

DELHI DEVELOPMENT AUTHORITY  
APPLICATION FOR ENLISTMENT AS CONTRACTOR

ANNEXURE-I

Supporting Documents be annexed with the application form. (Applications found deficient in any respect are liable to be rejected without further correspondence)

CLASS **V**

Category **Elect.**

1. Name of applicant **ATUL JAIN (PARAS SALES)**  
2. Nationality Indian  Other   
3. Address i) Regd office **No. AJAY BIJE MARKET, 2865/66 SHAH GANJ, G.B. ROAD,**  
ii) Head Office **DELHI - 110006**

(Attach separate paper for addresses of other offices)

4. Telephone Number **01142894745** Fax No. **01142894745**

E-mail address **paras\_sales@rediffmail.com**

5. Constitution: Individual  Sole Proprietorship Concern   
Partnership Firm  Public Ltd. Company  Private Ltd. Company

6. If partnership firm, names of the partners/ If Company, name of directors

1.....  
2.....  
3.....  
4 **MIA**  
5.....  
6.....

7. Is the individual/sole proprietor/any partner/director of company:

- (a) Dismissed Government /DDA Servant Yes  No
- (b) Removed from approved list of contractors Yes  No
- (c) Demoted to a lower class of contractors Yes  No
- (d) Having business banned/suspended by any government in the past Yes  No
- (e) Convicted by a court of law Yes  No
- (f) Retired engineer/official Yes  No   
from engineering deptt. of Govt. of India or  
DDA within last two years (one year in case of retired Group "A" Officers)
- (g) Director or partner of any other Yes  No   
Company/firm enlisted with DDA or any other department
- (h) Member of Parliament or any State Legislative Assembly Yes  No

If answer to any of the above is 'Yes', furnish details on a separate sheet

8. (a) Name of person holding power of attorney **NO**  
(b) Nationality Indian  Other   
(c) Liabilities

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9. Name of Bank (with full address) issuing Banker's certificate or Working Capital Certificate

PNB, VIKAS PURI BRANCH, N: DELHI - 110018  
BANKER CERTIFICATE

10. Place of business

110, AJAY BIJLI MARKET, 2865/66 SHAH KANS, DELHI  
110006

11. Full time technical staff of relevant field in applicant's employment

(a) Graduate Engineers with minimum 5 years experience

Nos.

1

(b) Graduate Engineers with minimum 3 years experience [excluding (a) above]

(c) Graduate Engineers with minimum 2 years experience [excluding (a) and (b) above]

(d) Diploma Holder Engineers with minimum 10 years experience

(e) Diploma Holder Engineers with minimum 5 years experience [excluding (d) above]

2

(f) Diploma Holder Engineers with minimum 3 years experience [excluding (d) and (e) above]

(g) Diploma Holder Engineers with minimum 2 years experience [excluding (d), (e) & (f) above]

(h) Post Graduate in Agricultural Sciences

(i) Graduate in Agricultural Sciences with minimum 5 years exp.

12. Does the applicant have sufficient T&P, Machinery and Equipment as per requirements mentioned in the Enlistment Rules for the Class & Category applied for [Attach details on separate sheet]

Yes  No

13. [For Electrical]

i) Does the applicant possess valid Electrical License

Yes  No

ii) Do the permanent electricians employed by contractor posses valid license

Yes  No

14. (a) Whether already enlisted with DDA or any other department

Yes  No

(b) If yes, give details:

(i) Name of department

NDMC

(ii) Class & category

IV (IEI) INTERNAL ELECTRICAL INSULATION

(iii) Enlistment authority & address

NDMC, ROOM No. 9, VIDYUT BHAVAN, AURANGZEB ROAD

(iv) Enlistment No. & date

AO (E) / FR / 23 / 2008 New DELHI - 110011

(v) Date of validity

31 03 2009

(vi) Tendering limit

15. Is any person working with the applicant is a near relative of the officer/official of DDA. [See Rule 17.0 of the Enlistment Rules] If yes, give detail

Yes  No

AND ALSO Registend:- MES

Chief Engineer RLD  
Military Road,  
Military Engineer Services  
Probyn Road, Delhi - 54

Copy Attached

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16. Enlistment Processing fee enclosed:-

Draft/Pay Order No.	Date	Amount	Issuing Bank & Branch	Branch drawn upon	In whose favour drawn
936976	3-12-08	2000/-	PNB, Vikas Puri Delhi-18	DELHI	PAD (EW) DDA

17. Details of Works completed, in progress and secured during the last 5 years (to be filled in proforma as given in Annexure -III). This list should include all works whose gross amount of work done is more than the required magnitude for the class in which registration is required.

18. Certificates from clients in original or attested copy as per proforma given in Annexure-IV for all eligible works.

19. Certificates :

- (i) I/We (including all partners) certify that I/We have read the Rules of Enlistment of Contractors in DDA as amended upto-date and shall abide by them.
- (ii) I/We certify that the information given above is true to the best of our knowledge. I/We also understand that if any of the information is found wrong, I am/ we are liable to be debarred.
- (iii) I/We certify that I/We will not get myself/ourselves registered as contractor(s) in the Department under more than one name.
- (iv) (a) I certify that I did not retire as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in any engineering Department of the Government of India or DDA during the last two years (one year in case of retired Group "A" Officers). I also certify that I have neither such a person under my employment nor shall I employ any such person within aforesaid period of his retirement, as applicable, except with the prior permission of the parent department. (For individuals seeking enlistment in their own name)
- (b) We certify that none of the partners/Directors retired as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in last two years (one year in case of retired Group "A" Officers). We also certify that we have neither under our employment any such person nor shall we employ any person within aforesaid period of his retirement, as applicable, except with the prior permission of the parent department. (For partnership firms and limited companies).

(Strike out whichever is not applicable)

Signature(s) of applicant(s) : **For PARAS SALES**


Name **Atul Jain**

Signature 

Address

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

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**Mrs. PARAS SALES**  
 110. Ajay Bijli Market,  
 2865/66, Shah Ganj  
 G.B. Road, Delhi-06

Date : **3-12-08**

No. of Documents attached

**For PARAS SALES**

  
**Prop.**