DELHI DEVELOPMENT AUTHORITY

(SYSTEMS DEPARTMENT)

File No. : SYS/F6/0001/2020/DEVP/-O/o DD (Systems II) /2)33 CIRCULAR

Dated : 11-05-2023

As per the approval of Hon'ble Vice Chairman, DDA dated 19.11.2020 in file number SYS/F6/0001/2020/DEVP/-O/o DD(Systems II) and consequential training imparted to various nodal and co-nodal officers and other officials of department. It is again reiterated that respective departments may kindly create the content (Upload) on DDA's new website and do not send the contents to system department for uploading.

All the HODs will nominate at least one officer of their department as Nodal Officer. The concerned nodal officer will receive material to be uploaded on DDA website and should get the approval from their respective Head of Department before uploading any content on the DDA website.

The content/information/data for uploading/deletion/modification either through Systems Department or by the Nodal Officer of the department will be the responsibility of the respective department HOD/Nodal Officer. If the public or any DDA official has any objection related to the contents available on website, the same may be informed to the concerned HOD for the action to be taken at their end.

Also, all the departments uploading contents in DDA's website are requested to ensure that content which is being uploaded in DDA's website should be bilingual i.e. Hindi version should also be uploaded in the Hindi section of the website. The concerned department may contact Hindi Department for translating the content in Hindi language.

(Nith Joshi) Dy. Director (S)

Copy to:-

1. Pr. Commissioner (Systems, Housing and Sports)

- 2. Pr. Commissioner (LD & LM)
- 3. Pr. Commissioner (Personnel and Horticulture)
- 4. Commr-cum-Secy.
- 5. Commissioner (Housing)
- 6. Commissioner (LM)
- 7. Commissioner (LD)
- 8. Commissioner(PM-Uday)
- 9. Commissioner (Personnel)
- 10. Commissioner (Systems)
- 11. Commissioner (Planning)
- 12. Commissioner (Sports)
- 13. Chief Engineer (South Zone)
- 14. Chief Engineer (Dwarka)
- 15. Chief Engineer (North Zone)
- 16. Chief Engineer (East Zone)

- 17. Chief Engineer (Rohini)
- 18. Chief Engineer (Design)
- 19. Chief Engineer (Quality Control)
- 20. Chief Engineer (HQ)
- 21. Chief Engineer (Electrical)
- 22. Chief Engineer (CWG)
- 23. Chief Vigilance Officer
- 24. Chief Legal Advisor
- 25. Chief Accounts Officer
- 26. Chief Architect
- 27. Additional Commissioner (Landscape)
- 28. Office Copy