



**DELHI DEVELOPMENT AUTHORITY
POLICY & COORDINATION (PERSONNEL)
7th Floor, Block-B, Vikas Sadan, New Delhi**

No.: PERS/PACP/0005/2020/F1/POL-AD-P C(P)-Part(1)/ 160

Date: 24/08/2021

ORDER

The Finance Member, DDA has been pleased to modify the composition of the sub-committee constituted in 2011 to study the official touring requirement of various staff categories for the purpose of grant of FTA/FCA/MCA and re-constitute the same with the following composition:-

- | | | |
|---|---|--|
| 1. Director (Nazarat) – I | : | Chairperson |
| 2. Director (Personnel) – II | : | Member/Secretary |
| 3. Dy. Chief Accounts Officer (Pension) | : | Member
<i>(or any other officer of the same rank nominated by the CAO, DDA)</i> |
| 4. EO – III to EM, DDA | : | Member
<i>(or any other officer of the same rank nominated by the EM, DDA)</i> |

2. The Terms of Reference of the sub-committee shall be to examine demands for grant of FTA/FCA/MCA, as received from time to time from different staff cadres, and decide whether such demands are justified or not and if so under what categories these staff cadres be placed for grant of FTA/FCA/MCA. The sub-committee shall be required to submit its findings and recommendations for consideration of the higher-up committee chaired by the Finance Member, DDA.

(I.M. Khan)
Director (Personnel) – II

Copy to:-

1. Director (Nazarat) – I
2. Dy. CAO (Pension)
3. EO – III to EM, DDA
4. PS to FM, DDA