(Notice for DDA's website)

**DELHI DEVELOPMENT AUTHORITY  
PERSONNEL BRANCH-I  
B-311, Vikas Sadan, INA, New Delhi-110023**

**Notice for engagement of Consultant/Advisor of the level of Retired Chief Engineer (Civil)**

DDA proposes to engage one **Consultant/Advisor (Water Supply & Sewerage)** of the level of Retired Chief Engineer (Civil) or equivalent, **in the Level-14 of 7<sup>th</sup> CPC [Pay Band-4 with Grade of Rs. 10000/- of 6<sup>th</sup> CPC]** on contract basis, initially for a period of one year, which can further be extended after taking into account the performance of Consultant and requirement of DDA. Individuals retired from the State/Central Government/ Autonomous bodies/PSUs and local bodies having experience of Water Supply and Sewerage Disposal and retired at the level of Chief Engineer (Civil) or equivalent and above only may apply by e-mail at [personnelbranch1@dda.org.in](mailto:personnelbranch1@dda.org.in) latest by 5.00 p.m. on 28.12.2018 in the prescribed format. The upper age limit of applicant should not exceed 64 years as on 28.12.2018. No queries in this regard, either by e-mail or phone shall be entertained.

The terms of reference and other conditions are as under:-

1. Consolidated remuneration & terms and conditions of the contractual employees shall be as per F&E Circular No. 23/2018 dated 05.12.2018.
2. The appointee shall not be deployed or associated in any manner on sensitive seat/jobs financial transactions, tenders etc.
3. The period of the contractual appointment shall not be counted as Government service for the purposes of pension or any other retirement benefits.
4. The contractual appointment may be terminated at any time by the concerned Department for unsatisfactory performance on notice of ten days and in the case any misconduct including, but not limited to, misappropriation, negligence or causing loss to Government, without any prior notice.
5. General instructions regarding terms & conditions for contractual appointment as issued from time to time, will be applicable and binding on the officers/consultants.
6. In case any such appointee desired to resign, he may do so by giving a notice of 15 days in writing to the HoD concerned. After expiry of the notice period, the appointee may

be relieved after handing over full charge of records to the relieving officers as decided by the concerned Department.

7. The terms and conditions are subject to codal provisions and memoranda and resolutions issued by the DDA from time to time.
8. The appointee will furnish an undertaking (Annexure-II) at the time of joining the duty in regards to the truth and correctness of the information furnished by him/her and also declaration of fidelity and secrecy, as per Annexure-III.
9. Requisite details regarding eligibility is as under:

Sl. No	Name of Post	No. of Vacancy	Qualification required	Post held at the time of retirement from State/Central Govt./Autonomous Bodies,/PSUs and Local Bodies	Details of the project for which consultant/advisor are required
1.	Consultant/Advisor	01	Graduate	Chief Engineer or equivalent or above in Pay Band-4 with Grade Pay of Rs. 10,000/-.	<ol style="list-style-type: none"> <li>1. To hand over the Water Supply &amp; Sewerage Schemes to DJB which are pending in No. of Housing projects of DDA causing deterioration to water supply and sewerage line.</li> <li>2. Settlement of huge amount of money of DDA in r/o Dwarka Zone, pending with DJB.</li> <li>3. Settlement of huge amount of water bills of DJB pending with DDA.</li> <li>4. To get Water Supply Schemes and Sewerage Schemes for running and coming up housing scheme, approved from DJB timely.</li> <li>5. To resolve the issue of availability of water from DJB in existing and coming up housing project.</li> <li>6. To hand over the nallahs/drains to Irrigation &amp; Flood Control Department, GNCTD and DJB etc., which have been covered and being maintained by DDA due to non handing over to concerned civic agencies.</li> <li>7. To hand over the Water Supply &amp; Sewerage Schemes of Multi Storied Housing Project of DDA to DJB. If not, to develop methodology for creation of water supply billing system in r/o Multi Storied Housing Projects of DDA.</li> <li>8. To create new resources of water supply in coming up housing schemes and Land Pooling Policy.</li> </ol>

Encl: Application Form

Sd/-

Commissioner (Personnel)

**DELHI DEVELOPMENT AUTHORITY**  
**FORMAT OF APPLICATION FOR ENGAGEMENT AS CONSULTANT/ADVISOR (WATER SUPPLY & SEWERAGE)**

1. Name of Candidate: \_\_\_\_\_  
(in block letters)
2. Father's/Husband's Name: \_\_\_\_\_  
(in block letters)
3. Post applied for: \_\_\_\_\_
4. Designation at the time of superannuation & date of retirement  
\_\_\_\_\_
5. Pay Scale/Pay Band & GP drawn at the time of Retirement \_\_\_\_\_
6. Name of the parent department: \_\_\_\_\_
7. Gender (Male/Female): \_\_\_\_\_
8. Date of Birth (DD/MM/YY) and age on last date of receipt of Application: \_\_\_\_\_
9. Address for communication \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. Email ID: \_\_\_\_\_
11. Contact No. [a] Landline \_\_\_\_\_ [b] Mobile No. \_\_\_\_\_
12. Educational/Professional/Technical qualification (starting from class 10<sup>th</sup> onwards)

Photo
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Signatures
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Educational qualification	Discipline/Specialization/subject	Board/University	Year of Passing	During of Course	Percentage of Marks	Remarks

13. Experience

Employer's name & address (also indicate whether Central Govt./State Govt./PSU/Autonomous body.	Designation	From	To	Brief description of duties.

(Experience should be spelt out in terms of competency and should be objectively defined so as to avoid/minimize opportunities of interpretation and subjective judgement)

14. APARs grading for the five years preceding the date of retirement:

1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year

15. Vigilance Clearance Report at the time of retirement, if available : \_\_\_\_\_
16. Whether the Pension is provisional and if so, the reasons thereof: \_\_\_\_\_
17. Attach the copy of PPO

Declaration to be signed by the candidate

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief and nothing material fact/information has been suppressed or concealed therefrom. If particulars mentioned by me are found false or incorrect at any stage, then my services shall be liable to be terminated without any notice and further action as deemed fit may also be taken against me.

Signature of applicant

Place:

Date:

**Note:** Please submit your application duly typed in pdf or JPEG format only and do not attach any other documents with email as the same will be entertained only at the time of interaction, if called.

