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DELHI DEVELOPMENT AUTHORITY
ENGINEER MEMBER'S OFFICE

NO: EM(10) 83/16043

dt. 13.9.90

STANDING INSTRUCTIONS NO: 300

A case has come to the notice of the undersigned in which the recovery of the amount due to reduction in rates on account of defective/sub-standard/poor quality of the work could not be effected since no money was available for its recovery from the contractor's running A/c bills. This has happened due to delay in preparation and approval to the reduction rate item statements. Had the reduction item statement been finalised as soon as the sub-standard work was detected by the competent authorities and a decision taken thereon, the amount on this account could have been recovered immediately from the immediate running A/c bills of the contractors after serving him a notice.

Therefore, it is enjoined upon all the engineers to see that while making payment to the contractor, recovery/reduction items statements, if any, should be made and approved immediately and effect recovery of the same as soon as necessity requiring reduction in rates arises. All the Chief Engineers being head of the Engineering Wing of their respective zones may ensure strict compliance of these instructions and see that such lapses are not allowed to occur in future. The idea is not to allow reduction rate statements as mere formalities but enforce quality and if some EEs & S.Es show tardy attention, they are warned or booked after giving a chance.

V. S. Murthy
10/9.90.
Engineer Member
D. D. A.

Copy to:

1. All Zonal Chief Engineers ^{with} 25 spare copies.
2. C.E.(Q.C.) with 10 spare copies.
3. C.E.(D&T) with 10 spare copies.
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6. All E.Os & A.Es E.M.'s office.
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