

DELHI DEVELOPMENT AUTHORITY
PERSONNEL BRANCH - III
B-316, B-Block, 3rd Floor,
INA Vikas Sadan, New Delhi - 110023



दिल्ली विकास प्राधिकरण
कार्मिक शाखा - 3
बी- 316, बी- ब्लॉक, तृतीय तल,
आई.एन.ए. विकास सदन, नई दिल्ली - 110023

No. F1(13)2018/PB-III/T.T/JSA/ 3115

Date: 10/7/2026

CIRCULAR No. 52 - 2026

In continuation to this office Circular No. 28/2026 dated 08.05.2026 & 46/2026 dated 29.06.2026 regarding conduct of type-writing test on computer for those Junior Secretariat Assistants who have not qualified type-writing test in Hindi/English at the prescribed speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH on an average of 5 key depressions for each word) respectively.

2. All such JSAs who have not passed the Type-writing test so far are directed to mandatorily appear in the said type-writing test.

3. It is also notified that the Type-writing test has been scheduled on 13.07.2026 (10:00 A.M. onwards) at Computer Training Room of DDA situated in C-1/317, Third Floor, Vikas Sadan. The batch wise list of officials along with time has been enclosed herewith.

4. The typing test will be conducted in Soni Typing-Tutor Software. The Typing Speed Test duration is 10 minutes at the speed of 35 w.p.m in English or 30 w.p.m. in Hindi.

This is issued with the approval of the Competent Authority.

4/ah
10/7/26

(Pushap Lata Handa)
Dy. Director/PB-III

Copy forwarded to:

1. All Sections Heads/Divisional Heads for bringing it to the notice of the officials working under them.
2. DD(Systems) with request to upload the same on DDA's website.
3. Notice Board.

me/cent
10/7/26
Asst. Director/PB-III

Batch-1(10:00 AM)				
Sr. No.	Name	Father's Name	Place of Posting	Contact No.
1.	Akash Gupta	Late Sh. Anand Prasad	LAB Rohini	7982374487
2.	Bablu Kasana	Late sh. Jagat Singh	Horticulture Division-IX vide EO No.231 dated 22.03.2023	9953740020
3.	Deepa	D/o Late Sh. Narender Kumar	PC (Hort. /LS) (DDHD-10)	8287057609
4.	Deepak Kaushik	Late Sh. Mahesh Pal Sharma	Dir. Landscape	8532893018
5.	Deepak Kumar	Manmohan	PB-V	9911072787
6.	Deepak Makhija	Lt Sh. Suresh Kumar Makhija	SPD-01	9999200018
7.	Dherendar	Late Sh. Jawahar Singh	R&D Vikas Minar	8630076680
8.	Durvesh	Lt. Sh. Omvir Singh	Digitization Cell	9718935903
9.	Hamraj	Late Sh. Trivender Singh	Principal Commissioner (Pers.)	8800318842

Batch-2(11:00 AM)

Sr. No.	Name	Father's Name	Place of Posting	Contact No.
1.	Ishwar Sharma	Balraj Sharma	Electrical Division-4	8920321054
2.	Jai Kumar	Late Sh. Satbir Singh	Sr Arch Dwarka HUPW	9802150812
3.	Jony Jakhar	Lt. Sh. Balwan Singh	DMD-6	9625121298
4.	Manisha	Late Sh. Sandeep	Electrical Division-4	9671056530
5.	Manish	Lt. Sh. Ajit Singh	Director Plg. Zone-D, Vikas Minar	9643293123
6.	Nishant Malik	Lt. Sh. Sukhbir Malik	SA&GR	8076711301
7.	Nitin Kumar Singh	Lt. Sh. Virender Singh	Housing	9899961433
8.	Pankaj Belwal	Lt. Sh. Keshav Dutt Belwal	Director (Estt.) Work charge, Vikas Minar	9971997782
9.	Parvesh Kumar	Balbir Singh	PMAY	9210046363



Batch-3(12:00 PM)				
Sr. No.	Name	Father's Name	Place of Posting	Contact No.
1.	Pinku Dass	Lt. Sh. Mahabir Singh	VC-Sectt.	8130584800
2.	Pradeep Kumar	Lt. Sh. Om Prakash	HUPW/Coord.	9818230017
3.	Pradeep Singh	Late Sh. Gabbar Singh	LIG/Housing	9315868472
4.	Rahul Ray	Lt. Sh. Subhash Ray	LMIS	9971161498
5.	Rahul Singh	Lt. Sh. Yogender Singh	Pension-III	8527924093
6.	Raj Kumar	Late Sh. Mani Ram	Director (CL)	9871793809
7.	Rajesh Kumar	Lt. Sh. Hem Chander	LM/North Zone	9896787904
8.	Rohit Sindhu	Lt. Sh. Raj Pal Sindhu	RMD-3	9212456770
9.	Sachin Kumar	Late Sh. Satendra Pal singh	Institutional Land	9719575278

Batch-4(02:00 PM)

Sr. No.	Name	Father's Name	Place of Posting	Contact No.
1.	Sandeep Kumar	Late Sh. Lekhram	Housing	7983037370
2.	Sanjay Dayal	Lt. Sh. Prabhu Dayal	Housing	9968058058
3.	Sarita	Sh. Rohit	U/P PB-III	9899217343
4.	Satya Prakash	Ram Parkash	AO/ Cash Main	9958966680
5.	Shubham Bhatt	Late Sh. sachinder Prasad Bhatt	U/P PB-III	9582165109
6.	Shiv Kumar	Lt. Sh. Jaishree	Dy. Director (LMC)	* 7011644689
7.	Somvir Panwar	Late Sh. Mahender Panwar	VC Office	9711128823
8.	Sonu Kumar	Lt. Sh. Gyan Chand	Sr. AO/ Legal	9818761509
9.	Sumit Kumar	Late Sh. Rajvir Singh	Addl CLA	9999899309

Batch-5(03:00 PM)

Sr. No.	Name	Father's Name	Place of Posting	Contact No.
1.	Vijay Kumar	Sh. Shiv Charan	Vigilance	9911206004
2.	Vikas Rana	Late Sh. Ishwar Singh	RMD-08	8800319845
3.	Vinod	Shri Krishan	Director (Plg) Rohini	9643293939
4.	Vishal Vats	Lt. Sh. Shyam Sunder Sharma	Internally transferred to HAC record room	8800356968
5.	Yadram	Lt. Sh. Ram Prasad	PB-V	9650706536
6.	Yogesh Kumar Tyagi	Lt. Sh. Tejpal Singh Tyagi	EMD-2	8510099806