

DELHI DEVELOPMENT AUTHORITY
ENGINEER MEMBER'S OFFICE

No. EM(10)83/ 15621

dt: 8.9.90

STANDING INSTRUCTION No. 299

1. While preparing the N.I.T.'s the place of delivery of stipulated materials is entered as "Any D.D.A. stores at Delhi/New Delhi" by some EEs.

This may invite objections being of unspecific nature as the judgement required for carriage of material can not be ascertained from it.

2. The description of the material stipulated is also incomplete. The type of cement i.e. gray cement, white cement, pozzolana cement etc. The type of the steel i.e. M.S. round bars for reinforcement or M.S. Sections such as angle, tee, flats etc. to be issued is also not indicated.

To remove the element of uncertainty and to avoid any misunderstanding and possibility of disputes due to such insufficient stipulations, it is, therefore, enjoined upon all the E.Es that while preparing Notice Inviting Tenders a care should be taken to indicate/specify:-

- i) The actual location of stores for issue of materials and also the type of cement to be issued, etc.
- ii) The type of steel to be issued giving reference to use/ make/quality as per requirements.
- iii) Some times, some materials are issued free of cost.

In such cases, the place of delivery and the clause regarding penal rates to be enforced in case of negligence or misuse shall also be clearly be indicated.

The above instructions may be noted for strict compliance in all the N.I.T.s in future.

All CEs/SEs/EEs

[Signature]
Engineer Member

27/8.90