

दिल्ली विकास प्राधिकरण/ DELHI DEVELOPMENT AUTHORITY
कार्मिक शाखा-IV/ PERSONNEL BRANCH-IV
बी ब्लॉक कमरा नं. 315, आई एन.ए., विकास सदन, नई दिल्ली-110023
B-Block, 3rd Floor Room No. 315, Vikas Sadan, INA New Delhi.

FICNISED/09/RR/SED/2014/PB-IV
File No. 1212
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Dated: 09/4/2026

NOTICE

A copy of the latest draft Recruitment Rules for the posts of Staff Car Drivers in DDA, duly vetted by Legislative Department, has been uploaded on the website for the purpose of inviting comments from the stakeholders within 30 days from the date of publication of this notice. The comments, if any, may be submitted to this office within the stipulated period. The proposals for modification of RRs will be finalized after taking into consideration the comments received from the stakeholders.

It is further notified that any comments received after the expiry of 30 days from the date of publication of this notice shall not be entertained.


(Nidhi Kanojia)
Deputy Director (P)-IV

Copy for information to:

1. PS to Commissioner (Personnel).
2. PS to Director (P)-II.
3. Concerned HoD.
- ✓ 4. Dy. Director (Systems), with a request to upload this notice on the DDA website.
5. Notice Boards of DDA at Vikas Sadan, Vikas Minar and other offices of DDA.


Dy. Director (P)-IV

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, EXTRAORDINARY, PART II,
SECTION 3, SUB-SECTION (i)]

GOVERNMENT OF INDIA
MINISTRY OF HOUSING AND URBAN AFFAIRS

NOTIFICATION

New Delhi, the _____.

G.S.R.....(E).— In exercise of the powers conferred by clause (d) of sub-section (2) of section 56 of the Delhi Development Act, 1957 (61 of 1957), the Central Government, hereby makes the following rules regulating the method of recruitment to the posts of Staff Car Driver (Ordinary Grade), Staff Car Driver (Grade-II), Staff Car Driver (Grade-I) and Staff Car Driver (Special Grade) in the Delhi Development Authority, Ministry of Housing and Urban Affairs, namely :-

1. Short title and commencement.- (1) These rules may be called the Delhi Development Authority, Staff Car Driver (Ordinary Grade), Staff Car Driver (Grade-II), Staff Car Driver (Grade-I) and Staff Car Driver (Special Grade), Group 'B' and 'C' Posts, Recruitment Rules, 2025.

(2) They shall come into force on the date of their publication of the Official Gazette.

2. Application.- These rules shall apply to the posts as specified in column (1) of the Schedule annexed to these rules.

3. Number of posts, classification and level in pay matrix.- The number of the said posts, their classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the said Schedule.

4. Method of recruitment, age-limit, qualifications, etc.- The method of recruitment, age-limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said Schedule.

5. Disqualification.- No person, -

- (a) who has entered into or contracted a marriage with a person having a spouse living;
or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. Initial constitution.- The service rendered by the incumbents holding the post of Staff Car Drivers who were appointed on regular basis *vide* Delhi Development Authority's Resolution No. 70/93 dated the 08th June, 1993, 30/2002 dated the 21st January, 2002 and 37/2019 dated the 14th June, 2019 to the said posts before the commencement of these rules, shall be taken into account for the purposes of probation, confirmation, promotion, etc.

7. Power to relax. - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing and in consultation with the Competent Authority, relax any of the provisions of these rules with respect to any class or category of persons.

8. **Saving.** - Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of posts.	Number of posts.	Classification.	Level in pay matrix.	Whether selection post or non-selection post.	Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1. Staff Car Driver (Ordinary Grade).	43* (2024) *Subject to variation dependent on workload.	Group 'C', Non-Ministerial.	Level-2 in the pay matrix (Rs.19900-63200).	Non-selection.	Between 18 and 27 years of age. (Relaxable for the departmental candidates upto forty years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Lahaul and Spiti District and Pangi Sub- Division of Chamba District of Himachal Pradesh and the Union territories of Ladakh, Andaman and Nicobar Islands and Lakshadweep.	Essential: (i) 10 th class pass from a recognised Board; (ii) possession of a valid driving license for motor car; and (iii) experience of driving a motor car for minimum three years. Desirable Qualification: Knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicle). Note 1: Qualifications are relaxable at the discretion of the competent authority, for reasons to be recorded in writing, in the case of candidates otherwise well qualified. Note 2: The qualifications regarding experience are relaxable at the discretion of the competent authority, for reasons to be recorded in writing, in the case of

						<p>candidates belonging to the Scheduled Castes or the Scheduled Tribes, if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p>
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(8)	(9)	(10)	(11)	(12)	(13)
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion or by deputation/absorption, grades from which promotion or deputation/absorption to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which the Union Public Services Commission is to be consulted in making recruitment.
<p>1. Age – yes.</p> <p>2. Educational qualifications – yes, to extent indicate under column (7).</p>	<p>Two years for direct recruitment.</p> <p>Note: There shall be a mandatory induction training of at least two weeks duration successful completion of probation as prescribed by the Central Government.</p>	By promotion, failing which by deputation and failing both by direct recruitment.	<p>Promotion:</p> <p>Promotion from Delhi Development Authority employees in level-1 in the pay matrix (Rs. 18000-56900) with three years' regular service in the grade and having educational qualifications and experience as mentioned in column (7).</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than</p>	<p>Group 'C' Departmental Promotion Committee (for considering promotion) consisting of :-</p> <ol style="list-style-type: none"> 1. Director (Personnel) – Chairperson; 2. Deputy Director (Personnel)-IV – Member; 3. Representative of Scheduled Castes or Scheduled Tribes, nominated by Vice-Chairman, Delhi Development Authority– Member; 4. Deputy Chief Accounts Officer – Member; 5. Deputy Director 	Not applicable.

			<p>half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed service.</p> <p>Deputation (including short-term contract):</p> <p>Officer of the Central Government or State Governments or Union territory Administrations,-</p> <p>(a) (i) holding analogous post on a regular basis in the parent cadre or department; or</p> <p>(ii) with three years' service rendered after appointment to the post on a regular basis in level-1 in the pay matrix (Rs. 18000-56900) or equivalent in the parent cadre or department; and</p> <p>(b) possessing the qualifications and experience prescribed for direct recruits under column (7).</p> <p>Note 1: The period of deputation (including short-term contract) including the period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or other organisation or department of the Central Government shall ordinarily not exceed three years.</p> <p>Note 2: The</p>	<p>(Confidential Report) - Member.</p> <p>Group 'C' Departmental Confirmation Committee (for considering confirmation) consisting of:-</p> <ol style="list-style-type: none"> 1. Director (Personnel) - Chairman; 2. Deputy Director (Personnel)-IV - Member; 3. Representative of Scheduled Caste or Scheduled Tribe nominated by Vice Chairman, Delhi Development Authority- Member; 4. Concerned Head of Department- Member; 5. Deputy Director (Confidential Report) - Member. 	
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			maximum age-limit for appointment by deputation (including short-term contract) shall be not exceeding fifty-six years as on the closing date of receipt of applications.		
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(1)	(2)	(3)	(4)	(5)	(6)	(7)
Staff Car Driver (Grade-II).	44* (2024) *Subject to variation dependent on work load.	Group 'C', Non-Ministerial.	Level-4 in the pay matrix (Rs.25500-81100).	Non-selection.	Not applicable.	Not applicable.

(8)	(9)	(10)	(11)	(12)	(13)
Not applicable.	Not applicable.	By promotion.	<p>Promotion:</p> <p>Staff Car Driver (Ordinary Grade) in level-2 in the pay matrix (Rs. 19900-63200) with nine years' regular service in the grade and have passed trade test specified by the State Government or the Union territory administrations.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed service.</p>	<p>Group 'C' Departmental Promotion Committee (for considering promotion) consisting of:-</p> <ol style="list-style-type: none"> 1. Director (Personnel) – Chairperson; 2. Deputy Director (Personnel)-IV -Member; 3. Representative of Scheduled Castes or Scheduled Tribes nominated by Vice-Chairman, Delhi Development Authority-Member; 4. Deputy Chief Accounts Officer-Member; 5. Deputy Director (Confidential Report) – Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)
3. Staff Car Driver (Grade-I).	50* (2024) *Subject to variation dependent on work load.	Group 'C', Non-Ministerial.	Level-5 in the pay matrix (Rs.29200 – 92300).	Non-selection.	Not applicable.	Not applicable.

(8)	(9)	(10)	(11)	(12)	(13)
Not applicable.	Not applicable.	By promotion.	<p>Promotion:</p> <p>Staff Car Driver (Grade-II) in level-4 in the pay matrix (Rs. 25500-81100) with six years of regular service in the grade or with a combined service of fifteen years in the Staff Car Driver (Grade-II) and Staff Car Driver (Ordinary Grade) and have passed trade test specified by the State Government or the Union territory administrations.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two year, whichever is less and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed service.</p>	<p>Group 'C' Departmental Promotion Committee (for considering promotion) consisting of:-</p> <ol style="list-style-type: none"> 1. Director (Personnel) – Chairperson; 2. Deputy Director (Personnel)-IV-Member; 3. Representative of Scheduled Castes or Scheduled Tribes nominated by Vice-Chairman, Delhi Development Authority-Member; 4. Deputy Chief Accounts Officer-Member; 5. Deputy Director (Confidential Report) – Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)
4. Staff Car Driver (Special Grade).	07* (2024) *Subject to variation dependent on workload.	Group 'B', Non-Ministerial.	Level-6 in the pay matrix (Rs.35400-112400).	Non-selection.	Not applicable.	Not applicable.

(8)	(9)	(10)	(11)-	(12)	(13)
Not applicable.	Two years.	By promotion.	<p>Promotion:</p> <p>Staff Car Driver (Grade-I) in level-5 in the pay matrix Rs. (29200-92300) with six years of regular service in the grade.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed service.</p>	<p>Group 'B' Departmental Promotion Committee (for considering promotion) consisting of:-</p> <ol style="list-style-type: none"> 1. Commissioner (Personnel)-Chairperson; 2. Director (Personnel)-Member; 3. Representative of Scheduled Castes or Scheduled Tribes nominated by Vice-Chairman, Delhi Development Authority-Member; 4. Concerned Head of Department-Member. 	Not applicable.