

**RECRUITMENT REGULATION FOR THE POST OF
UPPER DIVISION CLERK IN DELHI DEVELOPMENT AUTHORITY.**

1. Name of the post : **UPPER DIVISION CLERK**
2. No. of posts : 1253 (subject to variation from time to time).
3. Classification : Group 'C'
4. Scale of pay : Rs.4000-100-6000/-
5. Whether selection post or non-selection post. : Non-Selection
- 6.a) Age limit for direct recruitment. : Not applicable
- b) Whether benefit of any added years of service admissible under Rule-30 of CCS(Pension) Rules, 1972. : Not applicable
7. Educational and other qualifications required for direct recruits. : Not applicable
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotees and deputationists. : Not applicable
9. Period of probation, if any. : Two years
10. Method of recruitment, whether by direct recruitment or by promotion or transfer or by deputation and percentage of the vacancies to be filled by various methods. : By promotion.
i) 75% by promotion
ii) 25% by departmental exam.
11. In case of recruitment by promotion/transfer/deputation, grades from which promotion/transfer/deputation is to be made. : i) 75% by way of promotion from LDCs with 8 years of service.
ii) 25% through departmental examination from LDCs with 5 years service.
12. If a DPC exists what is its composition: Junior Level DPC for Group 'C' Officers
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| 1. Director(P) | : Chairman |
| 2. Jt./Dy.CAO | : Member |
| 3. JD/DD(P)3 | : Member |
| 4. Representative of SC/ST | : Member to be Nominated by VC,DDA |
| 5. JD/DD(CR) | : Member-secretary |

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