



DELHI DEVELOPMENT AUTHORITY
(TRAINING DEPARTMENT)
C-1/316, 3rd FLOOR, VIKAS SADAN, INA, NEW DELHI

No.PERS/TRG/0002/2022/F1/-AD (TRAINING DEPTT.)/49

Dated: 17/3/2022

Sub: **ANNUAL INTERNAL TRAINING CALENDER FOR THE YEAR 2022-2023.**

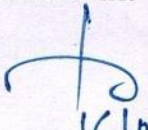
Internal Training Calendar for the year 2022-2023 has been prepared with the approval of the competent authority and is enclosed herewith. All the training programmes will be organized through **classroom lectures (offline)** during the period from April, 2022 to March, 2023 from 10.30 AM to 1.30 PM at **Training Hall, Room No-318, Block C-1, 3rd Floor, Vikas Sadan**, New Delhi.

All HOD's and Zonal Heads are requested to get the same circulated amongst all the concerned officers/officials in their respective Department/Zonal offices and send adequate nominations (*at least six officers/officials*) from each Department/Zone along with complete details (Name, Designation, place of posting, mobile number & Email id) so as to enable this office to contact the nominated officers/officials.

It is requested that an effort should be made that all the employees of DDA are nominated for at least five programmes in a year. It is not possible to achieve the goal of providing the educate knowledge to all employees of DDA without the active involvement and support of Head of Departments and Zonal Heads.

All HODs viz head of the Planning, Engineering., Systems, Secretariat(VC, EM, FM & CCS), Vigilance, Legal/Law, Arch. Landscape, Hort., Housing, Land Disposal, Land Management, Land Pooling, Finance & Accounts, Building, PM-UDAY and Personnel may kindly nominate officials working under their jurisdiction. Nominations for complete one month can also be sent to this office via mail on dy.dirtrg1@gmail.com at least one week prior to the month.

Encl: As above


16/03/2022


(S.N. Meena)

Dy. Director (Training)

All HODs

Copy to:

1. OSD to VC, DDA
2. Pr. Commissioner(Pers.& Trg), DDA
3. Commissioner (Pers. & Trg.)
4. Director (Training)
5. Suptd. Engineer (Training)
6. Chief Security Officer, DDA: kindly allow all the external/Guest faculties named in the Training Calendar 2022-23.
7. Concerned Faculty: Kindly spare your valuable time to deliver the lecture as per schedule mentioned in the Training Calendar 2022-23.
8. DD (Systems): Kindly upload the Training Calendar 2022-23 on DDA website.
9. Guard File.


16/03/2022

Dy. Director (Training)



[Offline/ Classroom Internal Training Calendar 2022-2023]

(Venue : Room No.-317-318, Block-C-1, 3rd Floor)

Vikas Sadan, INA, New Delhi-110023

Time: 10:30 AM to 01:30 PM

Contact No. – 011-2466-1505 & 1581/1545/1582

| Sl. No. | Name of the Course | Conducted by | Date of Course | Concerned Department | Level of Participants | Name of the Faculty (Sh./Smt./Ms.) |
|---------|---|--------------|----------------|---|-----------------------|---|
| 1 | Right to Information Act-2005 & CIC Decisions | DD/Trg. | 05.04.2022 | Personnel, Vig. , Building, CE/EZ, CE/HQ, Planning and Land Pooling | Group A, B & C | M. Sachdev (Retd.) Admn. Officer from CBI, Guest Faculty Mob.7042363227 Email ID: Sachdevm1963@gmail.com |
| 2 | Conditions of Contract in Tenders and Delegation of Financial Powers to DDA's Engineers | EE(Trg.) | 08.04.2022 | Engineering Deptt. & Horticulture | Group A, B & C | Er. Brijesh Gupta Retd. Ex. Engineer, DDA Mob- 9953404043 Email ID: brijesh61@rediffmail.com |
| 3 | DD Act-1957 and Disposal of Developed Nazul Land Rules 1981 | DD (Trg.) | 12.04.2022 | Land Management & Land Pooling | Group A, B & C | S. D. Sharma Retd. Dy. CLA, DDA Mob-9810536562 Email ID: Sharmasd.dda@gmail.com |
| 4 | Quality Control (Civil) | EE(Trg.) | 13.04.2022 | Engineering Deptt. | Group A, B & C | Er. R.K Gupta, Retd. SE/DDA Mob-9810369687 Email ID: Rkguptadda@gmail.com |
| 5 | Pension Scheme & New Pension Scheme | DD (Trg.) | 19.04.2022 | For All Deptt. | Group A, B & C | Satyender Kumar, AAO (Pension) Mob: 9968255466 Email ID: satyender.kac68@dda.org.in |
| 6 | Budget Administrative Approval | EE (Trg.) | 22.04.2022 | Engineering Deptt. | Group A & B | Indrajeet Singh, EE (C), CPWD, Reg. Trg. Institute, Delhi Mob-83687646667 Email ID: |
| 7 | Preparation of Reservation Rosters in Service. | DD (Trg.) | 26.04.2022 | Personnel Deptt. | Group A, B & C | Surinder Mohan Gupta, Retd. As Joint Director, Guest Faculty Mob-9891110970 Email ID: Ushagupta0454@gmail.com |
| 8 | NGT for Building Construction | EE(Trg.) | 29.04.2022 | Engineering Deptt. | Group A & B | Jagdeep Singh SE (C), CPWD, Reg. Trg. Institute, Delhi 9991264487 Email ID: ersinghjagdeep@gmail.com |
| 9 | Right to Information Act, 2005 & CIC Decisions | DD (Trg.) | 04.05.2022 | LM, Systems, PR, Legal, SCB, Sports, LC, Dy.FA(H), CAO, CCS, CE/SZ and CE/DWK | Group A, B & C | Manish Kumar Sharma SO E2W(PPC) IHQ of Ministry of Defence, Guest Faculty Mob-901517343, 9136451634 Email ID: nice2cumk@gmail.com |

16/03/2022

DD(Trg.)



| Sl. No. | Name of the Course | Conducted by | Date of Course | Concerned Department | Level of Participants | Name of the Faculty (Sh./Smt./Ms.) |
|---------|--|--------------|----------------|---|-----------------------|--|
| 10 | E-Procurement & GeM | DD (Trg.) | 10.05.2022 | Engineering, Nazarat & System Deptt. | Group A, B & C | J. K. Pandey Dy. Director (System), DDA Mob.-9868789820 Email ID: ddsystems3@dda.org.in |
| 11 | Recycling and provision of rain water harvesting manual | EE(Trg.) | 13.05.2022 | Engineering Deptt. | Group A, & B | Indrajeet Singh, EE (C), CPWD, Reg. Trg. Institute, Delhi Mob-83687646667 Email ID: |
| 12 | Official Language Policy Act and Rules, Hindi Skills Development Standardisation of Dev Nagri Script and Grammatical Errors/Terminological errors & Noting and Drafting in Hindi | DD (Trg.) | 17.05.2022 | Personnel, Vig. , Building, CE/EZ, CE/HQ, Planning and Land Pooling | Group B & C | Indra Kumar Sharma, Consultant (Hindi) Mob: 8376909647 Email ID: sharmaindra@yahoo.com |
| 13 | Deviation/Extra/Substitute Items in Contract | EE(Trg.) | 20.05.2022 | Engineering Deptt. & Horticulture | Group A, & B | Indrajeet Singh, EE (C), CPWD, Reg. Trg. Institute, Delhi Mob-83687646667 Email ID: |
| 14 | Submission of Income Tax Returns, | DD (Trg.) | 24.05.2022 | For All Deptt. | Group A, B & C | Sunil Rathi AAO (F&E), DDA Mob-9582299551 Email ID: casunil59@gmail.com |
| 15 | Right to Information Communication Skills & CIC Decisions | DD (Trg.) | 07.06.2022 | LD, Housing, QAC, Hort. (SE) and Architectural | PIO/FAA | G. Subramanian Deputy Registrar & Deputy Secretary (Retd.) for CIC, Guest Faculty Mob-9871033885 Email ID: Subramaniang.54@gmail.com |
| 16 | Condition of Contract in Tenders and Delegation of Financial Powers to DDA's Engineers | EE(Trg.) | 10.06.2022 | Engineering Deptt. & Horticulture | Group A & B | Brijesh Gupta Retd. Ex. Engineer, DDA Mob- 9953404043 Email ID: brijesh61@rediffmail.com |
| 17 | Service matters i.e. leave rules & LTC etc. | DD (Trg.) | 14.06.2022 | Accounts &Personnel Deptt. | Group A, B & C | Sunil Rathi AAO (F&E), DDA Mob-9582299551 Email ID: casunil59@gmail.com |

(Handwritten signature and date)
16/07/2022
DD(Trg.)



| Sl. No. | Name of the Course | Conducted by | Date of Course | Concerned Department | Level of Participants | Name of the Faculty (Sh./Smt./Ms.) |
|---------|---|--------------|----------------|--|-----------------------|---|
| 18 | Workshop on Specifications (CPWD Manual) | EE(Trg.) | 17.06.2022 | Engineering Deptt. | Group A &B | Er. R.K Gupta, Retd. SE/DDA Mob-9810369687 Email ID: rkguptadda@gmail.com |
| 19 | Gender Sensitization & Sexual Harassment at workplace | DD (Trg.) | 21.06.2022 | Personnel, Vig. , Building, CE/EZ, CE/HQ, Planning and Land Pooling | Group A, B & C | Sanjay Sharma, Director (Niha) Mob-9811203330 Email ID: sanjaysharma@live.com |
| 20 | Building Construction & Compliance the extant provisions of the Act, Rules, the directions of the Ministry of Housing & Urban Affairs & the National Building Code for the rights of persons with disabilities. | EE(Trg.) | 24.06.2022 | Engineering Deptt. | Group B | Jagdeep Singh SE (C), CPWD, Reg. Trg. Institute, Delhi 9991264487 Email ID: ersinghjagdeep@gmail.com |
| 21 | English Noting and Drafting | DD (Trg.) | 28.06.2022 | For All Deptt. | Group B & C | M. Sachdev, (Retd.) Admn. Officer from CBI Mob.7042363227 Email ID: Sachdevm1963@gmail.com |
| 22 | Right to information Act-2005 and CIC Decisions | DD(Trg.) | 05.07.2022 | CE/RZ/NZ/Project/El ect., WC, LS and Hort.(NW), | Group A, B & C | Manish Kumar Sharma, SO E2W(PPC) IHQ of Ministry of Defence Mob-901517343, 9136451634 Email ID: nice2cumk@gmail.com |
| 23 | Estimating/Tendering/Masurement Procedure of Hort. Works | EE(Trg.) | 08.07.2022 | Horticulture | Group A, B & C | Sanjeet Singh Dagar, Director Horticulture, (CPWD) Mob: 9599675701 Email ID: dohpwddelhi@gmail.com |
| 24 | Vigilance Matters and Conduct of Disciplinary Proceedings. | DD (Trg.) | 12.07.2022 | For All Deptt. | Group A, B & C | Harish Chand Sharma, Dy. Director PM-UDAY Mob-7042361509 Email ID: Harishshr70@gmail.com |
| 25 | Green Building designed/ECBC Provisions and Green Rating Manual CPWD 2019 | EE(Trg.) | 15.07.2022 | Engineers, Hort.,QAC | Group A & B | Yogesh Tyagi, Dy. Director (Arch.), DDA Mob-9810882641 Email ID: tyagiyr@gmail.com |
| 26 | Medical Rules in DDA (IPD, OPD, Chronic Diseases, Cash Less for Heart, Road Accident and Credit Note for Cancer) | DD (Trg.) | 19.07.2022 | For All Deptt. | Group A, B & C | Samarth, AAO (Medical) Mob. No. 9911315216 Email ID: |
| 27 | Green Building designed./ECBC Provisions and Green Rating Manual CPWD 2021 | EE(Trg.) | 22.07.2022 | Horticulture & Engineering Deptt. | Group A &B | Jagdeep Singh SE (C), CPWD, Reg. Trg. Institute, Delhi 9991264487 Email ID: ersinghjagdeep@gmail.com |

16/03/2022
DD(Trg.)



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|---------|---|--------------|----------------|---|------------------------|--|
| 28 | DDA, Budget/Accounting | DD(Trg.) | 26.07.2022 | For All Deptt. | Group A & B | Roshan Mishra AAO (Budget), DDA Mob-8010090983 Email ID: caroshanmishra9@gmail.com |
| 29 | Quality Control (Civil) | EE (Trg.) | 29.07.2022 | Engineering Deptt. | Group A, B & C | Er. R.K Gupta, Retd. SE/DDA Mob-9810369687 Email ID: Rkguptadda@gmail.com |
| 30 | Right To Information Act-2005 & CIC Decisions | DD(Trg.) | 02.08.2022 | Personnel, Vig. , Building, CE/EZ, CE/HQ, Planning and Land Pooling | PIO/FAA | M. Sachdev (Retd.) Admn. Officer from CBI, Guest Faculty Mob:7042363227 Email ID: Sachdevm1963@gmail.com |
| 31 | Building Construction & Compliance the extant provisions of the Act, Rules, the directions of the Ministry of Housing & Urban Affairs & the National Building Code for the rights of persons with disabilities. | EE(Trg.) | 05.08.2022 | Engineering Deptt. | Group B | Jagdeep Singh SE (C), CPWD, Reg. Trg. Institute, Delhi 9991264487 Email ID: ersinghjagdeep@gmail.com |
| 32 | Official Language Policy Act and Rules, Hindi Skills Development Standardisation of Dev Nagri Script and Grammatical Errors/Terminological errors & Noting and Drafting in Hindi | DD(Trg.) | 10.08.2022 | LM, Systems, PR, Legal, SCB, Sports, LC, Dy.FA(H), CAO, CCS, CE/SZ and CE/DWK | Group B & C | Bhoj Prakash, Consultant (Hindi) Mob: 9868527462 Email ID: kanwarbhoj@gmail.com |
| 33 | Hazardous Waste Management & Pollution Prevention | EE(Trg.) | 12.08.2022 | Engineering & Hortt. Deptt. | Group A & B | Parveen Singh Chauhan, EE (C), CPWD Mob:9212085141 Email ID: pschauhan209@gmail.com |
| 34 | Fundamental Rules & Service Rules (FR & SR) & Reservation in Services. | DD (Trg.) | 23.08.2022 | Personnel &Vigilance | Group A, B & C | Harish Chand Sharma, Dy. Director PM-UDAY Mob-7042361509 Email ID: Harishshr70@gmail.com |
| 35 | Building Bye Laws 2016 | EE(Trg.) | 26.08.2022 | Architect & Planning | Group A & B | Sanjeev Kumar, Dy. Director (Building), DDA Mob-9810962999 Email ID: baisoyasanjeev1973@gmail.com |
| 36 | Law Related to Women Empowerment Protection | DD(Trg.) | 30.08.2022 | LM, Systems, PR, Legal, SCB, Sports, LC, Dy.FA(H), CAO, CCS, CE/SZ and CE/DWK | Group A, B & C | M. Sachdev, (Retd.) Admn. Officer from CBI Mob.7042363227 Email ID: Sachdevm1963@gmail.com |

15/08/2022
DD(Trg.)



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|---------|--|--------------|----------------|---|-----------------------|--|
| 37 | Right to Information Act-2005 & Case Studies and court cases | DD (Trg.) | 06.09.2022 | LM, Systems, PR, Legal, SCB, Sports, LC, Dy.FA(H), CAO, CCS, CE/SZ and CE/DWK | PIO /FAA | K. K. Chugh, Director (Retd.), Guest Faculty Mob-9968290016 Email ID: Chug.krishan@gmail.com |
| 38 | Recycling and provision of rain water harvesting manual | EE (Trg.) | 09.09.2022 | Engineering Deptt. & Horticulture | Group A & B | Pradeep Kumar Majumdar, AE (C), CPWD, National CPWD Academy 9910997586 Email ID: majumdarpradeep@yahoo.co.in |
| 39 | Stress Management Development for improving work efficiency | DD(Trg.) | 13.09.2022 | For All Deptt. | Group A, B & C | Varun Saini Asstt. Director (LS), DDA Mob-9718024084 Email ID: advarundda@gmail.com |
| 40 | Matter relating to arbitration & limitation project management | EE (Trg.) | 16.09.2022 | Engineering Deptt. | Group A & B | Savita Malhotra, Dy. C.L.A/DDA Mob- 9968076939 Email ID: depclaiidda@gmail.com |
| 41 | Costing of Flats and Built up Properties | DD (Trg.) | 20.09.2022 | Accounts Deptt. | Group A, B & C | Krati Jindal AAO (HAC), DDA Mob.-9466583159 Email ID: kratijindal26@gmail.com |
| 42 | S. T. P. Plants | EE (Trg.) | 23.09.2022 | Engineering Deptt. | Group A, B & C | Indrajeet Singh, EE (C), CPWD, Reg. Trg. Institute, Delhi Mob-83687646667 Email ID: |
| 43 | NGT for Building Construction | EE (Trg.) | 30.09.2022 | Engineering Deptt. | Group A & B | Jagdeep Singh SE (C), CPWD, Reg. Trg. Institute, Delhi 9991264487 Email ID: ersinghjagdeep@gmail.com |
| 44 | Right to Information Act-2005 & CIC Decisions | DD (Trg.) | 07.10.2022 | LD, Housing, QAC, Hort. (SE) and Architectural | PIO/FAA | Sanjay Sharma, Director (Niha) Mob-9811203330 Email ID: sanjaysharma@live.com |
| 45 | DD Act-1957 and Disposal of Developed Nazul Land Rules-1981 | DD (Trg.) | 11.10.2023 | Land Management Deptt. | Group A, B & C | S. D. Sharma Retd. Dy. CLA, DDA Mob-9810536562 Email ID: Sharmasd.dda@gmail.com |
| 46 | Quality Control (Civil) | EE (Trg.) | 14.10.2022 | Engineering Deptt. | Group A & B | Er. R.K Gupta, Retd. SE/DDA Mob-9810369687 Email ID: rkuptadda@gmail.com |
| 47 | Pension Scheme & New Pension Scheme | DD (Trg.) | 18.10.2022 | For All Deptt. | Group A, B & C | Satyender Kumar, AAO (Pension) Mob: 9968255466 Email ID: satyender.kac68@dda.org.in |

16/10/2022
DD(Trg.)



| Sl. No. | Name of the Course | Conducted by | Date of Course | Concerned Department | Level of Participants | Name of the Faculty (Sh./Smt./Ms.) |
|---------|--|--------------|----------------|--|-----------------------|--|
| 48 | Park Management i. Development of Park ii. Maintenance of Park iii. Conflict Resolution | EE (Trg.) | 21.10.2022 | Horticulture | Group A & B | Sanjeet Singh Dagar, Director Horticulture, (CPWD) Mob: 9599675701 Email ID: dohpwddelhi@gmail.com |
| 49 | Preparation of Reservation Rosters in Service. | DD (Trg.) | 28.10.2022 | Personnel Deptt. | Group A, B & C | Surinder Mohan Gupta, Retd. As Joint Director, Guest Faculty Mob-9891110970 Email ID: Ushagupta0454@gmail.com |
| 50 | Right to Information Act-2005 & Case Studies and court cases | DD (Trg.) | 01.11.2022 | CE/RZ/NZ/Project/Elect., WC, LS and Hort.(NW) | PIO /FAA | K. K. Chugh, Director (Retd.), Guest Faculty Mob-9968290016 Email ID: Chug.krishan@gmail.com |
| 51 | Condition of Contracts and Delegation of Financial Powers to DDA's Engineers | EE (Trg.) | 04.11.2022 | Engineering Deptt. & Horticulture | Group A & B | Er. Brijesh Gupta Retd. Ex. Engineer, DDA Mob- 9953404043 Email ID: brijesh61@rediffmail.com |
| 52 | Official Language Policy Act and Rules, Hindi Skills Development Standardisation of Dev Nagri Script and Grammatical Errors/Terminological errors & Noting and Drafting in Hindi | DD (Trg.) | 15.11.2022 | LD, Housing, QAC, Hort. (SE) and Architectural | Group B & C | Indra Kumar Sharma, Consultant (Hindi) Mob: 8376909647 Email ID: sharmaindra@yahoo.com |
| 53 | Deviation/Extra/ Substitute Items in Contract | EE (Trg.) | 18.11.2022 | Engineering Deptt. & Horticulture | Group A & B | Indrajeet Singh, EE (C), CPWD, Reg. Trg. Institute, Delhi Mob-83687646667 Email ID: |
| 54 | English Noting and Drafting | DD (Trg.) | 22.11.2022 | For All Deptt. | Group B & C | Manish Kumar Sharma, SO E2W(PPC) IHQ of Ministry of Defence Mob-901517343, 9136451634 Email ID: nice2cumk@gmail.com |
| 55 | Vigilance Matters and Conduct of Disciplinary Proceedings. | EE (Trg.) | 25.11.2023 | Engineering Deptt. | Group A & B | Pramod Kumar Bhandari, EE(C), CPWD [CVC deputation] Mob-9891393099 Email ID: bhandari.pk@nic.in |
| 56 | E-Procurement & GeM | DD (Trg.) | 29.11.2022 | Engineering, Nazarat & System Deptt. | Group A, B & C | Sandeep Kumar AAO (Contingency), DDA Mob: 7087675711 Email ID: sandeepcak@gmail.com |

16/03/2022
DD(Trg.)



| Sl. No. | Name of the Course | Conducted by | Date of Course | Concerned Department | Level of Participants | Name of the Faculty (Sh./Smt./Ms.) |
|---------|--|--------------|----------------|---|-----------------------|---|
| 57 | Right to Information Act- 2005 & CIC Decision | DD(Trg.) | 06.12.2022 | Personnel, Vig. , Building, CE/EZ, CE/HQ, Planning and Land Pooling. | Group A, B & C | G. Subramanian Deputy Registrar & Deputy Secretary (Retd.) from CIC, Guest Faculty Mob-9871033885 Email ID: Subramaniang.54@gmail.com |
| 58 | Park Management i. Development of Park ii. Maintenance of Park iii. Conflict Resolution | EE (Trg.) | 09.12.2022 | Horticulture | Group A, B & C | Sanjeet Singh Dagar, Director Horticulture, (CPWD) Mob: 9599675701 Email ID: dohpwddelhi@gmail.com |
| 59 | Service matters i.e. leave rules & LTC etc. | DD (Trg.) | 13.12.2022 | Accounts & Personnel Deptt. | Group A, B & C | Roshan Mishra AAO (Budget), DDA Mob-8010090983 Email ID: caroshanmishra9@gmail.com |
| 60 | Green Building designed/ECBC Provisions and Green Rating Manual CPWD 2019 | EE (Trg.) | 16.12.2022 | Architect & Planning & Engineering Deptt. | Group A & B | Yogesh Tyagi, Dy. Director (Arch.) Mob-9810882641 Email ID: tyagiyr@gmail.com |
| 61 | Medical Rules in DDA (IPD, OPD, Chronic Diseases, Cash Less for Heart, Road Accident and Credit Note for Cancer) | DD (Trg.) | 20.12.2022 | For All Deptt. | Group A, B & C | Samarth AAO (Medical), DDA Mob. No. 9911315216 Email ID: casamarthkumar@gmail.com |
| 62 | Workshop and Specifications | EE (Trg.) | 23.12.2022 | Engineering Deptt. | Group A & B | Er. R.K Gupta, Retd. SE/DDA Mob-9810369687 Email ID: rkguptadda@gmail.com |
| 63 | Gender Sensitization & Sexual Harassment at workplace | DD (Trg.) | 27.12.2022 | LD, Housing, QAC, Hort. (SE) and Architectural | Group A, B & C | Manvi Sharma, Advocate, ISTM, Guest Faculty Mob-9999499521 Email ID: Manvi_advocate@yahoo.com |
| 64 | Estimating/Tendering/Measurement Procedure of Hort. Works | EE (Trg.) | 30.12.2022 | Horticulture | Group A & B | Sanjeet Singh Dagar, Director Horticulture, (CPWD) Mob: 9599675701 Email ID: dohpwddelhi@gmail.com |
| 65 | Right to Information Act-2005 & Case Studies and court cases | DD (Trg.) | 03.01.2023 | LM, Systems, PR, Legal, SCB, Sports, LC, Dy.FA(H), CAO, CCS, CE/SZ and CE/DWK | Group A, B & C | K. K. Chugh, Director (Retd.) , Guest Faculty Mob-9968290016 Email ID: Chug.krishan@gmail.com |
| 66 | Conditions of Contract in Tenders and Delegation of Financial Powers to DDA's Engineers | EE(Trg.) | 06.01.2023 | Engineering Deptt | Group A & B | Brijesh Gupta Retd. Ex. Engineer, DDA Mob- 9953404043 |

16/03/2022
DD(Trg.)



| Sl. No. | Name of the Course | Conducted by | Date of Course | Concerned Department | Level of Participants | Name of the Faculty (Sh./Smt./Ms.) |
|---------|--|--------------|----------------|--|-----------------------|--|
| | | | | | | Email ID: brijesh61@rediffmail.com |
| 67 | Law Related to Women Empowerment Protection | DD (Trg.) | 10.01.2023 | CE/RZ/NZ/Project/Elect., WC, LS and Hort.(NW) | Group A, B & C | Sanjay Sharma, Director (Niha) Mob-9811203330 Email ID: sanjaysharma@live.com |
| 68 | Park Management i. Development of Park ii. Maintenance of Park iii. Conflict Resolution | EE (Trg.) | 13.01.2023 | Horticulture | Group A & B | Sanjeet Singh Dagar, Director Horticulture, (CPWD) Mob: 9599675701 Email ID: dohpwddelhi@gmail.com |
| 69 | Promotion Modified Assured Career Progression Scheme (MACP), Pensioffn Scheme & New Pension Scheme | DD(Trg.) | 17.01.2023 | For All Deptt. | Group A, B & C | K. S. Sachdeva Retd., ISTM, Guest Faculty Mob-9871517757, 9810549621 Email ID: kssachdeva@yahoo.com |
| 70 | Right to Information Act-2005 & CIC Decisions | DD (Trg.) | 07.02.2023 | LD, Housing, QAC, Hort. (SE) and Architectural | PIO/FAA | K. S. Sachdeva Retd., ISTM, Guest Faculty Mob-9871517757, 9810549621 Email ID: kssachdeva@yahoo.com |
| 71 | Quality Control (Civil) | EE(Trg.) | 10.02.2023 | Engineering Deptt. | Group A & B | Er. R.K Gupta, Retd. SE/DDA Mob-9810369687 Email ID: rkguptadda@gmail.com |
| 72 | Official Language Policy Act and Rules, Hindi Skills Development Standardisation of Dev Nagri Script and Grammatical Errors/Terminological errors & Noting and Drafting in Hindi | DD (Trg.) | 14.02.2023 | CE/RZ/NZ/Project/Elect., WC, LS and Hort.(NW) | Group B & C | Bhoj Prakash, Consultant (Hindi) Mob: 9868527462 Email ID: kanwarbhoj@gmail.com |
| 73 | NGT for Building Construction | EE(Trg.) | 17.02.2023 | Engineering Deptt. | Group A & B | Jagdeep Singh SE (C), CPWD, Reg. Trg. Institute, Delhi Mob-9991264487 Email ID: ersinghjagdeep@gmail.com |
| 74 | Vigilance Matters and Conduct of Disciplinary Proceedings. | DD (Trg.) | 21.02.2023 | For All Deptt. | Group A, B & C | Harish Chand Sharma, Dy. Director PM-UDAY Mob-7042361509 Email ID: Harishshr70@gmail.com |
| 75 | English Noting and Drafting | DD (Trg.) | 24.02.2023 | For All Deptt. | Group B & C | Sunil Rathi AAO (F&E), DDA Mob-9582299551 Email ID: casunil59@gmail.com |

16/03/23
DD (Trg.)



| Sl. No. | Name of the Course | Conducted by | Date of Course | Concerned Department | Level of Participants | Name of the Faculty (Sh./Smt./Ms.) |
|---------|---|--------------|----------------|---|-----------------------|--|
| 76 | Free hold and Action in Case of Violation of Lease Condition | DD (Trg.) | 28.02.2023 | Housing & Land Disposal | Group A, B & C | Rakesh Gupta, Asstt. Director (PB-1), DDA Mob- 9013500545 Email ID: rakesh.guptahapurwale@gmail.com |
| 77 | Stress Management Development for improving work efficiency | DD(Trg.) | 03.03.2023 | For All Deptt. | Group A, B & C | Sanjay Sharma, Director (Niha) Mob-9811203330 Email ID: sanjaysharma@live.com |
| 78 | Right to Information Act- 2005 & CIC Decisions | DD (Trg.) | 14.03.2023 | CE/RZ/NZ/Project/Elect., WC, LS and Hort.(NW) | PIOs/FAAs | G. Subramanian Deputy Registrar & Deputy Secretary (Retd.) for CIC, Guest Faculty Mob-9871033885 Email ID: Subramaniang.54@gmail.com |
| 79 | Park Management i. Development of Park ii. Maintenance of Park iii. Conflict Resolution | EE (Trg.) | 17.03.2023 | Horticulture | Group A & B | Sanjeet Singh Dagar, Director Horticulture, (CPWD) Mob: 9599675701 Email ID: dohpwddelhi@gmail.com |
| 80 | Probation and Confirmation | DD(Trg.) | 21.03.2023 | Personnel Deptt. | Group A, B & C | Surinder Mohan Gupta Retd. as Joint Director, Guest Faculty Mob-9891110970 Email ID: Ushagupta0454@gmail.com |
| 81 | Accounts (Book keeping and Accounting, Accounting Standards & Strategies to Implement Accrued System of Accounting) | DD (Trg.) | 24.03.2023 | Accounts Deptt. | Group A, B & C | B. M. Tiwari Dy. CAO, DDA Mob- 9868510977 Email ID: Bmt.tiwari@yahoo.com |
| 82 | General Financial Rules (GFRs) | DD(Trg.) | 28.03.2023 | For All Deptt. | Group A & B | Sandeep Kumar AAO (Contingency), DDA Mob: 7087675711 Email ID: sandeepcak@gmail.com |

16/03/2022
DD(Trg.)