



**DELHI DEVELOPMENT AUTHORITY**  
**[Staff Quarter Allotment Branch]**

No.F1(9)2022/SQ/DDA/987

Dated: 27.10.2022

**Sub: Inviting applications for allotment of Staff Quarters 'On-line (Type-I to Type-IV)'.**

DDA Staff Quarter Branch invites applications for the desirous DDA Officers/Officials for allotment/change of Staff Quarters (Type-I to Type-IV) category. Allotment of Staff Quarters will be made through online draw. For the purpose of submitting applications, the desirous DDA officers/officials are required to get themselves registered on DDA's Website, as per the instructions detailed in the 'Operational Manual' appended herewith (Annexure-A). Once the officer/official is registered, he/she can apply for allotment of the vacant Staff Accommodation.

2. The vacancy position for Type-I to Type-IV category Staff Quarters is detailed as below:-

Type	Type-I	Type-II	Type-III	Type-IV	Total
Nos.	06	232	85	09	332

3. All desirous officers/officials of the Authority including those who join DDA on deputation can register themselves and can apply for allotment. A list of vacant Staff Quarters is at Annexure-B.

4. Reservation to Physical handicap applicants after providing/enclosed medical certificate from a Head of Department of the Specialty of concerned diseases of a Government Hospital indicating the nature and extent of physical handicap or disease and recommending such for fresh/change is furnished.

5. The reservations in allotment of accommodation to PH, Ladies Pool & SC/ST employees shall be as under:-

Category	Type	Reservation
Physical Handicap	I to IV	05% each
Ladies Pool	I to IV	10% each
SC/ST	I & II	10 % each
SC/ST	III & IV	05% each

6. In case, there is no Scheduled Tribe applicant in the unified waiting list, the quota reserved for Scheduled Tribe will be allotted to SC applicants.

7. The Scheduled Caste and Scheduled Tribe applicants shall mention the fact that as to whether they belong to Scheduled Caste and Scheduled Tribe in their application for allotment of accommodation, which shall be verified by the office of the applicants from their record/concerned DDO, at the time of acceptance of allotment of accommodation by the applicant.

8. The applicants are also required to indicate their pay-matrix/basic pay in the prescribed column of the application form.

9. If any allottee fails to accept the allotment of Staff Quarter within 08 days from the date of allotment of the said accommodation, or fails to take possession within 05 working days from the date of receipt of the letter of authorization, **he/she shall be debarred to apply automatically for residential accommodation for a period of 03 months from the date of non-acceptance of allotment subject to payment of one month' normal licence fee for that type of accommodation.**

10. Only one change shall be allowed in the same Type of accommodation to the allottee.

11. **Besides, 3 options for fresh allotment, applicant may also opt 3 options in respect of change of Staff Quarter also.**

12. In case fresh allotment, request for change of allotment shall be accepted only after a period of 06 months from the date of issue of allotment letter.

13. The process of Online registration and submission of application shall remain open for **17 days w.e.f. 28.10.2022 to 13.11.2022.**

Dy. Director (SQ)

Encls. (i) Operational Manual - Annexure-A

(ii) List of vacant SQs- Type-I to Type-IV - Annexure - B

Copy to:-

1. All HoDs - with the request to bring this into the notice of all concerned officers/officials working under them.
2. Dy. Director (System) - with the request to up-load this on DDA's website.
3. Notice Boards at Vikas Sadan & Vikas Minar and other Zonal Offices/Field Offices.

Dy. Director (SQ)  
Delhi Development Authority

STATUS OF VACANT SQ. TYPE - I  
AS ON 13.10.2022

Sl.No.	Locality	Total Nos. of SQ.	Allotted/Inhabitable/used as inquiry office	List of Vacant Staff Quarters detailed as below, which may be allotted to DDA's working officers/officials	Remarks
17	Lawrence Road Pkt- C- 1, ND-11/NMD-5	178	172	18, 43, 90, 94 & 98 Surrender Slip dated:- 12.09.2022 58 Total = 6	Report as on 12.10.2022
		Total = 178	Total = 172	Total = 6	

\*On receiving the latest report from concerned maintenance division vacancies may vary before computerized draw.

DD/SQ

*[Signature]*  
20/10/2022  
AD/SQ

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DA 20/10/22

In case any availability of habitable flats received may also be included in the process of draw. other formalities may kindly be updated on priority.

*[Signature]*  
20/10/22

AD/SQ

**STATUS OF VACANT SQ. TYPE - II**  
**AS ON 13.10.2022**

Sl.No.	Locality	Total Nos. of SQ.	Allotted/Inhabitable/used as inquiry office	List of Vacant Staff Quarters detailed as below, which may be allotted to DDA's working officers/officials	Remarks
1	LIG, B-9, Vasant Kunj SWD - 2/SMD-1	84	51 (SQ. 9001 is being used as Enquiry Office)  50+1 = 51	GF = 9002, 9038, 9058, 9060, 9073, 9079 FF = 9009, 9045, 9061, 9062, 9063, 9081, 9082 SF = 9011, 9013, 9014, 9029, 9031, 9032, 9067 TF = 9015, 9016, 9017, 9018, 9033, 9035, 9051, 9054, 9069, 9070, 9071, 9072 Surrender Slip dated: 17.08.2022 TF = 9036  Total = 32+1 = 33	Report as on 08.08.2022
2	Ber Sarai, SWD - 2 / SMD - 1	13	12	TF = 35  Total = 1	Report as on 31.07.2022
3	Rohini Pkt-E-1, Group-7, Sec-11, C/O 256 LIG, ND-2	50	5	1,2,3,4,5,6,7,8,9,10,11,12,14,15,16,18,19,20,21,22, 23,24,25,26,27,28,29,30, 31,32,33,34,35,37,38,39,40,41,42,43,45,47,48, 49,50  Total = 45	Report as on 06.10.2022
4	Rohini Sec-21, Pkt-11, 192 LIG Houses, RPD-10/RCC-1/RMD-2	50	7	GF = 11, 17, 19, 26, 27, 33, 35, 36, 41, 42, 43, 44, 50, 52, 57, 58, 59, 60 FF = 13, 14, 15, 16, 21, 22, 24, 25, 29, 30, 31, 32, 34, 37, 38, 39, 40, 45, 46, 47, 48, 53, 54, 55, 56 Total = 43	Report as on 01.09.2022
5	Hari Nagar, CC - Block (LIG), WD - 7/DMD-5	15	12	GF = 11A, 12D 12-F Total = 3	Report as on 30.09.2022
6	Madipur LIG / SFS WD - 7 / DMD-5	7	3	11A, 11B, 12C, 12A Total = 4	Report as on 30.09.2022
7	Janak puri, C4H / LIG, WD - 7 / DMD-5	36	19	108, 109, 110, 113, 114, 117, 118, 119, 121, 122, 124, 126, 128, 147, 152, 153, 154  Total = 17	Report as on 30.09.2022 (SQ.48 out of which 12 flats have been declared condom and abandoned hence 36 flats are habitable)
8	Rajendra Nagar, / LIG WD - 5/NMD-4	90	85	10, 36, 44, 68, 89 Total = 5	Report as on 31.08.2022
9	Jai Dev Park, LIG WD - 5/NMD-4	36	7	91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 102, 103, 104, 105, 106, 107, 108, 109, 112, 113, 114, 115, 116, 118, 120, 121, 123, 125, 126 Total = 29	Report as on 31.08.2022
10	Munirka, SWD - 2 / SMD-1	24	23 (Flat No. BF-9 is being used as Enquiry office Report as on) 22+1 = 23	GF = BF-15  Total = 1	31.07.2022
11	Dilshad Garden/ Block-A & C & Pkt.-E & F ED- 2/ EMD-1	75	46	GF= A-23/G-2, A-24/G2, A-25/G-2, A-26/G2, A-27/G-2, A33/G-2, A-35/G-2 FF= C-25/Y-4, C-18/Y-2, C-18/Y-4, C-22/Y-2, C-22/Y-1, E-37/B, E187/B SF= A23/S-2, A-24/S-2, A-26/S2, A27/S-2, A-28/S-2, A-29/S-2, A-32/S-2, A-33/S-2, A-35/S-2, C-15/Z-2, C-15/Z-4, C-17/Z-3, C-21/Z-2, C-21/Z-1, E-98/C Total = 29	Report as on 10.10.2022
12	Nand Nagri, Pocket-C, ED-2/EMD-1	24	2	GF= C-1, C-2, C-6, C-10, C-14, C-15, C-19, C-24 FF = C-3, C-7, C-11, C-16, C-21, SF= C-4, C-8, C-12, C-17, C-22 TF = C-5, C-9, C-13, C-23 Total = 22	Report as on 10.10.2022
		<b>Total = 504</b>	<b>Total = 272</b>	<b>Total = 232</b>	

\*On receiving the latest report from concerned maintenance division vacancies may vary before computerized, draw.

DD/SQ

AD/SQ

DA

20/10/22

**STATUS OF VACANT SQ. TYPE - III**  
**AS ON 13.10.2022**

Sl.No.	Locality	Total Nos. of SQ.	Allotted/Inhabitable/used as inquiry office	List of Vacant Staff Quarters detailed as below, which may be allotted to DDA's working officers/officials	Remarks
1	C-7/SDA SWD - 2/SMD-1	152	137  (SQ. 105 is being used as Enquiry Office)  <b>136+1 = 137</b>	GF = 01, 13, 41, 65 FF = 22 SF = 11, 59, 82, 159, 211 TF = 7,148 Surrender Slip dated:- 22.07.2022 68 TF Surrender Slip dated: 05.07.2022 GF= C-7/73 Surrender Slip dated: 20.09.2022 C-7/04 <b>Total = 15</b>	Report as on 5.08.2022
2	Vasant Kunj Sec-A, Pkt-B, SWD - 2/SMD-1	25	21	SF = 3420 TF = 3412, 3431 Surrender Slip dated:- 29.08.2022 3424 <b>Total = 4</b>	Report as on 29.08.2022
3	Vasant Kunj,Pkt-D-6, SWD - 4/SMD-2	17	14	6028/7, 6096/8, Surrender Slip letter dated: 22.07.2022 6136/8 <b>Total= 3</b>	Report as on 16.09.2022
4	Ber Sarai SWD - 2/SMD-1	53	47	FF = 16, SF = 46, 73, 89 TF = 92 Surrender Slip dated:- 28.07.2022 SF= 24 <b>Total = 5 +1 = 6</b>	Report as on 31.07.2022
5	Gazipur EMD - 2	11	7	SF = 15C, 23C TF = 19D, 20D <b>Total = 4</b>	Report as on 16.09.2022
6	Paschim Vihar at SFS/MIG Flats, Pkt. GH-12, WD-7/DMD-5	12	11	FF = 150  <b>Total = 1</b>	Report as on 30.09.2022
7	Nand Nagri, Pkt.-A ED-2 / EMD-1	1		GF= A-42 <b>Total-1</b>	Report as on 10.10.2022
8	Dilshad Garden, A-Block, ED-2/ EMD-1	47	11	GF-A23/G1, A24/G1, A25/G1, A26/G1, A-27/G1, A28/G1, A-29/G1, A32/G1, A34/G1, FF= A-22/F1, A-22/F2, A-23/F-2, A24/F1, A-24/F2, A25/F1, A-26/F1, A27/F1, A-27/F2, A-28/F-1, A-28/F2, A-29/F1, A33/F1, A34/F1, A34/F2, A35/F1, A32/F-2 SF=A22/S-1, A-23/S-1, A24/S-1, A25/S-1, A-27/S-1, A-28/S-1, A-29/S1, A33/S-1, A34/S-1, A35/S-1 <b>Total= 36</b>	Report as on 10.10.2022
9	Pitam Pura, 112 MIG, ND-10/NMD-5	87	79	8-C, 9-C, 11-C, 13-A, 17-C, 21-A & 28-C Surrender Slip dated: 06.07.2022 FF = 20A <b>Total = 8</b>	Report as on 12.10.2022
10	Lawarance Road, Pkt-A-2, MIG/ Janta ND-11/NMD-5	95	88	158-A, 159-B, 160-A, 176-A & 178-A Surrender Slip dated: 14.09.2022 172D Surrender Slip dated: 15.09.2022 161D <b>Total = 7</b>	Report as on 12.10.2022
		<b>500</b>	<b>415</b>	<b>Total = 85</b>	

\*On receiving the latest report from concerned maintenance division vacancies may vary before computerized draw.

DD/SQ

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29/10/22

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STATUS OF VACANT SQ. TYPE - IV  
AS ON 13.10.2022

Sl. No.	Locality	Total Nos. of SQ.	Allotted/Inhabitable/used as inquiry office	List of Vacant Staff Quarters detailed as below, which may be allotted to DDA's working officers/officials	Remarks
1.	Munirka SWD - 2/ SMD-1	22	20	SF = BF-9C TF = C-8/H  <b>Total = 2</b>	Report as on 31.07.2022
2.	Ber Sarai, SWD - 2 / SMD -1	14	11	FF = 17 TF = 21 Surrender slip dated: 1.08.2022 19  <b>Total =3</b>	Report as on 31.07.2022
3.	Rajendra Nagar / MIG WD - 5/NMD-4	16	15	B-4  <b>Total-1</b>	Report as on 31.08.2022
4.	212 SFS Flats Pkt-I, Sec-6, Dwarka, SWD-7	10	7	155, 187, 207  <b>Total - 3</b>	Report as on 05.07.2022
		<b>Total = 62</b>	<b>Total = 53</b>	<b>Total = 9</b>	

\*On receiving the latest report from concerned maintenance division vacancies may vary before computerized draw.

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DA 20/10/22

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20/10/2022