



DELHI DEVELOPMENT AUTHORITY
Personnel Branch-III
Room No. 316, Third Floor, B-Block,
Vikas Sadan, INA, New Delhi-110023.

No.F6(03)2019/PB-III/SSAExam/Part/1498

Dated: 15/10/2020

CIRCULAR NO: 88. /2020

Sub: Limited Departmental Examination-2020 for the post of Senior Secretariat Assistant (SSA).

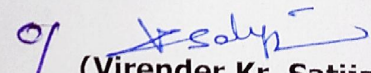
In Continuation to this office Circular No. 74 dated 25.06.2020, all the eligible candidates as mentioned at Annexure-A are directed to attend the online training/coaching programme for Paper I & II in on **17.11.2020 to 20.11.2020, 24.11.2020, 25.11.2020, 27.11.2020 & 01.12.2020 at 11.00 AM to 01.00 PM**(as per time schedule given in **Annexure-B**).

All the candidates are also directed to check their e-mail IDs as mentioned in **Annexure-A**. If the e-mail ids found wrong or intend to change later on, the same to be provided to training department under intimation to Personnel Branch-III.

Training schedule for computer literacy will be intimated later.

Encl: Annexure-A
Annexure-B

Copy To:-


(Virender Kr. Satija)
Dy. Director (P)-III


14/10/2020

1. All branch officers of the Authority with the request to bring the circular to the notice of the eligible employees working under them.
2. Dy. Director (Trg.) alongwith the list of candidate with their E-mail IDs.
3. Dy. Director (system) to arrange the computer training accordingly and to upload the above said circular on DDA's Web Site.
4. P.S. to Commissioner(P)/Director(P)-II
5. Notice Boards- Vikas Sadan, Vikas Minar etc.


Asstt. Director (P)-III


14/10/2020

①

Annexure-A

LIST OF JSAs FOR LIMITED DEPARTMENTAL EXAMINATION FROM JSA(LDC) TO SSA (UDC) FOR THE YEAR 2020
(EMAIL IDs OF JSAs FOR TRAINING PURPOSES)

Sr. No.	Name of the officials (Sh./Smt.)	Father's Name/Husband's Name	D.O.B.	Dt. Of initial Appointment in DDA	D.O.J. as JSA	Status of Typing Test	Present Place of Posting	Contact No.	E-mail ID
1	Ajay Kumar	Lt. Sh. Rati Ram	09.12.1980	10.09.2010	01.03.2015	Passed	F&E	9560485115	ajaysharma091280@gmail.com
2	Ajay Singh	Lt. Sh. Inder Pal Singh	13.08.1989	21.02.2011	10.03.2015	Passed	LSA-I	7835808019	13singhajay@gmail.com
3	Alok Mishra	Lt. Sh. Ramakar Mishra	26.06.1988	20.10.2010	11.03.2015	Passed	DMD-7(WD-15)	9582806884	everything002002@gmail.com
4	Amit Sehrawat	Sh. Satbir singh	20.01.1992	18.10.2013	18.10.2013	Passed	Hort. Divn. -V	9268520791	amitsehrawat1111@gmail.com
5	Anil Kumar	Lt. Sh. Azad Singh	15.05.1973	08.10.2010	10.03.2015	Passed	Bhalswa Golf Course	9654961514	manishdabas836@gmail.com
6	Anju Mann	Gaurav Chauhan	30.06.1991	18.10.2013	8 yrs 15.08.2013	Passed	SE/RCC-1	7827304438	anjugauravmann@gmail.com
7	Archna	Ashok Kumar	05.05.1963	22.09.2010	15.04.2015	Exempted	EE/Elec. Divn. - 9	9968970646	archnaanand1963@gmail.com
8	Arun Kumar	Lt. Sh. Ishwar Din	05.07.1982	21.10.2010	10.03.2015	Passed	H.S.2014-17	8802222824	arunkumarkureel82@gmail.com
9	Arun Saklani	Lt. Sh. Prabhu Lal	22.12.1991	28.02.2011	09.03.2015	Passed	Sr. Law Officer(LD)	8860755086	arunsaklani66@gmail.com
10	Arun Sharma	Rakesh Sharma	26.10.1989	23.09.2010	09.03.2015	Passed	Director(Hort.) NW	8860543520	arvsharma26@gmail.com
11	Arvind	Lt. Sh. Satbir Singh	05.04.1989	14.10.2013	14.10.2013	Passed	Plg. (Coordn.)	8287693218	arvindkaushik1487@gmail.com
12	Ashish Kumar	Lt. Sh. Ramesh Babu	03.11.1986	04.10.2010	10.03.2015	Passed	Dy. Dir.(Hort.) Divn.- 5	9910567465	ashish031186@gmail.com
13	Ashish Tomar	Sh. Ompal Singh	17.01.1990	18.10.2013	14.10.2013	Passed	Budget	9643071621	nikkumomar1103@gmail.com
14	Ashwani Kumar	Lt. Sh. Jai Prakash	10.06.1986	04.03.2008	10.01.2013	Passed	Dy. CAO(HQ)-I	9899776279	ashwanijoshi84@gmail.com
15	Ashwini Sharma	Lt. Sh. Brahm prakash	25.04.1987	03.09.2010	10.03.2015	Passed	Work Audit Cell-I	9711676500	sharmashu137@gmail.com

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Annexure - 'A'

LIST OF JSAs FOR LIMITED DEPARTMENTAL EXAMINATION FROM JSA(LDC) TO SSA (UDC) FOR THE YEAR 2020
(EMAIL IDs OF JSAs FOR TRAINING PURPOSES)

Sr. No.	Name of the officials (Sh./Smt.)	Father's Name/Husband's Name	D.O.B.	Dt. Of initial Appointment in DDA	D.O.J. as JSA	Status of Typing Test	Present Place of Posting	Contact No.	E-mail ID
16	Chetan Sharma	Lt. Sher Singh	22.02.1988	01.09.2014	01.09.2014	Passed	LAB(Rohini)	8802201907	s.chetan84@hotmail.com
17	Chhatapati Gautam	Lt. Sh. Bhajan Lal	11.07.1987	20.02.2014	20.02.2014	Passed	LD(Coordn.)	9540899373	007gutam@gmail.com
18	Dhani Ram	Lt. Sh. Gyasi Ram	D.O.R. 31.01.2024	24.08.2010	10.03.2015	Exempted	AO(Admn.) Vigilance	8860567060	drgautam1401@gmail.com
19	Dharmendra Singh	Lt. Sh. Om Prakash	21.04.1983	03.09.2010	16.04.2015	Passed	Sr. AO(PE)	9873920898	dharmendrateotia1983@gmail.com
20	Dharmendra Singh	Lt. Sh. Jawahar Singh	01.01.1989	13.09.2010	01.03.2015	Passed	AO(NG)-IV	8826020777	dharmendergulliya2@gmail.com
21	Dilip Kumar	Lt. Sh. D.N.Mahto	05.05.1981	07.09.2010	10.03.2015	Passed	Pension Cell-III	9958635363	dilip5279211@yahoo.com
22	Dinesh Kumar	Lt. Sh. charan Singh	10.04.1983	21.10.2010	09.03.2015	Passed	Legal Cell	8920660025	dk5174019@gmail.com
23	Dinesh Kumar	Lt. Sh. Jai Prakash Sharma	29.01.1972	26.10.2010	09.03.2015	Exempted	Senior Law Officer	9971666815	kaushikdinesh95@gmail.com
24	Dushyant Kumar	Lt.Sh. Bhagwan Singh Nimesh	07.07.1979	21.10.2010	11.03.2015	Passed	Sr. Arch. (EZ)	7428205907	dushyant.nimesh2010@gmail.com
25	Hemant Tanwar	Lt. Sh. Rakesh Kumar	11.09.1985	07.09.2010	10.03.2015	Passed	Cash Main	9313139758	tanwarhemant85@gmail.com
26	Jai Kumar Sharma	Sh. Rameshwer Dass Sharma	05.10.1964	03.01.1985	01.12.2014	Exempted	Housing/LAB/LIG	9871654710	jai64sharma@gmail.com
27	Jai Prakash	Lt. Sh. Sukh Lal	01.03.1983	06.09.2010	01.03.2015	Passed	CAU/NZ	9810653334	jaiprakash1383@gmail.com
28	Kamal	Lt. Sh. Heera Lal	08.11.1988	30.09.2010	10.03.2015	Passed	Hort. Divn. - X,	8506854959	kumarkamal594@gmail.com
29	Kamlesh Kumar	Lt. Sh. Chandu Lal	11.07.1980	06.09.2010	15.03.2015	Passed	LAB(Resdl.)	8882092350	kkamlesh1107@gmail.com
30	Khyal Dutt Sharma	Lt. Sh. Damodar Sharma	12.11.1974	31.08.2010	01.03.2013	Exempted	CWG Divn.-I	9818133044	kdutt1166@gmail.com
31	Krapal Singh Bisht	Lt. Sh. Dev Singh	18.03.1979	16.09.2010	15.04.2015	Passed	PB-III	8826487798	rs.kripal@gmail.com

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32	Krishan Kumar	Lt. Sh. Mahavir Singh	06.10.1985	13.10.2010	09.03.15	Passed	CAU(Rohini)	9729862873	kkumarkrishan1985@gmail.com
33	Mahesh Chand Meena	Sh. Kalyan Sahay Meena	07.07.1977	09.03.2009	10.03.2015	Passed	Housing/LAB/LIG	9013290012, 8769831010	mahesh77meenadda@gmail.com
34	Mahi Pal	Lt. Sh. Braham Dutt Kaushik	02.01.1977	08.09.2010	15.04.2015	Passed	DCC 3(CC-17)	9810229725	mahipalkaushik110@gmail.com
35	Mani Shankar	Lt. Sh. Rajeshwar Singh	02.07.1981	01.09.2010	10.03.2015	Passed	CVO	9013554410	manishanker111@gmail.com
36	Manish Kumar	Lt. Sh. Anand Swrup	04.10.1983	13.09.2010	10.03.2015	Passed	AO (Cash) Main	9811935970	manishkumardda@yahoo.com
37	Manisha Srivastava	Anand Srivastava	25.10.1990	05.02.2014	05.02.2014	Passed	SA& GR	9971177974	srivisha2510@gmail.com
38	Manoj Kumar	Lt. Sh. Kishan Pal Singh	10.04.1982	08.10.2010	09.03.2015	Passed	Electrical Divn.-5	9810135467, 8448007906	k.m.9810198101@gmail.com
39	Mohammad Hasan	Lt. Sh. Ahmed Raza	09.12.1981	13.09.2010	16.04.2015	Passed	Asstt. Dir. To CE(Project)	8826196475	hasan.sonu404@gmail.com
40	Mohit	Lt. Sh. Inder Pal	25.05.1988	01.02.2011	09.03.2015	Passed	P&C(P)	9910840660	robinhood.hood00@gmail.com
41	Mohit Kumar	Lt. Gokul Chand Sharma	01.07.1990	10.03.2011	15.03.2015	Passed	SLO/LM/DC	9557759199, 8077000000	sharmamohir444@gmail.com
42	Mukesh Kumar	Lt. Sh. Maya Ram	01.05.1980	05.10.2010	10.03.2015	Passed	Commr.-cum-Sec.	9958289676	mukeshrajiya111@gmail.com
43	Munish Kumar	Lt. Sh. Des Raj	15.02.1988	10.09.2010	09.03.2015	Passed	PB-I	9990495740	munish.kumar88@gmail.com
44	Nareish Bisht	Dhyan Singh Bisht	18.09.1988	27.01.2011	09.03.2015	Passed	FM	9899809150	nareshbishtdda@gmail.com
45	Naveen Kumar	Lt. Sh. Babu Ram	15.12.1990	11.02.2011	10.03.2015	Passed	Cash Main	7503331060	navin.it009@gmail.com
46	Naveen Kumar	Sh. Omprakash	12.04.1990	18.10.2013	18.10.2013	Passed	SE/HCC-2	7838186938	naveenkumar21014@gmail.com

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Annexure - A'

LIST OF JSAs FOR LIMITED DEPARTMENTAL EXAMINATION FROM JSA(LDC) TO SSA (UDC) FOR THE YEAR 2020
(EMAIL IDs OF JSAs FOR TRAINING PURPOSES)

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47	Neeraj Jain	Lt. Sh. Mahesh Kumar	30.09.1978	10.09.2010	10.03.2015	Passed	AO/NG-II	9212202760	neerajjainsnp@gmail.com
48	Nitin Kumar Sharma	Lt. sh. Santosh	10.03.1990	22.10.2010	10.03.2015	Passed	Housing	9560016689	npsharma6689@gmail.com
49	Pankaj Kumar Khatri	Sh. Surender Khatri	06.02.1990	18.10.2013	18.10.2013	Passed	AE-III CE*	9990795999	pkkhatri8085@gmail.com
50	Parkash Veer	Lt.Sh. Sukhpal Singh	26.06.1972	27.08.2010	10.03.2015	Exempted	Director (Vig.)-II	8800118987	parkashveerdda@gmail.com
51	Pinky Rani	Dev Kumar	12.12.1989	02.12.2013	02.12.2013	Passed	Dy. Dir. (RTI)	8800427951	refused for training as she resigned from service.
52	Piyush Kumar Rao	Lt. Sh. Lala Ram Rao	01.08.1987	22.02.2011	10.03.2015	Passed	R&D(System)	7982046086	yashrai809@gmail.com
53	Preeti Vats	Piyush Sharma	01.01.1991	14.10.2013	14.10.2013	Passed	Dy. Director (CE)	9953720970	vatspreeti666@gmail.com
54	Rafeek Ansari	Lt. Sh. Alamgiri Ansari	31.08.2047	24.10.2013	17.10.2013	Passed	Commr.-cum-Sec.	9990020153	rfa887@gmail.com
55	Rahul Pratap Singh	Lt. Sh. Vijay Singh	30.07.1990	07.03.2011	10.03.2015	Passed	Commr. (LM)	9810339796	rs64215@gmail.com
56	Rajender Kumar Meena	Kailash Chand Meena	31.07.2041	05.03.2009	09.03.2015	Passed	Old Scheme Branch	9958075721	rajendermeena.6781@gmail.com
57	Rajender Singh	Sh. Balbir Singh	11.12.1983	18.10.2010	10.03.2015	Passed	RPD-12	9891668690	rajendersinghdda@gmail.com
58	Rajesh Meena	Sh. Jagdish Prasa Meena	28.12.1986	23.03.2009	23.08.2012	Passed	SLO Engg.	8505879682, 9718179682	meenarajesh1230@gmail.com
59	Rakesh Kumar Sharma	Sh. H.C.Sharma	15.09.1969	27.07.1988	28.02.2013	Exempted	PB-IV	9968441262	rakeshsharma151969@gmail.com
60	Ratan Pal Singh	Rajender Prasad	09.12.1981	20.10.2010	10.03.2015	Passed	Sr. AO/CAU/SZ	9555999429	ratanpalsingh29@gmail.com
61	Rauf Ahmed	Lt. Sh. Amir Ahmed	18.01.1984	10.09.2010	15.04.2015	Passed	DD(Lands)	9953468146	raufzeej@yahoo.com

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Annexure - 'A'

LIST OF JSAs FOR LIMITED DEPARTMENTAL EXAMINATION FROM JSA(LDC) TO SSA (UDC) FOR THE YEAR 2020
(EMAIL IDs OF JSAs FOR TRAINING PURPOSES)

Sr. No.	Name of the officials (Sh./Smt.)	Father's Name/Husband's Name	D.O.B.	Dt. Of initial Appointment in DDA	D.O.J. as JSA	Status of Typing Test	Present Place of Posting	Contact No.	E-mail ID
62	Ravinder Kumar	Lt. Sh. Net Ram	30.08.2037	27.08.2010	16.04.2015	Passed	Dir. (Finance)	8800677847	r.mandis03@yahoo.com
63	Ravinder Singh	Lt. Sh. Bishamber Nath	18.01.1970	21.09.2010	09.03.2015	Exempted	AO/Esh. /NG-III	9718376759	ravi18sandhu@gmail.com
64	Rishab	Lt. Sh. Ompal Singh	02.09.1991	17.09.2010	09.03.2015	Passed	Commr. (LD)	9555296654	rishab0215@gmail.com
65	Rohit	Lt. Sh. Daya Chand	14.01.1988	11.10.2010	10.03.2015	Passed	Accounts Officer(Pension)	9810998830	rohitkumarkaim@gmail.com
66	S.Mohd.Sajid Suhail	Lt. Mohd. Suhail	06.03.1988	21.10.2010	10.03.2015	Passed	SFS Housing	9811320323	s.sohel2048@dda.gov.in
67	Sachin Mor	Sh. Surender Singh	06.04.1991	18.10.2013	14.10.2013	Passed	Addl. Commr. (Plg.)-I	7015544990	sachinmor938@gmail.com
68	Sagar	LT. Sh. Jagdish Kumar	06.08.1988	14.02.2011	10.03.2015	Passed	LAB(Rohini)	9718265459	sagarashu88@gmail.com
69	Sandeep Kumar	Lt. Sh. Babu Lal	04.09.1981	12.10.2010	28.02.2015	Passed	Sports Wing	9718340707	sk2720001@gmail.com
70	Sanjay Kumar	Lt. Sh. Rajbir Singh	12.06.1968	18.08.1989	01-04-15	Exempted	Dir. (P)-II	8448459963, 9873080127	sk9566910@gmail.com
71	Satendra Kumar Divakar	Lt. Sh. Data Ram	02.04.1986	15.09.2010	11.03.2015	Passed	Landscape	9897697074	satendradivakar2485@gmail.com
72	Sharda Baksh	Lt.Sh.Babu Ram	16.01.1971	07.10.2010	10.03.2015	Exempted	Vigilance (EE (Vig.) VI)	9773973854	sharda16171@gmail.com
73	Shelly	Sh. Vikas Choudhary	08.11.1988	24.01.2011	09.03.2015	Passed	EE(QAC)-I	9650626067	vshelly2728@gmail.com
74	Sumit Kumar	Lt. Sh. Bansraj	15.11.1989	28.03.2008	10.03.2015	Passed	CE(Dwk)	7011224317	sumitveer007@gmail.com
75	Sunderwati	Lt. Sh. Ram Phool	14.05.1962	09.09.2010	09.03.2015	Not passed	Dir. (Estt.)W/C	9968221141, 7838800000	sundewati.s141@dda.gov.in
76	Sunil Kumar	Lt. Sh. Bhajan Singh	26.01.1976	08.10.2010	09.03.2015	Passed	Hort. Divn. Dwarka	9873550775/ 8368606455	sks783676@gmail.com

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Annexure-A'

LIST OF JSAs FOR LIMITED DEPARTMENTAL EXAMINATION FROM JSA(LDC) TO SSA (UDC) FOR THE YEAR 2020

(EMAIL IDs OF JSAs FOR TRAINING PURPOSES)

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77	Sunny Dayol	Lt. Sh. Braham Parkash	07.07.1986	07.10.2010	10.03.2015	Passed	PC(LM, LD, Sys. & Coordn.)	9911935950	sonu.kumar7121986@gmail.com
78	Sunny Gupta	Lt. Sh. Ujagarwal Gupta	27.04.1986	20.09.2010	10.03.2015	Passed	Director(Hort.) SE	9958550911	sunyguptaca@gmail.com
79	Suresh Chand	Lt. Sh. Samaru	01.01.1976	21.10.2010	10.03.2015	Passed	Sr. AO(Rohini)	9899573489	surchand555@gmail.com
80	Tarannum Khan	Lt. Sh. Z.A.Khan	01.07.1966	14.09.2010	15.04.2015	Exempted	RPD-10	9953282636	ilmazafar2003@yahoo.com
81	Veerbhan	Lt. Sh. Gandhi Ram	27.11.1985	08.10.2010	10.03.2015	Passed	Staff Quarter	9354309822	veerbhan1985@gmail.com
82	Vijay Pal	Lt. Sh. Ram Kumar	10.07.1986	16.11.2010	10.03.2015	Passed	Medical Cell	9250578980	bittoodda@gmail.com
83	Vikas Malik	Lt. Sh. R.S.Malik	28.09.1980	27.10.2010	28.02.2013	Passed	Dy. Dir. /R&D/E-Office	9315092873	malikvikas027@gmail.com
84	Vinod Kumar	Lt. Sh. Jaipal Singh	01.06.1980	07.09.2010	10.03.2015	Passed	AO/CS	9254258128	vinodkrdaksh@gmail.com
85	Vipin Kumar	Lt. Sh. Pritam Singh	19.07.1980	14.09.2010	09.03.2015	Passed	Director (Housing)-I	9868344716	vipindogra1980@gmail.com
86	Virender Kumar	Lt. Sh. Omparkash	20.12.1986	21.10.2010	10.03.2015	Passed	Director (Plg.)AP-III	9718594908	virenderkumar20121986@gmail.com

**DELHI DEVELOPMENT AUTHORITY
TRAINING DEPARTMENT**

F. 1(10)19/Trg./DDA/153

Dated 8/10/2020

To

The Dy. Director (PB)-III
B-Block, 3rd Floor, Vikas Sadan
INA, New Delhi-110023

उ० नि०/कार्मिक शाखा-3

डायरी सं 4523

दिनांक. ...09/10/2020

AD(P)3

Sh. Meghraj Sonu

Sub:- Online Training Programme for 86 applicants/JSAs(LDC) for Limited Departmental Competitive Examination 2020 for the post of SSAs (UDCs).

Please refer to your letter No F.6(13)2019/PB-III/SSAExam/Part/1342 dated 21.09.2020 regarding Training Programme for 86 applicants/JSAs(LDC) for Limited Departmental Competitive Examination 2020 for the post of JSA (LDC).

In this regard, Training Department has prepared Training Programme for the applicants as per the syllabus provided by you and the details of the Training Programme are given below:-

Sl. No.	Subject	Date & Time	Name of the Faculty
1	General Question on DDA i.e. its history, objectives functions etc hierarchy and organization	17.11.2020 11: 00 AM to 01:00 PM	Sh. Harish Chand Sharma Asstt. Director (CR)Cell Mob- 7042361509 Harishshr70@gmail.com
2	General Question on functioning of the Housing Department, Lands Department, Land Management Department etc.	18.11.2020 11: 00 AM to 01:00 PM	Sh. Manoj AAO (HAC) Mob-8800345921 aaoddamanoj@gmail.com
3	- General Question relating to service/conduct rules, - Calculation of leave, reservation, benefits for SC/ST/OBC, retirement benefits, disciplinary proceedings/rules.	19.11.2020 11: 00 AM to 01:00 PM	Sh. Harish Chand Sharma Asstt. Director (CR)Cell Mob-7042361509 Harishshr70@gmail.com
4	Test of Drafting/Noting Skills Simple Arithmetic question with calculation of interest, area, ratios, averages, percentages etc.	20.11.2020. 11: 00 AM to 01:00 PM	Ms. Sarvpreet, AAO (Works) Mob-8826514408 sarvpreet.bac26@dda.gov.in
5	General English - Writing a paragraph, note latter on any official subject. - Précis writing of an official note and suggesting alternative proposals for decision making.	24.11.2020 11: 00 AM to 01:00 PM	Sh. Priyurat Mamgain AAO (RZ/NPRS) Mob-8076465940 Priyurat2807@gmail.com
6	- Choosing the correct/appropriate word, translation of a paragraph from English to Hindi or vice-versa - Writing ability by correcting a given paragraph, sentence formation, correct usage, pair of words etc.	25.11.2020 11: 00 AM to 01:00 PM	Sh. Priyurat Mamgain AAO (RS/NPRS) Mob-8076465940 Priyurat2807@gmail.com

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7	General Hindi • Writing a paragraph, note latter on any official subject. • Précis writing of an official note and suggesting alternative proposals for decision making. • Choosing the correct/appropriate word, translation of a paragraph from English to Hindi or vice-versa. • Writing ability by correcting a given paragraph, sentence formation, correct usage, pair of words etc.	27.11.2020 11: 00 AM to 01:00 PM	Sh. P. K. Tyagi Asstt. Director (OL) Mob-9813126465 Pktyagi.420@rediffmail.com
8	General Knowledge, General awareness and General Knowledge of current events.	01.12.2020 11: 00 AM to 01:00 PM	Sh. Pawan Kumar Sr. Translator Mob- 9813126465 pawansr77@gmail.com
9.	Computer Literacy	Date will be decided by Dy. Director (Sys.)	Faculty to be decided by Dy. Director (Sys.)

You are therefore requested to inform the participants regarding the Training Programme. You are further requested to send the Email Ids of the participants as the details of the Online Training (i.e. Online Platform, Meeting ID, Password, Feedback Form etc.) will be sent to the participants on their respective email-ids.

(Signature)
08/10/2020
(S.N.Meena)

Dy. Director (Trg.)

Copy for kind information to

1. PS to Commissioner (Pers. & Trg.)
2. PS to Director (Trg.)
3. Faculty Concerned with the request to deliver lectures to the participant on the dates mentioned.
4. PIMS, DDA.
5. Guard File.

(Signature)
08/12/2020
Asstt. Director (Trg.)