

DELHI DEVELOPMENT AUTHORITY
VIKAS SADAN, I.N.A., NEW DELHI-110023.
(Website <http://www.dda.org.in>)
Advertisement No.

DDA invites applications for engagement of Retired Officials from Central/State Government/Central Autonomous Bodies as Consultant at the level of Naib Tehsildar and AD(Survey) on contractual basis initially for a period of one year, extendable further depending upon the requirement of DDA and performance of the candidate. The details of Nos. of posts are as under:

Sl. No	User department of DDA	Category of consultant	No. of Consultants Required (Tentative)	Qualification and Experience	Service as AD(Survey)/ Naib Tehsildar or equivalent	Upper age Limit as on application closing date	Minimum Grade Pay at the time of Retirement.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	S&S-II branch of LM Department	Assistant Director (Survey)	01	Diploma or Two years National Trade Certificate in Surveying from a recognized institute or equivalent with eight years experience in physical survey or demarcation of land and such relevant work	3 Years	63 Years	Rs. 4600/- (7 th CPC)
2.	S&S-II branch of LM Department	Naib Tehsildar	05	Minimum 20 years of Experience in Revenue Work of DDA Land/Government of the National Capital Territory of Delhi.	3 Years	63 Years	Rs. 4200/- (7 th CPC)

The consultants appointed will be given remuneration/fee, Transport allowance, mobile phone facilities and holidays according to P & C (P) circular No. 23 dated 05.12.2018 (Terms & Condition No. 7 (c)) and F & E Circular No. 14/2013 dated 25.7.2013 as amended from time to time.

Instructions for candidates:

The candidate shall send his/her application in the prescribed format by E-mail/by speed post/by hand, addressed to **Dy. Director (P)-I, Vikas Sadan, I.N.A, New Delhi-110023 for AD(Survey) and Dy. Director (P)-IV, Vikas Sadan, I.N.A, New Delhi-110023 for Naib Tehsildar** so as to reach the office latest by 20/03/23. The envelope containing application must bear in Bold Letters "**Application for engagement of Consultant as AD(Survey) and Naib Tehsildar and also mention the Deptt. for which he is applying.**"

The candidates are requested to attach self-attested copies of their Academic/Professional qualification, Experience, last pay certificate, retirement notification and grading in the ACR/APAR for the last five years preceding their retirement. The grading should have been at least "**very good**" The candidate other than those of DDA are required to submit an undertaking on non-judicial Stamp paper of Rs. 10/- duly attested by the Notary public to the effect that no Vigilance case or departmental proceeding or criminal prosecution is contemplated or pending at the time of his/her retirement. If ACR/APAR grading is not available readily with the applicant, the same can be submitted at a later date, but before his/her engagement of Consultant as AD(Survey) and Naib Tehsildar.

[Handwritten Signature]
10/4/23

Sending application does not necessarily mean that the applicant shall be engaged as Consultant AD(Survey) and Naib Tehsildar. Only those candidates will be engaged who are found suitable as per the criteria devised by the DDA keeping in view the requirement of the work to be carried out. In this regard, no communication either by email or phone, etc. shall be entertained.

1. Desirable experience for consultant at the level of AD(Survey) and Naib Tehsildar

- a. Carrying out the land/revenue related work with respect to Management of land, Protection of land, assisting the user department, coordinating with various deptts/ Agencies, Encroachment Removal/ Demolition programmes, action against unauthorized construction in Development Area of DDA, coordinating with Legal Deptt. for Land related Court cases in District courts, Higher Court and Supreme Court, providing Litigation status, assisting Planning and Land Pooling Deptt. etc.

NOTE:

1. Please do not enclose any other document(s) other than scanned copy of PPO while sending the scanned copy of the application from at the above mentioned email ID. The applicant is required to produce the original/supporting documents at the time of interaction, if called.
2. Sending application through mail does not necessarily mean that the applicant shall be called for interaction. Only those candidates will be called for interaction who are found suitable as per the criteria devised by the DDA, keeping in view the requirement of the work to be carried out. No communication in this regard, either by e-mail or phone etc., shall be entertained.
3. The date, time and venue of the interaction will be intimated at a later date.
4. No TA/DA will be paid for attending the interview.
5. The Applicant must be having sound health and Medical Fitness Certificate to be submitted


Commissioner (Personnel)
Delhi Development Authority

Mail ID for applications of AD Survey consultant- personnelbranch1@dda.org.in
Mail ID for applications for Naib Tehsildar consultant- ddpb4@dda.org.in

Declaration to be Signed by the Candidate

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief and nothing material fact/information has been suppressed or concealed therefrom. If particulars mentioned by me are found false or incorrect at any stage, then my services shall be liable to be terminated without any notice and further action as deemed fit may also be taken against me.

Signature of Applicant

Place:

Date:

Note: Please submit your application in PDF/JPEG format only and do not attach any other document, except for scanned copy of PPO, with email as the same will be entertained only at the time of interaction, if called.