

For DDA's website

DELHI DEVELOPMENT AUTHORITY
VIKAS SADAN, INA, NEW DELHI-110023

**SUBJECT:- ENGAGEMENT OF HONORARY SECRETARIES FOR
BIG PARKS IN DIFFERENT ZONES OF DDA.**

DDA proposes to engage retired Group 'A' or equivalent officers from Civil/Defence services as Honorary Secretaries for various parks as detailed below:


The applicant may apply for the parks in the near vicinity of their residence. Following is the scope of works/ responsibilities of the Honorary Secretaries:-

1. To look after the cleanliness and upkeep of parks.
2. To create public awareness by informing visitors regarding cleanliness, value of plants/trees and public amenities inside the park.
3. To check the security deployed by DDA in parks.
4. To motivate the site staff and public for better upkeep of parks.
5. To have proper coordination and interaction with site staff and visitors to park.

The Honorary Secretaries will be paid an honorarium of Rs.5000/- per month plus Rs.1000/- towards telephone charges only. The application format and lists of parks is enclosed.

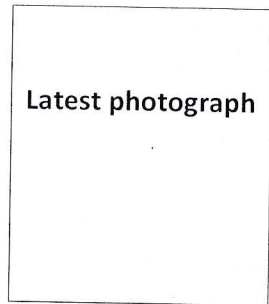
The interested candidate may apply by e-mail to personnelbranch1@dda.org.in latest by 5.00PM on 15.03.2019. The age of applicant should not exceed 65 years as on the last date of receipt of applications. No queries in this regard, either by e-mail or phone etc. shall be entertained.

Encl:- Format of Application and details of parks.


Commissioner (Personnel)

ANNEXURE-1

APPLICATIONS FOR THE POST OF HONORARY SECRETARY (PARK) OF DDA



1. Name: _____
2. Father's Name: _____
3. Date of Birth : _____
4. Mobile Number: _____
5. Gender: _____
6. Qualifications : _____
7. Date of retirement with Deptt./Ministry
& post held at the time of retirement: _____
(Attach copy of PPO).
8. Correspondence Address: _____

9. Park mentioned in the list near to your residence: _____

10. Experience, if any in the
Management of Parks,
Green Areas etc. : _____

Signature of applicant

Additional List of DDA Parks

| Zone | Sl.No. | Name of the park/location |
|-------------|--------|---|
| South Zone | 1. | Distt.Park Aastha Kunj, Nehru Place |
| | 2. | Distt.Park R-Block GK-I |
| | 3. | Distt.Park at Hauz Khas |
| | 4. | Rose Garden Park at Hauz Khas |
| | 5. | Distt.Park at Pul Prehladpur |
| | 6. | Distt.Park at Siri Fort |
| | 7. | DDA Park, J Block, Saket |
| East Zone | 8. | Park at Mayur Vihar Ph-I near Anand Lok |
| | 9. | Ashoka Park opp.New Friends Colony |
| | 10. | Hanuman Vatika Park, Dilshad Garden |
| West Zone | 11. | Deer Park at Vivek Vihar |
| | 12. | Park at Sector-05, Dwarka |
| | 13. | Plaza Park at Sec.06, Dwarka |
| | 14. | Distt.Park & Lake G-17 at Paschim Vihar |
| | 15. | Distt.Park at Janak Puri B-Block |
| | 16. | Distt.Park Inder Puri |
| | 17. | Distt. Park Vikas Puri |
| | 18. | District Park, Hasthal Part I & II |
| North Zone | 19. | Distt.Park Sandesh Vihar Pitam Pura |
| | 20. | Distt.Park Ram Swaroop Thakur Dass wala Bagh, Shalimar Bagh |
| | 21. | Distt.Park (Lala wala Bagh)Pitam Pura |
| | 22. | Ashoka Garden Park at Ashok Vihar Ph-IV |
| | 23. | Ashok Garden, Ashok Vihar |
| Rohini Zone | 24. | Distt.Park Avantika Rohini, Sec.1 |
| | 25. | Park Zalidar Wala Bagh, Sec.19, Rohini |
| | 26. | District Park, Sector-19(Baba Wala Bagh) |
| | 27. | District Park, Sector-20, Rohini |