## DELHI DEVELOPMENT AUTHORITY

## Application for Renewal of enlistment of contractors.

- 1. (a) Name of applicant & his father's name his present Nationality and full address
  - (b) Name of the firm and full address
- 2. Whether the firm is a private or Public Ltd. concern or undivided Hindu Family individual or a Registered Partnership Firm (Attested copy of deeds or articles of association to be enclosed).
- Name of the partners holding the power of attorney and his present Nationality with their liabilities (attested copy of partnership to be applicated)
- Nume of the persons, their present Nationality with their liabilities (attested copy of partnership to be enclosed)
- Class & category in which renewal of enlistment is sought (attested copy of enlistment order to be enclosed).

6. List of works executed in DDA/Govt. Organisation during the proceeding 5 years In the tabular statement showing:-

- i) Name & brief particulars of each work.
- ii) a) Date of commencement of each work b) Date of completion of each work.
- 111) a) Gross amount of each work.
- b) Net amount of each work. iv) Name of the Authority under which each
- Work executed with its completed postal address.

7. Whether the applicant has permanent Engineering organization, capable of Dealing with large woks in all their stages and has sufficient machinery and tools etc. at their disposal (full details or organization and machinery and tools to be given.)

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Whether the applicant has any office incharge 8. of a Graduate Engineer with not less than 10 years experience to deal with works in all their stages (for class-I(B&R) contrs.; Whether the applicant is a Licenced Plumber 9. MIL or has licenced plumber under his employment (Attested copy of plumber licence to be enclosed) (for sanitary & water supply contrs) Whether the applicant posses a valid Elect. 10. Licence and has an office with sufficient MILL technical personnel capable of preparing estimates and submitting tenders and bills for works done and supervision of works (full details to be furnished) (Attested copy of Elect. Licence to be enclosed)(for class-l)' (Elect.) contractors Wether the applicant has a valid Elect. 11 Licence (Attested copy of the licence to be MA Enclosed) (For class-II & III (Elect.) contrs. Whether the applicant is a shareholder of any 12. MO firm enlisted in this department. Whether the applicant or any of his partners 3 MO or shareholder is/are member(s) of the Indian Parliament or any state legislature. Whether the applicant or any of his partners 14. Mo or shareholders is/are dismissed Govt. Servant(s) or DDA employee. Whether the applicant or any of his employee a 15. MO dismissed Govt. Servant or DDA employee. Has the applicant or any partner or 16. shareholder been black-listed/removed from Mo the approved list of contractors or demoted to lower class or orders passed banning/ suspending business with the applicant etc. by any department in the past. gels. Whether the contractor has read rules for 17. enlistment of contractors and is prepared to

abide by them.

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18. A list of persons who are working with the applicant in any capacity and who are near relative to any gazetted officers in DDA in the ministry of works & Housing should also be submitted. The applicant should also intimate the names of such persons who are employed by him subsequently. (The contractors are not entitled to tender for works in the zone in which their near relative is working as Divisional Accountant or within the rank of CE & JE (both inclusive) and any breach of this condition by any contractor would be sufficient to debar him from registration).

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## Note:

By the terms near relative is meant wife, husband, parents & grant parents, children & grand children, brothers, sisters, uncles, aunts & cousin and their corresponding in-laws.

I/We certify that I/We will not get myself/ourselves registered as contractor(s) in the department under more than one name.

- 11(a). I certify that I did not retire as an Engineer or Gazetted rank or as Gazetted Officer employed in Engineering/Administrative duties in the Govt. of India or DDA during the last two years, I also certify that I have neither such a person under my employment no shall I employ any such person within two years of his retirement except with the person permission of the Govt. or DDA (For individuals seeking enlist meet in Incidence range)
  - as Gazetted Officer employed in Engineering/administrative cuties in Engineering dept of the Govt, of India or DDA during the last two years. We also certify that we have neither under our employment any such person nor shall we employ any person within two year of his retirement except with the prior permission of Govt, of India or DDA (For limited companies and partnership firm).

Date: 26.12.07

Signature of the applicant

## Important Notes:

- 1. All relevant certificates duly attested should be attached with application.
- 2. No column should be left blank.
- 3. Each page of the application should be signed by the application.
- ITCC (Duly attested) for the latest assessment year should be attached with the application, without the ITCC the renewal of enlistment will not be made.
- Application for renewal of enlistment in Building & Roads, sanitary, water supply & drainage and electrical should be submitted on separate form.
- 6. Incomplete applications shall out rightly be rejected.
- 7. The decision of the CRB regarding renewal of registration shall be final & binding.

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