



निदेशक (प्रणाली) दि.वि.प्रा.  
अपरी नं. 2234  
दिनांक... 4.10/21

DELHI DEVELOPMENT AUTHORITY  
PERSONNEL BRANCH-I  
Room No. B-311, Vikas Sadan,  
INA, New Delhi- 110023.

No. F.7 (43)2018/PB-I/Pt./2658

Dated: 4-10-21

CIRCULAR No. 30 /2021

**Sub: Limited Departmental Competitive Examination for filling up 58 posts (UR-49, SC-04, ST-05) of Assistant Director (Ministerial)**

A Limited Departmental Competitive Examination for filling up 58 posts (UR-49, SC-04, ST-05) (Up to 01.01.2022) of Assistant Director (Ministerial)-(Group-'B') in the Pay Band of Rs. 9300-34800/- with grade pay of Rs. 4800/- (Level 8 in the Pay Matrix as per 7<sup>th</sup> CPC) is proposed to be held.

2. Conditions of Eligibility: Limited Departmental Competitive Examination from amongst Assistants and Stenographers grade 'C'/PA who have completed 02 years of regular service in the respective grade as on 01.01.2022 and possess a Graduate qualification or equivalent from a recognized University.
3. All those officials who fulfill the above eligibility conditions and desire to take the said examination may submit their applications through the concerned Branch Officers giving the particulars along with the attested copied of educational qualifications, two latest photographs (Passport size), caste certificate, addressed to the Assistant Director (P)-I, DDA, Room No.-311, 3<sup>rd</sup> Floor, Vikas Sadan, New Delhi.

1.	Name (In Block Letters)	
2.	Father's Name / Husband's Name (In Block Letters)	
3.	Date of Birth	
4.	Current Designation with place of posting	
5.	Date of joining in the present grade	
6.	Educational Qualification (Attached copy)	
7.	Present Residential Address with Contact Number	
8.	Whether belongs to SC/ST/OBC category	
9.	Signature of the Candidate	

4. Last date: Applications duly completed, in all respect, much reach the Personnel Branch-1 latest by 01.11.2021. The incomplete applications and the applications received after the due date shall not be entertained and summarily rejected without any intimation to the applicant concerned.

5. The schedule about the Training Classes/ Computer Training proposed to be conducted on the subjects & syllabus shall be notified separately.

6. The syllabus for the above examinations is enclosed as Annexure-A.

  
Dy. Director (P)-I

P.T.O.

Copy to:

1. Additional Secretary to LG, Delhi
2. All HODs, Chief Engineers/SE(Civil/Electrical)
3. OSD to VC, DDA
4. All Dy. CAOs, CAUs
5. ✓ Dy. Director (Systems), DDA with the request to upload the circular on the DDA's website.
6. PS to EM, FM, DDA
7. PS to CVO
8. PS to Member (Admin & LM)
9. PS to Principal Commissioner (Personnel, Housing, CWG, PMAY & Sports)
10. All the Branch Officers with the request to bring the Circular to the notice of all concerned employees working under them and forward their applications by the scheduled date.
11. Notice Board- Vikas Sadan & Vikas Minar .

*Umesh Chandhary*  
Asstt. Director (P)-I