Instructions/guidelines for the applicants under Special Task Force (STF) – Enforcement Drive

1. The new applicant should click on "Register Complaint Button" and the old user or the already existing user should click on the "User Login Button".



2. On clicking "Register Complaint" Button, a form will appear on the screen which is to be filled up by the applicant and ensure that all mandatory fields are filled up.

ाशकायतकता की नाम	First Name
Name of complainant *	
	Last Name
. शिकायतकर्तां का पता	
Address of complainant *	
• लिंग	O Male
Gender *	OFemale
मोबाइल नंबर	
Mobile No. *	
र्वनेत आर्वन	
Empil ID *	
Email 10 "	
्थिकायत का प्रकार	Select V
Type of Complaint *	
शिकायत के बारे में संस्था का अधिकार क्षेत्र	Select V
Jurisdiction of organization	
about the complaint *	
संबंधित नोडल अधिकारी	
Concerned Nodal Officer *	
 जिलागत तित्रमा आंधि तित्रमा अहित 	
Complaint description	
companie accomption	
including property details *	Browse
including property details * 1. ফাট अपसोड करें Upload photo	Browse
including property details * 1. ফাঁট अपसोड करें Upload photo	Browse
including property details * 1. ফীর্টা अपलोड करें Upload photo 2. सबमिट करने की तिथि Submission Date	Browse 03/07/2018 (dd/mm/yyyy)
including property details * 1. ফীট এমনীত কৰ্ই Upload photo 2. सबमिट करने की तिथि Submission Date	Browse 03/07/2018 (dd/mm/yyyy)
including property details * 1. फोटो अपसोड करें Upload photo 2. सबमिट करने की तिथि Submission Date Create User For LogIn	Browse 03/07/2018 (dd/mm/yyyy)
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including property details * 1. फोटो अपसोड करें Upload photo 2. सबमिट करने की तिथि Submission Date Create User For LogIn Create User ID * Create Password *	Browse 03/07/2018 (dd/mm/yyyy)
including property details * 1. फोटो अपलोड करें Upload photo 2. सबमिट करने की तिथि Submission Date Create User For LogIn Create User ID * Create Password * Confirm Password *	Browse 03/07/2018 (dd/mm/yyyy)
including property details * 1. फोटो अपलोड करें Upload photo 2. सबमिट करने की तिथि Submission Date Create User For LogIn Create User ID * Create Password * Enter Image	Browse 03/07/2018 (dd/mm/yyyy)
including property details * 1. फोटो अपलोड करें Upload photo 2. सबमिट करने की तिथि Submission Date Create User For LogIn Create User ID * Create Password * Enter Image	Browse 03/07/2018 (dd/mm/yyyy)
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including property details * 1. फोटे अपसोड करें Upload photo 2. सबमिट करने की तिथि Submission Date Create User For LogIn Create User ID * Create Password * Confirm Password * Enter Image	Browse 03/07/2018 (dd/mm/yyyy)

3. After filling up the form the applicant must create his/her "password", "confirm password" and captcha images for further action.

Create User ID *				
Create Password *				
Confirm Password *				
Enter Image				
	7	CQDY	Ç.	
	Submit	Reset		

4. Check the reference ID and print for further correspondence.



Print Reference Details

SI No. / Reference ID: SNS201800101	Date: 10-09-2018
1 Name of complainant	Anand
2 Address of complainant	new delhi
3 Gender	Male
4 Mobile No	88888888800
5 Telenhone No	0000000000
6. Email-ID	anand@gmail.com
7. Type of complaint	Building Byelaws Violation
8. Jurisdiction of organization about complaint	Delhi Fire Service
9. Concerned Nodal Officer	Chief Fire officer
10. Complaint description including property details	grievances detilas
11. Photo Uploaded	
	Signature
	Mobile No.: 8888888899
	Telephone No.:
	Email-ID :
	anand@gmail.com;

5. Now user can log in into the system by clicking the log in button.

.ogIn			0
	User ID		
	Password		
	Enter Image		
		D2RN3	
		Submit Reset Forgot Password	

6. Now the applicant should enter the user name and password in the log in page.

SPECIAL TASK FORCE ENFORC	
In the new applicant should Cick on "Register complaint" Button and the aid user or the directly instance of the "time cogin" button. On cicking "Register Complaint" Button is appear on the arreen which is to be filled up by the applicant and ensure that all mandatory fields are filled up. On cicking "Register Complaint" Button, a turn will appear on the arreen which is to be filled up by the applicant and ensure that all mandatory fields are filled up. On cicking "Register Complaint" Button, a turn will appear on the arreen which is to be filled up by the applicant and ensure that all mandatory fields are filled up. On cicking the filled up the form the applicant music create hanker "User name" and "password" for further action. After filling up the form the applicant music create hanker "User name" and "password" for further action. Anse the applicant should enter the user mems and password in the lag in page. The applicant can assist to direct the "Bar print Reference Buttant". Are changing the password the applicant certification by choing on "Www Status Buttant". A for changing the password the applicant certification of "Change Plassword Button" to change the sessord. On applicant forgets password the registered musiled of the applicant. On applicant forgets password will be sent to the registered musiled of the applicant.	Uner ID ESSECCION Passement Treiser Dregge Saterat Reset. Forget Passeuret

8. If applicant forgetspassword, a new password can be generated by clicking on "Forgot Password Button". New password will be sent to the registered email-id of the applicant.

	Form	at Decemord	
	roig	00 Password	
Use	r ID		
Nar	ne		
Em	ail ID		

9. The applicant can see status of his/her application by clicking on "View Status Button".

	SPECIAL TASK FORCE ENFORCEMENT DRIVE
HOME	Welcome 888888899
REPRINT REFERENCE	
NEW GRIEVANCE UPDATE PROFILE	
CHANGE PASSWORD	View Status
SIGN OUT	

10.To reprint in reference one can click on "Re-print Reference Button".



11.Applicant can register new complaint by clicking "New Grievance" button. Following screen is displayed.

0	SPECIAL TASK	FORCE ENFORCEMENT	DRIVE
HOME VIEW STATUS REPRINT REFERENCE NEW GRIEVANCE	Ourry Proforms Fr	tainant * (STF) Enforcement Drive fainant * Exit Name Last Name Forme Forme Forme Forme Forme	
UPDATE PROFILE	Address of cor	opininant *	
NIGN OUT	New Grievance	ennale ennalmane	
	Button		
	Email ID *	-Select	-
	Type of Comp 7. Investigation of about complain 8. Other and Mon	aint * sinn (*) f organization at * dal Officer *	•

12. Applicant can update his/her name, mobile number and gender by clicking "Update Profile" button. Following screen is displayed.

	SPECIAL TASK FORCE	ENFORCEMENT DRIV
Ihi Development Authority		
HOME		UPDATE PROFILE
VIEW STATUS	Name of completenest	Adapt
REPRINT REFERENCE	Mame of complamant Mobile No	880888899
NEW GRIEVANCE	Gender	Male Female
UPDATE PROFILE		Change
CHANGE PASSWORD		
SIGN OUT		

17. For changing the password the applicant can click on "Change Password Button" to change the password.

	SPECIAL TASK FORCE ENFORCEMENT DR
HOME VIEW STATUS REPRINT REFERENCE NEW GRIEVANCE	Old Password New Password Confirm Password
UPDATE PROFILE CHANGE PASSWORD SIGN OUT	Change Password