

DELHI DEVELOPMENT AUTHORITY
PERSONNEL BRANCH - III
B-316, B-Block, 3rd Floor,
INA Vikas Sadan, New Delhi - 110023



दिल्ली विकास प्राधिकरण
कार्मिक शाखा - 3
बी-316, बी-ब्लॉक, तृतीय तल,
आई.एन.ए. विकास सदन, नई दिल्ली - 110023

E. O. No. : 590

Date: 15/9/2025

Establishment Order

Consequent upon qualifying the Limited Departmental Examination-2025 for the post of Stenographer Grade 'C'/PA held on 20.06.2025 and subsequent typing speed test re-conducted on 09.09.2025, the Finance Member, DDA, being the Appointing Authority, is pleased to notionally promote Mrs. Neha, Stenographer Grade 'D' to the post of Stenographer Grade 'C'/PA, under the 50% Limited Departmental Test Quota in the Pay Band-2 Rs. 9300-34800 with Grade Pay of Rs. 4600/- (Revised to Level -7 in the pay matrix as per 7th CPC).

2. Mrs. Neha will be placed in the seniority list of Stenographer Grade-C/PA as per her seniority with respect to her juniors. The pay of Mrs. Neha will also be fixed accordingly but she will not be entitled for any arrears of pay and allowances for the intervening period.

3. The above official may exercise option for fixation of pay under FR-22(I)(a)(1) within 30 days from the date of issue of this order. The officials who are already drawing pay in the Pay Band-2 Rs. 9300-34800 with Grade Pay of Rs. 4600/- (Revised to Level -7 in the pay matrix as per 7th CPC) under ACP/MACP scheme will not be allowed any financial benefits as regard fixation of pay on promotion.

4. Mrs. Neha will continue to work at her present place of posting (i.e. O/o SE/ECC-2, Minar) till further orders.

This is issued with the approval of competent authority.

Personnel Branch


(Raman Khanna)
Dy. Director (P) - III

No. PERS/PIII/0010/2024/F2/-AD(I)-(P)-III/2002

Date: 15/9/2025

Copy to:-

1. OSD to V.C., DDA,
2. Commissioner-Cum-Secretary, DDA.
3. Chief Accounts Officer, DDA.
4. SE/ECC-2, Vikas Minar
5. Dy. Director-Vig.-I/CR Cell/Systems, DDA.
6. PS to FM/PC(Pers.)/Commissioner(Pers.), DDA.
7. AO-(Estt.)NG-IV/Concerned DDO, DDA.
8. AD(PMIS), DDA, with the request to upload this on DDA's website.
9. All Officials Concerned,
10. Guard File/E.O. Book/Personal Files.

