

PLANNING DEPARTMENT

FAQ For Call Centre Operators

1Q.: What are the functions of Planning Department of DDA?

Ans.: The primary function of Planning Department of DDA is to prepare plans, policies and proposals for guiding Delhi's planned development through the process of Master Plan, Zonal Development Plans, Action Area Plans and Urban Extension Projects etc.

The plans normally include city level plans, sub-city level plans, comprehensive traffic and transportation plan, circulation network plans, traffic management schemes, environment management schemes etc.

The sanctioning of building plans in the areas under DDA's jurisdiction is also dealt in Building Department under the Planning Department.

2Q.: When was first Master Plan for Delhi prepared ?

Ans.: The first Master Plan of Delhi was promulgated in 1962 as MPD-62 under Section 9(2) of the Delhi Development Act, 1957. It was published on 01.09.1962.

3Q.: When was Master Plan for Delhi notified as MPD-2001 and MPD-2021?

Ans.: The Master Plan for Delhi as MPD-2001 was notified on 01.08.1990. It was further modified as MPD-2021 and was notified on 07.02.2007.

4Q.: National capital Territory of Delhi is divided into how many Planning Zones?

Ans.: National capital Territory of Delhi is divided into 18 Planning Zones:

- i. Zone-A(Walled City)
- ii. Zone-A(Other than Walled City)
- iii. Zone-B
- iv. Zone-C
- v. Zone-D
- vi. Zone-E
- vii. Zone-F
- viii. Zone-G
- ix. Zone-H
- x. Zone-J
- xi. Zone-K-I
- xii. Zone-K-II(Dwarka)
- xiii. Zone-L
- xiv. Zone-M
- xv. Zone-N
- xvi. Zone-O
- xvii. Zone-P-I
- xviii. Zone-P-II

5Q: How can one find the following ?:

- a) **MPD-2021 Land use Plan and Report**
- b) **Zonal Development Plans & Reports of various Planning Zones under MPD-2021**
- c) **Layout plans of various colonies?**

Ans.: All the above plans and reports except Zonal Development Plan of Zone-D are available on DDA's website <https://dda.org.in> , Master Plan link and can be downloaded from there.

6Q: What is the composition of Planning Department ?

Ans.: The Planning Department is headed by Commissioner(Planning) under whom there are three (03) Additional Commissioners(Planning) having following charges :

1. Addl Commr. (Plg.)-I (Bldg., MP&DC and UTTIPEC)
2. Addl Commr. (Plg.)-II (Zone-E,O,UC & Zone-J and G(UE) & GIS and Zone-D)
3. Addl Commr. (Plg.)-III(Zone-A,B,C,G,F,H and MPMR& NCR)

The unit in charge of Zonal level is Director (Plg.). Zone wise distribution of work is as under:

- | | |
|------------------------------------------|----------------------------------------------|
| 1. Director (Plg.)Area Plg.-II : | UC Cell, Zone-J&G(Urban Extn.)& Zone-E&O |
| 2. Director (Plg.)Area Plg.-III : | Zone- A,B,C& G(Ex.Urban Extn.) |
| 3. Director (Plg.)UTTIPEC : | UTTIPEC |
| 4. Director (Plg.)Projects : | Dwarka, Rohini, Narela and MPMR & NCR Unit |
| 5. Director (Plg.) Land Policy/Coordn. : | GIS, Land Policy, Coordination, Zone K-I,L&N |
| 6. Director(Building) : | Building Department |

7Q. What are the functions of it's various units?

Ans: Each of the unit is assigned work related to various aspects of Planning of land, preparation/modification of Layout Plan, carving out of site for various uses, R.T.I, Legal case etc,

8Q: How can one apply for Land Pooling Policy?

Ans.: A web portal has been started by DDA which can be accessed on the DDA website i.e www.dda.org.in through a link. All the information such as details of Policy, Regulations, Sector plan, Sajra Plan, Zonal Maps etc. is available on this portal. The Directions to fill the form is also available on the web portal.

9Q: What is the “Single Window System” for Land Pooling?

Ans.: “Single Window System” means the online facility developed by DDA for providing an interface between and the DE/ Consortium/ landowner for managing the implementation of the Land Policy.

10Q: What is Transit Oriented Development (TOD) Policy?

Ans.: The details of Transit Oriented Development (TOD) Policy are available on UTTIPEC’s website <http://www.uttipeec.nic.in> as well as in the Master Plan of Delhi -2021 chapter 12.

11Q: Where can one get details of Unified Building Bye Laws 2016?

Ans.: The United building Bye laws were revised in 2016 and are available on DDA’s website www.dda.org.in in which various building controls, development controls, sanction of Building Plans, fire safety etc. have been given.

12Q: How can one apply for Building Plan sanction?

Ans.: The procedure for application of sanction of building plan in given is Building bye laws as well as on DDA’s website www.dda.org.in .

13Q: Whether the Change of Land Use for privately owned land is being done by DDA?

Ans.: The Change of Land use for privately owned land is not being dealt by DDA. However private land policy envisages Change of Land use of the land in specific cases. Copy of the policy is available on DDA’s website www.dda.org.in.

14Q: What is the process of Change of Land Use?

Ans.: The Change of Land use is being taken up as per clause 11-A of Delhi Development Act 1957 and the Delhi Development (Master Plan & Zonal Development Plan) rules 1959.

15Q: Where can a person refer Development Control Norms of MPD-2021 i.e. Set backs, height, FAR etc.?

Ans.: The Development Control Norms have been given in Master Plan of Delhi-2021, Building Bye laws 2016. These are also available in FAQs and in Master Plan links on the DDA website i.e. <https://www.dda.org.in>

16Q: What is the process of redressal of complaints/representations/grievances in Planning Department of DDA?

Ans.: The Planning Department receives complaints/representations/grievances through following channels:-

- i. CPGRAMS portal
- ii. PGMS portal
- iii. LG listening post
- iv. RNR portal

- v. Online RTI Portal
- vi. Offline RTIs
- vii. Direct from the applicant

All of these complaints/representations/grievances are examined and redressed by the officers concerned of the respective Zones/Projects/Offices.
