

NO. F1(56)2020/Welfare/DDA/84

Dated: 04/06/2021

CIRCULAR

Sub: Regarding Covid Vaccination Camp.

This is in continuation of this office Circular No. F1(56)2020/Welfare/DDA/83 dated 03.06.2021 regarding Vaccination Camp at Siri Fort Sports Complex. In this regard, it is to inform that the Vaccination Camp for 08.06.2021 has been rescheduled and the fresh date for Vaccination Camp would be intimated subsequently. However, the Vaccination Camp scheduled for 07.06.2021 will be held as per the schedule already circulated.

(2) All the employees coming for Vaccination on 07.06.2021 are advised to get themselves registered at CoWIN portal in advance to save time. To avoid crowding and waiting on site the staff may be advised to reach the Vaccination Camp in the following staggered manner so that crowding is avoided.

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| (i) Employees of sports complexes/Golf Courses = | 9.30 A.M. to 11.30 A.M. |
| (ii) Office of CE(SWZ), CE(Project) = | 11.30 A.M. to 12.00 noon. |
| (iii) Vikas Sadan offices = | 12.00 noon to 1.00 P.M. |
| (iv) Vikas Minar Offices. = | 2.00 P.M. to 3.00 P.M. |

(3) Further, as per the advisory issued by Govt. of India, Persons with any serious general illness requiring hospitalization or ICU care should wait for 4-8 weeks before getting the COVID-19 vaccine, Pregnant ladies and people with special medical conditions which can affect immunity should not get vaccinated without medical advice and In case of individuals having lab test proven SARS-2 COVID-19 illness, COVID-19 vaccination to be deferred by 3 months after recovery.

(4) The step-wise procedure for registration on CoWIN portal is reproduced below for the convenience of staff.

- Log in to cowin.gov.in and enter your mobile number
- An OTP will be sent to your mobile number
- Click on the verify button after entering the OTP
- After you enter the OTP, the Registration for Vaccination page will open.
- Enter details, such as your photo ID proof asked by the Registration for Vaccination page. It will also ask if you have any co- morbidities. This can be answered by clicking on 'yes' or 'no'
- Once the details are entered for registration, click the "Register" button at the bottom right
- A confirmation message will be sent on your registered mobile number on successful registration
- Once the registration is done, you will be shown the "Account Details".

This issues with the approval of the Competent Authority.

(BAL RAJ)

Dy. Director (IR & SW)

Copy for information to:-

- O.S.D. to V.C., DDA for kind information of the latter please.
- P.S. to Member (Admin & L.M.), DDA.
- P.S. to F.M., DDA.
- P.S. to E.M., DDA.
- P.S. to Pr. Commissioner (Personnel, Hort., Landscape and Housing), DDA
- Chief Vigilance Officer, DDA.
- Chief Legal Advisor, DDA.
- All Chief Engineers, DDA.
- All Commissioners, DDA.
- Chief Accounts Officer, DDA.
- Chief Architect, DDA.
- Financial Advisor (Housing), DDA.
- All Directors/Superintending Engineers, DDA.
- Dy. Director (Systems) with the request to upload this circular on DDA's website (Employee's Corner).
- Secretary, Siri Fort Sports Complex New Delhi-110049.
- All Dy. Directors/Ex. Engineers, DDA through WO's/WI's.
- Manager(Auto) DDA, for making necessary arrangement to transport the officials from Vikas Sadan and Vikas Minar.
- Notice Board, Vikas Sadan, Vikas Minar.

Dy. Director (IR & SW)